

**Tuesday, September 12, 2023
Town Office – 6:00 p.m.**

Attendance: Lloyd Blake Neil Bond
Roy Drake Loretta Abbott

Also Attending: Ed Keeping Tanya Rogers
Allan Price (via telephone)

Absent: Don Stewart Colby Whittle Fabian Manning

Mayor Blake welcomed the guest, Allen Price (via telephone) to the meeting. Mr. Price expressed his interest in developing a “Glamping” site in the Deadman’s Cove area. The site would be located above 1st Cove near the current gazebo and would consist of 4 Geodomes and a comfort station. He is currently looking into pricing ways of connecting to Hydro in the area, options for water and sewer, access to the site, etc. The Town is receptive of the idea but needs to look into what the restrictions/requirements are under the current Crown Lease at Deadman’s Cove. Mr. Price was asked to provide a design/pictures of what he envisions while the Town looks in to the Crown Lease.

~~~~ Call ended at 6:26pm ~~~~~

Mayor Blake called the meeting to order at 6:33pm and asked if there were any additions to the Agenda, as presented and circulated.

**Motion #23-130: N. Bond/L. Abbott**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 4                      Abstained:0                      Opposed: 0                      Motion Carried.**

**Meeting of August 29, 2023:**

**Errors/Omissions:**

1. Page 4, #24 – Should read a valid doctors “note”;

**Motion #23-131: L. Abbott/N. Bond**

**Resolved that the Minutes of August 29, 2023 be adopted as presented, as circulated.**

**In Favour: 4                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Business Arising: Minutes of August 29, 2023:**

- a.) Transportation and Infrastructure –The Department and Exploits Engineering have been informed to continue with the Little Bay Place and Bay d’Leau Drive projects as submitted and approved;
- b.) Control Panel Installation – Tender awarded. Contractor has submitted the required documentation to Meridian Engineering. Scheduled to be in Town to complete the work on September 13<sup>th</sup>;
- c.) Splash Pad Bank Account – Still in progress. Concerns raised over the amount of time it has taken for CIBC to open this account;
- d.) Minister Osborne– No response regarding meeting request. Request to be sent again stating that council members are willing to travel to St. John’s for the meeting if required;
- e.) Lighthouse Painting – Deputy Mayor Drake will follow up with Paint Shop representative. Agreed to hold off until next year to do the painting;
- f.) 61 South Side Drive – Some boats have been moved from the location but not all.
  - a. Exxon Mobil/Imperial – Letter received expressing concern with the Town storing boats and equipment on their land located at 95-99 South Side Drive. Also informing that there are plans to perform Environmental Sampling on this site in the spring and that the

land needs to be cleared of all equipment by that time. Conference call to be arranged to explain that the Town does not own anything on this property and did not give permission to anyone to put items there.

g.) Slope Stability :

- a. Down Harbour Area – No Response;
- b. Canada Drive Mudslide – Report on Site Inspection for the July 23-24 mudslide received from Allnorth Consultants Ltd. Observations and Recommendations provided. The Town will clean up the area following the recommendations. Agreed to apply for Special Assistance funding for the expenses involved in the clean up as well as expenses incurred during/after the mudslide.

Recommends contacting Minister Loveless regarding funding to carry out a slope stability assessment in the area, as recommend by Allnorth Consultants Ltd. .

- h.) Equipment Operator – Note from doctor received. Operator returned to work on September 10<sup>th</sup>, 2023;
- i.) Accessibility Grant (Town Office Entrance) – Deadline for the re-issued tender was 12:00 noon today. One tender received in the amount of \$14,490.00. Given this amount, agreed to proceed with the first tender that was issued in the amount of \$6440.00.

**Motion #23-132: R. Drake/N. Bond**

**Resolved that the Town will award the contract for the front entrance renovations to Dynamic Construction Ltd in the amount of \$6440.00.**

**In Favour: 4                      Abstained: 0                      Opposed: 0                      Motion Carried.**

- j.) Twin City Paving – Quote of \$149,000.00 (plus HST) provided on various paving and patching jobs around Town. Agreed to meet the next morning to determine what areas are to be paved;
- k.) Government Services – Water samples of August 29, 2023 were satisfactory;
- l.) NL Health Services (Signage) – Informing that the signage currently on display at the hospital is a temporary measure until direction is received from the Provincial Health Authority;
- m.) Meridian Engineering (MCW-Water Pond) – Quote received from Meridian Engineering Ltd. to perform a site visit, cost estimate and to submit the application in the amount of \$2500.00. Agreed that a site visit is necessary. Application to be submitted depending on the cost involved.

**Motion #23-133: R. Drake/L. Blake**

**Resolved that the Town will ask Meridian Engineering to do a site visit and prepare cost estimates for the work required at Water Pond.**

**In Favour: 4                      Abstained: 0                      Opposed: 0                      Motion Carried.**

n.) 5 Jensen's Lane

