

**Tuesday, June 15, 2021  
Town Office – 6:30 p.m.**

**Attendance:** Georgina Ollerhead      Bernetta Delaney      Donald Stewart  
Jordan Tibbo                              Lloyd Jensen              Dan Jackman                      Roy Drake

**Also Attending:** Palmer Strowbridge      Bernice Herritt              Tanya Rogers

**Absent:** N/A

**Guest:** Corporal Kent Short (Issues discussed as follows):

1. Staffing: Corporal Short informed that he will be leaving as of June 30<sup>th</sup> & another member is leaving in August, however, the staff will be back up to three(3) before the end of the year;
2. Thefts – Arena: One individual has been charged and is now before the courts, however, not enough evidence to make a charge for the first theft;
3. ATV Use: Doesn't seem to be a big issue;
4. No Parking Signage: Will be monitoring this area and will be issuing 'warnings', if required;

Mayor Ollerhead thanked Corporal Short for his service to the community for the past six years. Corporal Short left the meeting at 6:15 p.m.

Mayor Georgina called the meeting to order at 6:15 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

**Motion #21:056:Donald Stewart/Jordan Tibbo**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour:7                              Abstained:0                              Opposed: 0                              Motion Carried.**

Errors/Omissions: N/A;

**Motion #21:057:Dan Jackman/Roy Drake**

**Resolved that the Minutes of May 25, 2021 be adopted as presented, as circulated.**

**In Favour: 7                              Abstained: 0                              Opposed: 0                              Motion Carried.**

**Business Arising: Minutes of May 25, 2021:**

1. Administrative Assistant's Position:  
Clerk/Manager to check references provided;
2. 12 Keeping's Point:  
Request for pavement repairs (on the list to be completed);
3. 4 Main Road North:  
Damages to sods (Town Super to follow up);
4. 88 Bay d' Leau Drive:  
Request for fill (request taken care of);
5. Bench/Seat for Mile Pond Boardwalk Trail:  
Few minor adjustments to be made;

**Public Works/Town Superintendent Report:** (Attached);

**Building Applications:**

1. 41 Jersey Avenue: Storage Shed (12' x 20'); Recommends approval;

**CORRESPONDENCE:**

1. Advance Poll – Municipal Election:  
**Motion#21-058: Jordan Tibbo/Donald Stewart**  
**Resolved that there will be one advance poll for the September 28 – Municipal Election.**  
**In Favour:7                      Abstained:0                      Opposed:0                      Motion Carried.**
2. Nomination Day – Municipal Election:  
**Motion#21-059: Roy Drake/Dan Jackman**  
**Resolved to have only one(1) nomination day for the September 28<sup>th</sup> Municipal Election.**  
**In Favour:7                      Abstained:0                      Opposed:0                      Motion Carried.**
3. Cost Estimates :Paving:  
Proposed estimate to pave two areas in Town (not to be completed at this time);
4. Resident: 39 South Side Drive:  
Informing that the steps in the public lane needs repairs. Agreed to replace the two(2) 4x4 rotten posts;
5. Water Issue - RC Cemetery:  
Recommending putting approximately 50 meters of curb and gutter from the Bell Aliant building to the cemetery gate. Obtain a firm price for this proposal from local contractor;
6. EDO position:  
Discussion in relation to the duties/responsibilities of the new Economic Development Officer. Mayor and Deputy-Mayor to bring back Council's proposal to the HBIC;
7. Cal Legrow  
Clerk/Manager & Town Superintendent to review the replacement cost limits on the town's buildings. Recommends to ask for a price quote on 50 & 75 percent increase;
8. Noise from Fish Plant:  
Response from Plant Manager regarding the noise from the fish plant;
9. Upstairs Office:  
Agreed to proceed with the minor renovations to the upstairs office for the Transportation Coordinator;
10. Resident – 72 Main Road North:  
Requesting permission to put a bench in the area of Piercey's Look Out in memory of her parents. Request approved. Councillor Stewart to follow up;
11. Concerned Citizens:  
Letter received and not signed concerning the condition of a property in the community. Agreed to put a notice on the town's fb page informing residents if they want issues dealt with, the correspondence must be signed;
12. Resident – 7 Lydia's Lane:  
Concerns expressed regarding the condition of their driveway as a result of traffic & recreational vehicles, rocks and sand have been pushed to the bottom of the hill in the area of their driveway. Recommends to forward this to Bell Aliant;

**Economic Development Officer Report:**

1. Federal Funding:  
New Federal funding to be announced for community infrastructure. More details to follow at a later date. Suggests additional renovations to the fire hall as one project to consider;

**Town Superintendent, Mr. Palmer Strowbridge left the meeting at 8:25 p.m.**

2. Aquaculture Conference 2022:  
Recommends to register for this upcoming conference;
3. NAIA:  
Beach Clean Up. Recommends to do the cleanup of the Barachois;
4. Elliott Premises Rental:  
Federal Government has booked the Elliott Premises for three months;
5. Asset Management:  
The introduction to Asset Management meeting to be held in Hermitage on July 7, 2021. Ms Rogers Mr. Strowbridge, Councilors Roy Drake & Donald Stewart will be attending this

**Finance Committee Report:**

1. Accounts Payables as of June 15, 2021 were reviewed and approved for payment.
2. Bank Balance acknowledged.

**Liaison Reports:**

1. Public Relations:
  - a) Mayor Ollerhead attended the King Academy Graduation;
  - b) Update on the doctor situation in St. Alban's. Next meeting in three(3) weeks time;
2. Elliott Premises:
  - a) Selection Committee to meet on Wednesday, June 16, 2021 to select the 'new' Coordinator;
3. Sunny Cottage:
  - a) Wage rate for the Sunny Cottage Coordinator to be same as the EP Coordinator;
4. Recreation/Arena:
  - a) Dog Park:  
The commission need direction as how to proceed with installation of the fence;
  - b) Arena Attendant position:  
To date, no applications for this position;
5. HBIC:
  - a) Funding: Application for funding for two(2) cottages has been submitted;
  - b) Transfer of Land: All deeds/surveys have been dropped off at the lawyer's office;
6. Aquaculture: N/A
7. Occupational Health & Safety: N/A
8. Beautification Committee:
  - a) New signage ordered for the 'Cottage Hospital Memorial Garden' site;
  - b) Flowers will be completed around town soon;
  - c) Plans on doing some work at the Mile Pond Walking Trail;
9. Fire Dept.: N/A

Other:

1. King Academy: Requesting to use ball fields for a school event on Tuesday, June 22, 2021;
2. Resident:16 Elliott Drive: Concerns with pavement washing away on Elliott Drive;
3. Waste: Disposal Site: Concerns with a lot of materials taken to the dump by local contractors;
4. Ditching – Route 360: Letter to the Dept. of Transportation (ditches on Route 360 needs to be cleaned out);
5. Back Arm Trail Upgrades: Agreed to spend up to \$5,000.00 to upgrade this trail;
6. Resident: Request for docking: Letter has already been issued to resident informing that there is no docking space available at the Elliott Premises. Councillor Stewart to follow up with resident;

Motion for adjournment by Councillor Bernetta Delaney & seconded by Councillor Roy Drake.  
Adjournment at 9:05 p.m.

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**Georgina Ollerhead – Mayor**

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**Bernice Herritt – Clerk/Manager**