

Tuesday, March 4, 2025
Town Office – 6:36 pm

Attendance: Lloyd Blake Roy Drake Don Stewart
 Loretta Abbott Fabian Manning Colby Whittle

Also Attending: Tanya Rogers

Absent: Neil Bond Ed Keeping

Mayor Blake called the meeting to order at 6:36pm and asked if there were any additions to the Agenda, as presented and circulated.

Motion #25-029: D. Stewart/C. Whittle

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of February 18, 2025

Errors/Omissions: n/a

Motion #25-030: L. Abbott/R. Drake

Resolved that the Minutes of February 18, 2025 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Privileged Meeting of February 18, 2025

Errors/Omissions: The meeting scheduled with the Equipment operator on February 21st did not go ahead due to medical note provided.

Motion #25-031: R. Drake/L. Abbott

Resolved that the Minutes of Privileged Meeting on February 18, 2025 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Review of notes from meeting with PC Party Leader.

Business Arising: February 18, 2025:

- a) Lift Station Control Panel – Waiting on H&R and Vacuum Truck;
- b) Barry Group Inc- No response to date.
- c) New Dump Truck –Discussion Paper received from CIBC. Approval to Borrow request sent to Municipal Affairs. Harvey & Co. have concerns over the US Tariffs and will reach out with more information on Thursday;
- d) Continental Stone – No update on meeting time. Remove from agenda;
- e) Facheaux Bay & Conne River Proposed Ecological Reserves– Virtual meeting scheduled March 6 @ 6:00pm. Those who can make it will come to the office to participate;
- f) Municipal Affairs - Virtual Towns and Local Service Districts Act training on March 5, 2025. Clerk/manager and Administrative Assistant will attend. Link to be sent to Mayor Blake;
- g) NMCA – Draft letter presented for review. Letter to be re-written with suggestions and emailed for approval;
- h) Cal LeGrow Insurance – See quote on Cyber Liability Insurance. Not at this time;

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- i) Land beyond Lighthouse – See Crown Lands Maps. Land is owned by various people. Determine if taxes are being paid on land in question;
- j) Municipalities NL – Discussion on the Mental Health Certifications Clerk and Superintendent were asked to complete. As time permits;

Public Works/Town Superintendent Report (attached):

Building Applications: n/a

Correspondence/New Business:

1. Gander Airport Authority – Requesting the Town sign a letter of support encouraging the Provincial Government to play an active role in restoring air connectivity at the Gander Airport. Agreed;
2. PMA Convention – St. John's, NL - April 8-10, 2025. Clerk/Manager and Administrative Assistant approved to attend;
3. 56-58 Main Road North – Requesting double guardrail. As time and materials permit;
4. 58A Main Road North – Complaint regarding garbage bin blocked by ice and snow. Resident is responsible for keeping the garbage box clear;
5. 10 Keepings Point – Complaint regarding broken grate in road. Grate has been repaired;
6. Dept of Transportation – 2025 Storm Disaster Assistance now open, FYI;
7. Hospitality NL – Review of candidates for the Director at Large position. No vote at this time;
8. Municipal Affairs – Amendments to the Urban and Rural Planning Act, 2000, FYI;
9. Municipalities NL – Update on the progress made on the seven resolutions put forth at the November 2024 Annual General meeting, FYI;
10. The Construction Source Magazine – Inquiring if the Town is interested in doing a feature story in an upcoming editorial. Not at this time;
11. Various Residents – Complaints regarding water discoloration. Chlorine levels are good. Superintendent to change filters at the Chlorine Building and confirm if the bi-annual maintenance was complete in 2024;
12. CEEP Project – Some materials used will not be covered as they were not listed in the application;
13. Canadian Public Works Association – Spring Conference, Deer Lake, May 7-9, 2025. Not at this time;
14. 23 Spencer's Brook Road – Complaint regarding asphalt driveway and land being damaged by snow clearing equipment. Resident to be informed that the Town is not responsible for damage caused to personal property that is within 8ft of the edge of the Towns pavement/road. Resident can attend the next meeting if desired;
15. Fire and Emergency Services – Seeking interest from municipalities to participate in a pilot training workshop for pre-disaster recovery planning. Not at this time;
16. Security Cameras for the Elliott Premises – Three quotes provided as follows:
 - a. SecoMart - \$889.97
 - b. Best Buy - \$899.98
 - c. Amazon - \$938.99Agreed to hold off for the time being;

