

**Tuesday, September 14, 2021
Town Office – 6:30 p.m.**

Attendance: Georgina Ollerhead Lloyd Jensen Donald Stewart Roy Drake
Jordan Tibbo Dan Jackman Bernetta Delaney

Also Attending: Tanya Rogers Palmer Strowbridge

Absent: n/a

Mayor Georgina called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #21-070: Don Stewart/Jordan Tibbo

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

Errors/Omissions: N/A;

Motion #21-071: Roy Drake/Bernetta Delaney

Resolved that the Minutes of August 17, 2021 be adopted as presented, as circulated.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of July 20, 2021:

1. 7 Lydia's Lane: Previous contact no longer works with Bell Aliant. Contact local Bell Aliant employee for additional contact information;
2. 101 Bay d'Leau Drive: Resident did provide an additional survey of the land and it was determined that the resident does in fact own a portion of Jensen's Lane. Town will offer to purchase the portion of land from the resident for \$1000.00. If accepted, the area would need to be surveyed;
3. 50A Canada Drive: No response on letter sent offering to purchase land;
4. 10 Jensen's Lane: No response from residents regarding Notice of Application posted. Follow-up with business owner regarding parking requirements outlined in approval letter.

Public Works/Town Superintendent Report: (Attached);

- Town Superintendent will be finished work on September 27, 2021.

Building Applications:

1. 18 Jersey Avenue: Application to construct storage shed on 13 Sagona Place. As per the Towns Municipal Plan, an accessory building must be clearly incidental and complementary to the use of the main building(s) and be contained on the same lot as the main building(s). Therefore, the application is rejected.

CORRESPONDENCE:

1. 12 keepings Point: Requesting asphalt in the area of his residence. Inform resident that there are other areas of Town that are higher in priority at this time;
2. Department of Education: Information regarding the Child Care Capacity Funding Program;

3. 10 Old Farm Road – requesting permission to host a hockey tournament at the Arena on November 12-13. Inform residents that the Ice Surface should be ready and available but more information is needed regarding the tournament/plans for that weekend;
4. Fire Chief – Informing that he has accepted the position for the three year period;
5. Coastal Auto Parts – Application for Commercial Permit to operate an office trailer with auto part storage and showroom on Hilltop Holdings property. Recommends Approval.
Motion #21-072: Jordan Tibbo/Dan Jackman
Resolved that a Commercial Permit be granted to Coastal Auto Part to operate an office trailer and auto parts storage and show room on Hilltop Holdings Property.
In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.
6. 28A Rocky Point Road: Request from potential purchaser of the property to have the taxes owing reduced. Agreed to write off the water and sewer owing on the property. Purchaser will be responsible for the property tax owing.
Motion #21-073: Ollerhead/Bernetta Delaney
Resolved that the water and sewer in the amount of \$1920.00 be written off.
In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.
7. FES: Update provided on status of new Fire Truck;
8. Exploits Community Employment Corporation: Information regarding Autism Employment Program;
9. NL Association for Community Living: Information regarding the In My Home In My Community project;
10. Road Knob: Residents in the area requesting children playing/slow down sign. Inform residents that they have the Town's permission to install a sign if they wish to purchase one;
11. 84 South Side Drive: Requesting permission to purchase adjacent property. Seller is concerned over the Root Cellar located behind the property. Inform seller and purchaser that it is at the seller's discretion should they decide to sell their land in this area. Request that a copy of the survey be forwarded to the Town;
12. 113 Main Road North: Correspondence received from the bankruptcy trustee regarding the property. Info has been forwarded to the MNL Lawyer for interpretation;
13. 17A Main Road North: Requesting that his street address be changed to Church Hill Road as his property is not accessible from Main Road North and is difficult to find using that address. Inform resident that the street at the back of his residence will be named and his address will be changed accordingly;
14. Central Health: Invitation to attend 2020-2021 AGM. Mayor Ollerhead will attend virtually;
15. 39 South Side Drive: Requesting that the set of steps in the public lane near her residence be replaced. Councillor Jackman will assess and prepare a cost estimate;

16. 65 South Side Drive: Concern from resident who is unable to sell her property due to the condition of the adjacent property owned by Imperial Oil. Seek out contact information and pass on to resident if obtained;
17. Administrative Assistant: Contract reviewed. Annual Leave does not begin until after the first year of employment. Floaters and sick days prorated according to amount of time worked in 2021. Probationary period to be 6 months.

Economic Development Officer Report: n/a

Finance Committee Report:

Accounts payable:

Motion #21-074: Jordan Tibbo/Georgina Ollerhead

Resolved to pay accounts payable in the amount of \$25,834.87.

In Favour: 7

Abstained: 0

Opposed: 0

Motion Carried.

Liaison Reports:

1. Public Relations:
 - National Day for Truth and reconciliation: New statutory holiday to be observed on September 30th yearly.
 - Community Advisory Committee: Mayor provided an update on the last meeting attended with regards to health care in the regions;
2. Elliott Premises:
 - Councillor Jackman informed council that carpenters have encountered a lot of rotten wood while repairing one side of the Elliott Premises. Ask EDO to look into funding for the required repairs;
 - Operations over the summer went well. A financial report will be prepared once all the invoices have been received;
3. Sunny Cottage:
 - Operations over the summer went well. A financial report will be prepared once all the invoices have been received;
4. Recreation/Arena:
 - CIMCO can be available to start up the equipment at the arena on October 12th;
 - Recommends to have CIMCO come in each year for the start up and shut down process;
 - The new bingo equipment (transmitter/antenna) have arrived and will be installed this week;
 - Interviews were held for the Arena Attendant position. Interview committee recommends hiring Anthony Augot for the position.
Motion #21-075: Jordan Tibbo/Georgina Ollerhead
Resolved that the Arena Attendant position be offered to Mr. Anthony Augot.
In Favour: 7 **Abstained: 0** **Opposed: 0** **Motion Carried.**
5. HBIC:
 - New Edo is doing good in the position and has started working on various funding applications;
 - Inform Chairperson that council would like to review the Employment Contract for the EDO before it is signed and that severance is no longer being offered to new employees;

6. Aquaculture:
 - MOWI: Mayor Ollerhead met with Jason Card and Allan Cook who provided an update on current mortalities and production schedule ;
7. Occupational Health & Safety: n/a
8. Beautification Committee:
 - Discussion regarding the cost and work involved with installing the lights at the Cottage Hospital site;
 - May be cheaper and easier to purchase and install solar lights instead;
 - Will discuss more with the Beautification Committee;
9. Fire Dept:
 - In the process of collecting material for the Bon Fire.

Other:

- Document prepared for the new council outlining ongoing issues/concerns was reviewed;
- List of commonly use acronyms to be prepared for new council as well;
- Mayor Ollerhead thanked Palmer for his past 13 years with the Town of Harbour Breton and wished him all the best in his new position.

Motion for adjournment by Councillor Tibbo & seconded by Councillor Jackman.
Adjournment at 9:10 p.m.

Georgina Ollerhead – Mayor

Tanya Rogers – Town Manager