

**Tuesday, February 7, 2023
Town Office – 6:00 p.m.**

Attendance: Lloyd Blake Colby Whittle Fabian Manning (arrived at 6:32)
Don Stewart Loretta Abbott Neil Bond (left at 8:01)

Also Attending: Tanya Rogers Jody Soper

Absent: Roy Drake

Guests: Harbour Breton Harbour Authority – Natasha Snook, Leo Augot, Andy Day, Dan Baker

Mayor Blake welcomed the guests and explained the purpose of the meeting was to address concerns raised over the damaged wharf, floating docks and general lack of berthage space for both fishing and recreational boats.

Mrs. Snook explained that investments in large infrastructure are not the responsibility of the local Harbour Authority; this would fall under Small Craft Harbours. She did inform that a tender is being issued for the repairs to the wharf adjacent to the Fish Plant and that a temporary access ramp is being installed in the area as well. As for the floating docks that were condemned, the Harbour Authority is confident these will be replaced in the near future.

Discussion was held regarding the plans that were in place 10-15 years ago to construct a marginal wharf on Harbour Drive. Since there was some opposition from residents in the area at the time, the Town suggested that the Harbour Authority meet with the residents again to gauge their current opinions on the project.

The lack of investment in marine infrastructure in Harbour Breton was also discussed. Other communities in the Region have been receiving funding for various infrastructure. In addition to berthage space, other amenities such as laundry and washroom facilities are also needed. Mayor Blake stressed the Town's support for the Harbour Authority in acquiring this much needed infrastructure.

Mrs. Snook stated that the Town will be invited to the Harbour Authority's AGM in the coming weeks. Mayor Blake thanked the Harbour Authority for attending the meeting.

~~~~~ Harbour Authority members left the meeting at 6:50pm ~~~~~

Mayor Blake called the meeting to order at 6:50 pm. He then asked if there were any additions to the Agenda, as presented and circulated.

**Motion #23-019: F. Manning/D. Stewart**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 6**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

**Meeting of January 24, 2023:**

**Errors/Omissions:**

1. Page 1, #5 – Remove “& Office Staff”;

**Motion #23-020: N. Bond/L. Abbott**

**Resolved that the Minutes of Budget meetings held on January 24, 2023 be adopted as presented, as circulated.**

**In Favour: 6**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

**Business Arising: Minutes of January 24, 2023:**

1. 88 Main Road North – Dynamic Construction still intends to remove the debris when time and conditions permit. MNL Lawyer suggested issuing a formal letter to the owners. Not at this time. Dynamic Construction is still requesting that the owner have manpower at the site during the clean up.

2. 21 Sagona Place – Still waiting on contractors to complete. Look into getting another contractor to complete. Suggested that small jobs such as this could be tendered together;
3. UFCW Negotiations – Town’s response to the Unions proposal has been sent to the Union. No reply to date from the Union on the Town’s proposal;
4. Department of Environment/Waste Management– The Joint Mayors Committee have not had a meeting to date. Some communities have asked for a copy of the letter the Town sent to the Minister;
5. 218 Canada Drive – Letter sent to resident recommending they divert the water to the road and were asked to contact the Town Superintendent for details on possible ways this can be done;
6. Cal LeGrow Insurance – Travel Accident Policy. Quote received for additional members and those 75 years of age and older received in the amount of \$6177.00. Agreed to keep status quo.
7. Meeting with Recreation (Splash Pad) – Letter received from the Recreation informing that they are not able to commit to taking on the splash pad project but are willing to make a donation toward it. Agreed to advertise for members to form a Splash Pad Committee;
8. Municipal Affairs – Dates selected for those that have not completed the training. Clerk/Manager to register councillors for those dates;
9. Equipment Operator –Labour Relations Board responded that this is not an issue to them. Continue to monitor the time being taken;
10. 1-3 Rose Place – Discussion on the owner’s access to the property.  
**Motion #23-022: C. Whittle/N. Bond**  
**Resolved to inform resident that Vacant Land tax must be paid on the property unless the owner is willing to transfer the land over to the Town.**  
**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**
11. Garbage Collection Schedule – Contractor was contacted to come to the office to develop a garbage collection schedule but has not shown up to date. Follow up;
12. Community Channel – Clerk/Manager had a conversation with Eastlink contact who said that Bingo will not be affected should the Community Channel not be operational; bingo will stay right where it is;
13. Hermitage Fire Department – Mayor Crewe will meet with the Hermitage Town Council and Fire Department and get back to the Town on what/if assistance will be needed;

**Public Works/Town Superintendent Reports:** Attached;

**Building Applications:** n/a

~~~~ Councillor Bond left the meeting at 8:01pm ~~~~~

Correspondence:

1. Department of Municipal Affairs – Circular regarding requirements for adopting a Code of Conduct as well as the required training and forms to be submitted. Training to be arranged before March 1, 2023;
2. 9 South Side Drive – Letter from resident requesting a splash pad for the community. Thank the resident for their interest in the community and inform resident that the Town is looking in to this;
3. Municipal Assessment – Informing of their new Manager of Operations;
4. NAIA – Notification of Annual General Meeting on February 21, 2023 in Gander. Not this year;

5. Breaking Barriers – Invite to a zoom meeting regarding Bill C-20. Email meeting link for those that may be interested in attending;
6. 7-9 Elliott Drive – Now that the owner is no longer able to transfer the property to the Town, Motion #22-160 to write off the outstanding taxes needs to be rescinded.

