

**Tuesday, February 21, 2023
Town Office – 6:00 p.m.**

Attendance: Lloyd Blake Colby Whittle Roy Drake Fabian Manning
Don Stewart Loretta Abbott Neil Bond

Also Attending: Tanya Rogers Jody Soper

Absent: n/a

Guests (MOWI) were not able to attend the meeting and requested to reschedule for April 2023. Clerk/Manager proceeded with a presentation on the Councillor Code of Conduct.

Mayor Blake called the meeting to order at 6:20 pm. He then asked if there were any additions to the Agenda, as presented and circulated.

Motion #23-027: D. Stewart/N. Bond

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 7 Abstained:0 Opposed: 0 Motion Carried.

Meeting of February 7, 2023:

Errors/Omissions:

Motion #23-028: C. Whittle/F. Manning

Resolved that the Minutes of February 7, 2023 be adopted as presented, as circulated.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of February 21, 2023:

1. 88 Main Road North – No update;
2. 21 Sagona Place – Tender to be issued for this job when the weather conditions allow;
3. UFCW Negotiations – Three of the outstanding items on the Unions Proposal were discussed (4 day work week, sick days and overtime rate), agreed that the previous decisions of council still remains;
4. Splash Pad Committee – Ad seeking members for the committee is posted, deadline to submit names is February 24, 2023;
5. 1-3 Rose Place – No response to date on letter sent;
6. Garbage Collection Schedule – Contractor was contacted again to come to the office to develop a garbage collection schedule but has not shown up to date. Also, inform contractor that the dump gate should not be left open on Mondays when they are collecting garbage;
7. Code of Conduct Training – Councillor training was completed prior to the start of the meeting. Staff training to be scheduled for later this week;
8. Resident of 15 South Side Drive – Bin wall issue. Town Superintendent inspected the area and did not notice anything concerning. Manhole in the area to be checked, as well, inquire with Meridian Engineering to see if there is anything that can be done to test the area;

Public Works/Town Superintendent Reports: Attached;

1. Equipment Operator – Ask employee to seek clarification from Doctor on what light duties entail.
2. Facebook Ad – Ad to be placed on Facebook stating that the Town does not monitor or respond to Facebook posts. Any issues should be brought to the Town Office.
3. Sand/Salt Mixture Price: Review of cost to produce the mixture.

Motion #23-029: D. Stewart/C. Whittle

Resolved that the price of selling sand/salt mixture will be \$110/ton.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

4. Town Superintendent – Informing council that he has applied for another position. Although he hasn't heard officially that he has the job, he would like to give council advance notice;

Building Applications: n/a

Correspondence:

1. St. Joseph's School – Received funding to upgrade the shelter at the duck pond. Asking if the Town would install a sign if they purchased one. Agreed.
2. BioMaxx – Contract for Federal Wastewater System Effluent Regulations compliance services.
Motion #23-030: D. Stewart/N. Bond
Resolved to proceed with the 3 year contract at 3.0% cost savings.
In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.
3. Hospitality NL - Election of Director at Large Position.
Motion #23-031: D. Stewart/N. Bond
Resolved that the Town will vote for Craig Flynn of the Yellowbelly Brewery & Public House, for the Director-At- Large Position with Hospitality NL.
In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.
4. Minor Hockey – Requesting a reduced ice rental rate for a tournament on March 3-4, 2023. Agreed to offer a rate of \$90/hour;
5. Cal LeGrow Insurance – Annual renewal documents and information regarding underinsurance. To avoid the issues that being underinsured may cause, agreed to review the current insured values of properties;
6. Lions Club – Accepting nominations for Citizen of the Year. Agreed to nominate Fire Chief Eric Hunt;
7. Service NL – Report on the inspection that was completed at the dump on February, 9, 2023. No major issues were identified;
8. Heritage NL – Proclamation for Heritage Day/Week.
Motion #23-032: N. Bond/L. Abbott
Resolved to proclaim Monday February 20, 2023 as Heritage day and February 20-26, 2023 as Heritage Week.
In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.
9. Daycare Parking – Daycare staff have been parking directly in front of the Main Entrance at the Elliott Premises. This causes issues with rentals and visitors. Previous letter sent asked the staff to park at the lower parking lot, but did not specify where. Letter to be sent requesting the staff park at the far end of the parking lot, not in front of the building.
10. Resident of 77 Bay d'Leau Drive – Requesting a letter stating that he was previously employed by Town and what his job/duties consisted of. Agreed to provide letter;
11. Transportation and Infrastructure - Documents relating to the Causeway Drive Application to be reviewed and signed. The project scope has been adjusted and the water & sewer portion has been removed, just the Bridge Rehabilitation is being looked at. As well, the cost sharing ratios are higher than expected. Mayor Blake will contact Minister Loveless to discuss;
12. Emergency Preparedness Plan – Information in the plan is being updated (contact names and numbers, equipment lists, etc.). Council to review when complete;

