

**Tuesday, December 13, 2022
Town Office – 6:00 p.m.**

Attendance: Lloyd Blake Colby Whittle Roy Drake (6:28)
 Don Stewart Loretta Abbott

Also Attending: Tanya Rogers Jody Soper

Absent: Fabian Manning Neil Bond

Mayor Blake welcomed resident of 23 Spencer’s Brook Road to the meeting. Resident expressing displeasure with the letter he received from the Town regarding the storage of his floating docks on Grole Lane. He feels he should not have to move these items as he has been at that location for more than 40 years and that the items do not interfere with the turnaround the Town created. When asked, the resident stated that he would not have a problem should other people store their floating docks in the same area. Resident may have misinterpreted the letter thinking the Town had issue with his floating docks in general but it was expressed to the resident that the only issue is with the storage of them in the winter.

~~ Guest left the meeting at 6:30~~

After discussing the situation, it was agreed that the Resident can keep the items in this location but the Town will not be responsible for any damage that may be caused by snow clearing in the area. As well, the resident accepts that others may place similar items in the area which may obstruct access to his items at times.

Mayor Blake called the meeting to order at 6:46pm. He then asked if there were any additions to the Agenda, as presented and circulated.

Motion #22- 174: D. Stewart/C. Whittle

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 5 Abstained:0 Opposed: 0 Motion Carried.

Meeting of November 29, 2022:

Errors/Omissions: n/a

Motion #22- 175: C. Whittle/L. Abbott

Resolved that the Minutes of November 29, 2022 be adopted as presented, as circulated.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of November 29, 2022:

- a.) 7-9 Elliott Drive – Waiting on Original Documents from owner. Surveyors were in Town last week and looked at the property to prepare an estimate;
- b.) 88 Main Road North – No update on removal of the house remains. Follow up with Stewart Mckelvey on if there is any recourse/legal action the Town can take;

Motion #22- 176: D. Stewart/R. Drake

Resolved to rescind Motion #22-170 as the properties have not been cleaned up to date.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

- c.) Municipal Infrastructure Projects – Waiting to hear back from Regional Engineer on next steps;
- d.) 21 Sagona Place – Letter from Resident regarding water issue. Two separate issues have been identified in the area. Local contractors have been lined up to do the work. Inform contractors that this should be done as soon as possible;

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- e.) Brush Cutting Project – Permit received, workers started on December 12th. Cut brush to be brought to the bonfire site;
- f.) Coast Guard – Update on meeting with consultant. Turnout was good and there was a nice discussion on the issue;
- g.) Harbour Authority – No response on meeting request;
- h.) UFCW – Inform the Union that there is a committee in place for negotiations, unfortunately, it will be early in the new year before they are able to meet;
- i.) Arena Canteen – Minor Hockey has agreed to operate the kitchen for the remainder of the season. Once their start date is determined, Minor Hockey will reimburse the arena for inventory in the kitchen at that time;

Public Works/Town Superintendent Reports: Attached;

Building Applications:

- 1. 29 - Jersey Avenue – Application for storage shed (16 x 20). Survey requested but not received to date;

Correspondence:

- 1. 24 Road Knob – Inquiring if the Town would still be able to install a parking area for her at the end of Road Knob, as they had offered to do in the past. Public Works committee to look at;
- 2. 4 Skinners Lane – Expressing concern with speeding vehicle on Skinner’s Lane causing damage to his property. Inform resident that a 20km/h speed sign will be installed on Skinner’s Lane;
- 3. MNL – Informing that the 2023 Municipal Symposium will be held in Gander on May 4-6, 2023;
- 4. Telecommunications Alliance – Informing that, effective May 31, 2023, local 10-digit dialing will be required in Newfoundland and Labrador;
- 5. PMA – Informing of the importance of providing progressive workplaces that are free from harassment, providing adequate remuneration, including benefits and retirements plans, having HR policies and professional development opportunities for staff;
- 6. 27 Spencer’s Brook Road – Items being stored at the end of Spencer’s Brook Road. Since the items are easily moveable, there is no issue at this time;
- 7. Hounsell Municipal Consulting – Informing of services offered;
- 8. HIVE Geospatial Inc – Seeking individual/organizations interested in participating in a Community-based Coastal Resource Inventory (CCRI) in the Fortune Bay area. Ask for additional information;
- 9. AIS Coordinator
 - a. Story Board – Story boards are ready to be installed and locations determined (Conniagre Bay Lookout, Piercey’s Point, Rocky Point Light House and Elliott Premises). Local contractors to be asked to dig holes and pour the cement. Agreed to use 6 x6 posts and that Mr. Doug Wells be asked to oversee the installation.
 - b. Budget – There is funding remaining in the budget that can be re-allocated to wages for the coordinator so long as activities performed fall within the project scope and objectives. Agreed the coordinator can reach out to other organizations/councils to present the presentation
 - c. Next Year Funding – Agreed to proceed with the funding application for next year;

10. Land Inquiry – Individual seeking information on available residential building lots. Inform them to contact the HBIC and 360 Marine for more information on what may be available;
11. Elliott Drive – Concern from resident regarding individual dumping fish waste on the shore line in the area. Letter to be written to individual;
12. Heritage Scholarship – Agreed this was meant to be an annual scholarship;
13. Downhome Expo – Informing that the Expo will be held in Mount Pearl, April 21-23, 2023. Agreed the Town will attend. Expenses to be shared with the HBIC;
14. Breaking the Barriers Program – Option to extend the program an additional few weeks. Agreed to extend. Inform CYN that the participant will be cutting brush and picking up trash around town;
15. Aaron Bennett, MOWI – Requesting a meeting with council during the week of February 20, 2023. Invite them to attend the Meeting on February 21, 2023;

Economic Development Officer Report:

- Splash Pad – EDO is still gathering the information and asked to attend the next meeting to discuss;

Finance Committee Report:

- Next budget meeting scheduled for Wednesday, December 14 at 4:30pm;

Liaison Reports:

1. Public Relations:
 - Mayor Blake, Deputy Mayor Drake and Councillors Abbott and Whittle attended the Tree Lighting ceremony;
 - Ad to be placed on Facebook congratulating the King Academy girls volleyball team on winning the AAA Provincial Tournament;
 - The Santa Clause parade was held on December 3rd;
2. Elliott Premises:
 - The brackets need to be installed on the rails;
 - Still seeking carpenters to do the exterior work;
3. Sunny Cottage:
 - The coloured coverings over the lights may not be bright enough;
4. Recreation:
 - The donated fitness centre equipment still needs to be picked up in Clarenville;
5. Arena: n/a
6. HBIC:
Motion #22- 177: R. Drake/D. Stewart
Resolved that the Town will write off the taxes owing on the HBIC Cottages in the amount of \$7616.00.
In Favour: 5 **Abstained: 0** **Opposed: 0** **Motion Carried.**
7. Aquaculture: n/a
8. Occupational Health & Safety: n/a

9. Beautification Committee:

- Christmas Cheer ticket draw is taking place this Sunday;

10. Fire Dept:

- Waiting on information from the bank regarding the credit card;
- Department is making further changes to the Duties of the Executive for the next meeting;

11. Health Care:

- Mayor Blake provided an update on two calls with Central Health. Meeting to be requested with Minister Loveless to discuss the situation with a possible highway closure while on diversion;

Other:

1. Mandatory Training – Municipal Affairs will be sending out new training dates in the new year for those that have not completed them;
2. Mayor Blake expressed concerns from various committees because council liaisons have not been attending meetings. Will look at in the new year;

Motion for adjournment by Councillor Whittle & seconded by Deputy Mayor Drake. Adjournment at 9:05 pm.

Lloyd Blake – Mayor

Tanya Rogers – Town Manager