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17. 113 Main Road North – Complaint regarding snow clearing equipment tearing up grass on property. Sods will be replaced when the weather permits;
18. Skinner Lane – Look into the process involved with making this a Town Road;
19. Equipment Operator – Doctors note for February 20 – March 12, 2025;

Economic Development Officer Report:

- Connaigre Head Trail – Application to be submitted for License to Occupy. EDO needs the location of Trail drawn on map provided. Councillor Whittle will assist;
- JCP Applications – Keep on Agenda;

Finance Committee Report:

- Accounts Payable:
Motion #24-032: F. Manning/R. Drake
Resolved to pay accounts payable in the amount of \$49,362.69.

In Favour: 6

Opposed:0

Abstained:0

Motion Carried.

Liaison Reports:

1. Public Relations: n/a
2. Elliott Premises:
 - Floating Docks – The docks that have been taken out of the water are not in good condition and quotes for new docks are too high to consider. Discussed what can be done to repair the current docks for this season while plans are made for the future of the docks. Councillors to assess the docks before the next meeting.
3. Sunny Cottage: n/a
4. Recreation:
 - Broken Equipment – Two members have been assisting with repairs to equipment. Active NL Application being submitted for additional new equipment.
5. Arena:
 - Compressor motor – Two quotes received for a new motor as follows:
 1. Rebuilt Pumps and Motors (RPM) Ltd - \$4196.00 plus hst
 2. Young's Industrial - \$5443.10 plus HST and freight

Motion #24-033: R. Drake/D. Stewart

Resolved to purchase the new compressor motor from RPM at a cost of \$4196.00 plus HST.

In Favour: 6

Opposed:0

Abstained:0

Motion Carried.

- Check with Young's Industrial to determine if the side walls have been ordered.
- There will be an Easter Tournament at the Arena this year (U13);

6. HBIC:

- RV Park – Approval requested for the following items for the RV Park:
 - i. Cell Phone – \$48.00/month
 - ii. Internet (Starlink) – \$319.17 start up plus \$140.00/month (plus transmitter)
 - iii. Booking System – \$6.00 per booking plus 10% Marketing fees
 - iv. Towns credit card needs to be placed on file with booking system;

Motion #24-034: R. Drake/D. Stewart

Resolved that the items required above for the RV Park are approved to be purchased.

In Favour: 5

Opposed:0

Abstained: 1 (Blake)

Motion Carried.

- Music Event – Discussion on when an event can be held. Agreed to reach out to the local Cancer Support Group to see if an event can be held after the Walk of Hope on June 14, 2025. Possible bands for the event were discussed as well;

7. Aquaculture: n/a

8. Occupational Health & Safety: n/a

9. Beautification Committee: n/a

10. Fire Dept:

- Prepaid Credit Card – Card has been cancelled, check for balance is being processed. Investigation into Bell Mobility charge could take 60-90 days;
- Tender for roof leak not yet prepared;
- Discussion on spending limits before council approval is required. No formal policy found. Keep on Agenda for further discussion;

11. Health Care:

- Mayor Blake provided an update on the latest call with Central Health.

Other:

- Determine 1st baby born in 2025 for the coin set presentation.

Outstanding Items requiring further Information:

- Board Room Renovations – Painting complete;
- NL Hydro (Street Lighting) – Deputy Drake has all except North Side of Town complete;
- Transitional Authorizations – Keep on Agenda;
- Local Businesses – Keep on Agenda;
- Bay d'Leau MCW Project – School Curb and Mayors water line.

Motion for adjournment by Councillor Abbott & seconded by Councillor Stewart. Adjournment at 9:15 PM.

Lloyd Blake
Mayor

Tanya Rogers
Clerk/Manager