13. Walk of Hope Committee – Requesting the use of the Arena on September 9, 2023 for the Annual Walk of Hope. Agreed;
14. CYN – Asking the Town to participate in Random Acts of Kindness Day. Agreed to participate;
15. [REDACTED] – Complaint filed regarding local resident selling baked goods from the residence. After discussing Service NL requirements, resident to be asked to discontinue doing this, as the residence is not certified/approved for food preparation;
16. Rocky Point Light House – Deputy Mayor has arranged for someone to come inspect the lighthouse, free of charge, to determine what is required for its painting and provide the names of contractors that can do it;
17. Garage Doors – Deputy Mayor Drake is requesting to purchase a new garage door opener for the new Fire Truck Bay.

Motion #23-033: D. Stewart/N. Bond

Resolved to purchase a new garage door opener for the new Fire Truck Bay at approximately \$2000 plus associated labour.

In Favour: 7

Abstained: 0

Opposed: 0

Motion Carried.

Also, recommending contacting other businesses in Town to see if they need any work done. This may lower the travel costs involved.

Economic Development Officer Report:

- Mugs as gifts for new residents – agreed to order 24 mugs;
- EDO is interested in asking Land and Sea to come do a story/episode about the landslide as this year marks the 50th Anniversary. Agreed this would be a good idea and to proceed with asking;

Finance Committee Report:

- Accounts Payable (Attached):

Motion #23-034:D. Stewart/N. Bond

Resolved to pay accounts payable in the amount of \$16,686.65.

In Favour: 7

Abstained: 0

Opposed: 0

Motion Carried.

Liaison Reports:

1. Public Relations:
 - A letter was written in support of Resident of 67 Canada Drive in seeking funding to pursue the Paramedic Course;
2. Elliott Premises:
 - The exterior work is complete. Cost of repairs to be provided at next meeting;
3. Sunny Cottage:
 - Interior work is ongoing;
4. Recreation:
 - Hydro inspected the Antenna and didn't identify any issues. The spare antenna is sent to St. John's for repairs;
 - There have been a number of complaints regarding particular users of the gym not putting equipment back after using, not sanitizing equipment after using, etc. Cameras to be looked at to confirm those reported;
5. Arena:
 - Defibrillator battery and pads are changed;

- Arena Manager is checking into the Alarm issue;
 - Arena Manager accompanied the Town Superintendent on the latest inspection at the arena and will do them monthly going forward;
6. HBIC:
- Downhome Show – HBIC attending and paying for HBIC members to attend (April 21-23). Councillor Abbott is able to attend on behalf of the Town;
 - NAIA – HBIC will not be contributing to this conference. If the EDO attends, it will be at the Towns expense ;
 - Review of the RV Park Proposal submitted. Inform the HBIC that the Town will continue to do maintenance at the Park; the Lead Hand would be responsible for mowing, cleaning and scheduling. The Town will contribute \$7000 to the HBIC to offset the cost of the Lead hand and consumables such as cleaner, toiletries, etc.;
 - HBIC is interested in asking new resident of 97 Main Road North to join the HBIC. The Town has no objections;
7. Aquaculture: n/a
8. Occupational Health & Safety:
- Three of the outside workers have completed Transportation of Dangerous Goods, other two are in progress;
9. Beautification Committee: n/a
10. Fire Dept:
- Credit Card Update – waiting on CIBC;
11. Health Care:
- The Town will be without a doctor from February 18-March 5, 2023;
 - Discussion on the different pay tiers for doctors in different locations;
 - Meeting to be requested with MHA Loveless and Minster Tom Osborne to discuss the situation;
 - Suggest also inviting one of the doctors currently in Town, once they return.
 - It was recommended that everyone who can, should join the call on Monday, February 27, 2023 at 12:00pm.

Other:

Motion for adjournment by Councillor Bond & seconded by Councillor Drake. Adjournment at 9:30pm.

Lloyd Blake – Mayor

Tanya Rogers – Town Manager