- a. Landslide Display – Suggesting that the Town wait until funding becomes available so that the display can be done professionally;
- b. Paving on Jensen's Lane – Expressing his displeasure with the Town's response regarding paving the section on Jensen's Lane. Resident provided a copy of survey.

**Motion #23-134: R. Drake/L. Abbott**

**Resolved that the Town will pave the Section on Jensen's Lane at an estimated cost of \$1500.00.**

**In Favour: 4                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Public Works/Town Superintendent Reports:** Attached;

**Building Applications:** N/A

**Correspondence:**

1. 19 Bay d’Leau Drive – Interested in starting a part time home based business as a Nail Technician. Inquiring if an adjustment can be made to the business tax and water/sewer taxes charged based on the amount of time in operation.  
**Motion #23-135: N. Bond/L. Abbott**  
**Resolved that the Town will charge the home based business full business tax of \$400/year but will not charge water and sewer as the resident is currently paying two water bills and the business does not require the use of water.**  
**In Favour: 4      Abstained: 0      Opposed: 0      Motion Carried.**
2. Municipal Infrastructure – Circular regarding Contractor Payments, FYI;
3. Exploits Chamber – Business Excellence Awards and Hall of Fame Inductees Ceremony, October 19, 2023. Agreed to nominate the Harbour Breton Efficiency Units;
4. Municipal Infrastructure – Circular regarding Revised Capital Works Contingency Allowance Policy, FYI;
5. NL Hydro – Informing of a Privacy Breach involving the Town’s email address and the ability to file a complaint. No complaint to be filed;
6. Allnorth Consultants Ltd– Informing that they are available to assist with MCW applications;
7. Bond Family – Requesting a donation for the Annual Dart Tournament for the late Marie Bond. Agreed to donate a bingo card certificate;
8. Hynes Memorial Tournament Organizer - Requesting to use the arena on November 11-12, 2023 to host the Hynes memorial Tournament. Approved;
9. Sagona Place – Requesting a bait box be placed in the area for rodents. Ask Orkin to place a bait box in the area;
10. 2 Elliott Drive – Parking issue on South Side Drive above Elliott Drive with people parking between the no parking signs. Reminder to be placed on Facebook of not parking between these signs and advising of their locations;
11. 16 Elliott Drive – Complaint regarding the boats that remain in the Elliott Premises parking area. Check with the RCMP to see what can be done;
12. Equipment Operator – Employee to be given welcome back card and Gift Certificate;
13. St. Joseph’s Parish – Requesting exemption on Municipal Taxes. Defer to next meeting;
14. Elliott Premises Coordinator – Requesting an additional weeks work due to changes in the number of hours required for EI. Agreed to provide the hours. Coordinator to do cleaning and painting at the arena;
15. 84A Main road North – Concern that the adjacent vacant properties water stop located in the path to her residence is causing a tripping hazard. Town works will cut off the stop;
16. Street Lights – Concern with the number of street lights out around Town. Lights are called in to NL Hydro as they are reported to the Town;
17. 15 Tibbo Crescent – Concern with the ditch in front of his property being filled in when work was done to the neighbors’ property. Determined that this is not a Town issue;
18. 55 South Side Drive – Informing of rock/sand washed unto the road above residence. Town workers will clean up the area.

**Economic Development Officer Report:**

- Town Logo – Obtain quotes from potential designers;

**Finance Committee Report:**

1. Account Payable – Review of accounts payable;

**Motion #23- 136: r. Drake/L. Abbott**

**Resolved to pay accounts payable in the amount of \$38,340.90.**

**In Favour: 4**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

**Liaison Reports:**

1. Public Relations:

- The Town participated in the Walk of Hope on September 9<sup>th</sup>. Town's team raised approximately \$3500.00;
- Councillor Whittle and Manning attended the NAIA Conference. Update to be provided at the next meeting;

2. Elliott Premises:

- The bridge repairs are completed and the Daycare is now re-opened;

3. Sunny Cottage:

- No update on the exterior work that is needed;

4. Recreation:

- Bingo equipment upgrades still in progress;
- Committee Resignations - No update;

5. Arena:

- Cimco to be booked for the Arena start-up on October 30, 2023;

6. HBIC:

- Meeting to discuss moving forward with the HBIC scheduled for Tuesday, September 19<sup>th</sup>;

7. Aquaculture:

- No response on email sent regarding a fall meeting;

8. Occupational Health & Safety: n/a

9. Beautification Committee: n/a

10. Fire Dept:

- Firefighters George Drake and Brian Pierce attended the Annual Convention on September 8-9<sup>th</sup>;

11. Health Care:

- There have not been any teleconference with Central Health and Municipalities in a while;
- Discussion on the new Patient Connect NL Program that is available.

**Other:**

- Mayor Blake will not be available for the next two council meetings but can be available by telephone if needed.

Motion for adjournment by Councillor Bond & seconded by Councillor Abbott. Adjournment at 9:30pm.

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Lloyd Blake – Mayor

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Tanya Rogers – Clerk/Manager