Motion #23-023: F. Manning/L. Abbott

Resolved that Motion #22-160 be rescinded.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

7. Resident of Lydia's Lane – Expressing concern with Lydia's Lane being blocked during school functions. Continue to monitor during events at the school;
8. Jewer Law – Certification of Registration and Deed of Conveyance for the Root Cellar land from Mr. Robert Coady to the Town;
9. 4 Bay d'Leau – Letter regarding water issue at residence. Town Superintendent met with the resident and determined this is not a Town issue as the low pressure is the result of two residents on the same water line. It was suggested that a separate water line be installed to the property;
10. Green Crab Project (DFA) – Requesting that remaining project funds of \$2973.70 be returned to the Department;
11. CYN – Seeking a donation for prizes for the Winterbration Celebration. Agreed to donate \$100 toward prizes as well as a winner take all game at bingo, a free skate at the arena and bingo/gym certificates;
12. NAIA – Advertising in the Cold Harvester magazine.

Motion #23-024: D. Stewart/F. Manning

Resolved that the Town will purchase 1/8 page ad for three consecutive ads at a cost of \$338.00.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

13. PMA – Annual Convention being held in Gander, June 13-15, 2023. Clerk/Manager and Administrative Assistant granted permission to attend;
14. MNL – Registration is now open for the Annual Symposium, Gander, May 4-6, 2023. Not this year;
15. Disclosure Statements – Reminder for those that have not yet submitted;
16. CYN – Thank you card received for the Town's donation to the Hunger Food for Thought Committee;
17. Resident of 15 South Side Drive – Expressing concern with the bin wall in front of his residence. Town Superintendent will investigate;

Economic Development Officer Report:

- Welcome packages for new residents submitted for review. Suggested to get some Town of Harbour Breton mugs as well;

Finance Committee Report:

1. Accounts Payable:
Motion #23-025: F. Manning/C. Whittle
Resolved that Accounts Payable in the amount of \$30,941.82 be approved for payment.
In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.
2. Godwin's Hill Project Bank Account – Agreed to close out the account and transfer the remaining funds to the town's Account;
3. Green Crab GIC – Agreed to transfer the remaining \$10,000.00 in the GIC to the Town's Account;

Liaison Reports:

1. Public Relations:

- Mayor Blake attended the Joshua Bungay Memorial Hockey Tournament and brought greeting on behalf of the Town;
- Mayor Blake thanked the Town Superintendent and Clerk/Manager for their work on the Christmas Tree displays this year;

2. Elliott Premises:

- The Carpenter should finish the exterior work this week;

3. Sunny Cottage:

- Interior work is ongoing;

4. Recreation:

- Town Superintendent picked up the Fitness Equipment and a few members have it assembled. Agreed to give those members a free month membership for doing this;
- Two pieces of equipment are available to be purchased from various residents, a weight bench and exercise bike.

Motion #23-026: F. Manning/D. Stewart

Resolved to purchase the weight bench (\$200) and exercise bike (\$500) for the Fitness Centre.

In Favour: 5

Abstained: 0

Opposed: 0

Motion Carried.

5. Arena:

- Mayor Blake and Councillor Whittle met with the Arena Manger, Town Superintendent and Clerk/Manager to discuss the outstanding issues at the arena and confusion over who is responsible for various responsibilities at the arena.
- Follow up on the issues with the Defibrillator and Alarm;

6. HBIC: n/a

7. Aquaculture: n/a

8. Occupational Health & Safety: n/a

9. Beautification Committee:

- Committee has decided not to proceed with the Festival of Lights and Most Outstanding Property Awards this year. Recreation Committee to be asked if this is something they would like to continue;

10. Fire Dept:

- Leak in the second bay of the Fire Department – Jackman’s Home Center will look into when weather permits;
- Credit Card – This has to be done through the local branch. Waiting on Branch Manager to reach out;

11. Health Care:

- The next bi-weekly update meeting is scheduled for Monday, February 13, 2023. Updates need to be provided for the week when no meetings are scheduled as well;
- The Town was on diversion for 17 days in January;

Other:

1. RV Park – Inquire with the HBIC if they will be submitting a proposal for the operations of the RV Park for 2023;

Motion for adjournment by Councillor Manning & seconded by Councillor Stewart. Adjournment at 9:30pm.

Lloyd Blake – Mayor

Tanya Rogers – Town Manager