

Tuesday, Sept 6, 2022
Town Office – 6:30 p.m.

Attendance: Lloyd Blake Colby Whittle Roy Drake
 Don Stewart Fabian Manning Loretta Abbott

Also Attending: Tanya Rogers Jody Soper

Absent: Neil Bond

Mayor Blake called the meeting to order 6:35 p.m. He thanked everyone who helped out during the Route 360 forest fires and road closures. The Mayor stated that it is nice to know that the Government was there to support the Town's and that a discussion should be held regarding what could be approved upon in similar situations. It was suggested that an ad be placed on Facebook thanking all those who helped out during the fires.

The Mayor then asked if there were any additions to the Agenda, as presented and circulated.

Motion #22- 108: F. Manning/L. Abbott

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 Abstained:0 Opposed: 0 Motion Carried.

Meeting of August 26, 2022

Errors/Omissions: n/a

Motion #22-109: D. Stewart/F. Manning

Resolved that the Minutes of August 26, 2022 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of August 26, 2022:

1. Route 360 Forest Fire Expenses: No response to date on who the expenses should be submitted to for reimbursement. Follow up with FES;
2. Burgeo Economic Development Committee: An update was provided on the meeting held earlier in the day. The Committee was interested in the Town's perspective (pros/cons) on aquaculture in the Region;

Meeting of July 19, 2022

Errors/Omissions: n/a

Motion #22-110: D. Stewart/L. Abbott

Resolved that the Minutes of July 19, 2022 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of June 21, 2022:

1. 86 & 88 Main Road North: The contractor (Dynamic Construction) confirmed that he will be removing the debris when time and resources permit;
2. Sheds on shoreline below Landslide: Signage has been placed on the shed for a while now asking the owner to contact the Town. No response has been received. This shed will also be removed by Dynamic Construction.
3. 64 Bay d'Leau Drive: Letter to be sent to resident regarding her shed that has also deteriorated on the shoreline and is falling down;

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4. Fire Chief Position – One application was received for the position of Fire Chief.
Motion #22-111: F. Manning/L. Abbott
Resolved that the position of Fire Chief be offered to Mr. Eric Hunt Jr for a three (3) year term.
In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.
5. Fighting for our Health Committee : Follow up with MHA Loveless on meeting with the committee;
6. Root Cellar Property – Owner of the property will be having his lawyer complete a deed of transfer to the Town;
7. Meeting with RCMP: Invite new RCMP Officer to attend the September 20th, 2022 meeting;
8. 113B Main Road North – The two parties that were interested in the property have informed that they are no longer interested. Agreed not to proceed with the tax sale and the item to be removed from the agenda;
9. Sagona Drugs Parking Lot- Survey was provided to the Town. Public Works committee to look at the area again to determine if a joiner can be installed so that the hole can be filled in;
10. Harbour Drive – The area of the Marine Centre and Harbour Authority property are treated monthly for rodents;
11. Building Blocks Parents – Meeting to be scheduled for Thursday, Sept 8, 2022 at 4:00pm;
12. Cemetery on Magistrate’s Hill Road - Response received from St. Bartholomew’s Cemetery Committee informing that the Church does not have the finances at this time to do the work required at this Cemetery;
13. Provincial Veteran’s Memorial Park – Still waiting on response from the committee;
14. Paint Can Recycling Program – Paint cans cannot be collected using a drop off system, someone has to be there to inspect the cans. Agreed that one day a month be designated for this and one Town employee will be present that day;
15. Capital Works Applications – No response to date;

Public Works/Town Superintendent Report: Attached;

Building Applications: N/A

1. 21 Spencer’s Brook Road – Approval received to operate Home Based Foot Care Business;
2. Municipal Affairs – Information regarding the new Municipal Code of Conduct Regulations;
3. Department of Environment and Climate Change – Informing that the Town’s Boundary was removed from the proposed Undertaking for Crown Zone 4 Five-Year Forestry Operating Plan (2023-2027);
4. 12 Sagona Place – Complaint regarding neighbour burning garbage on property. Letter to be sent asking resident to refrain from burning garbage on their property;
5. Byron Smith Chartered Accountants – Letter to council regarding audit. One issue identified with recording of GIC balances;
6. 7 Main Road North/30 Jersey Avenue/17 Harbour Drive – Requesting 20 hours of work. Agreed to have these individuals complete the repairs required at the Elliott Premises;
7. Municipal Infrastructure – Information on the Natural Infrastructure Fund (NIF) Small Project Stream. Agreed to apply for funding to rehabilitate/prevent further erosion of the bank near the gazebo and Deadman’s Cove;

8. Email Addresses – A few additional questions to be asked before a decision is made;
9. Direct Deposit Payroll – Quotes received were higher than expected. Look into doing e-transfers to employees;

~~~~~ Councillor Manning left the meeting at 8:50pm ~~~~~

10. 2023 Traveller's Guide – Advertising rates and booking deadlines. Not at this time;
11. Central Health - Municipalities meeting on Wednesday, September 7, 2022 at 4:00pm. Available Councillors will come to the Town Office for the meeting. Inquire as to if there is a plan in place for the winter when Route 360 is impassable/closed;
12. Electric Car Charging Stations – Email from a recent visitor regarding the lack of electric vehicle car charging stations in Town. The hotel has since had two installed. Council feels this is not something the Town should get involved in and should be left to private businesses;
13. Cougar Helicopters – Wondering if the Town has considered offering a live feed video of the Town. Look at the cameras at the arena and see if this is possible;
14. Signature Stamp – Mayor Blake asked councils thoughts on him having a signature stamp for checks. Check with Municipal Affairs/MNL to determine if this is recommended;
15. 21 Sagona Place – Concerned with water/runoff on property from Canada Drive. Inform resident that work is still being done in this area;
16. 7-9 Elliott Drive – No action on removal of the building. Letter to be sent reminding owner of the December 31, 2022 deadline to have the building removed;
17. Tax Certificates/Compliance Letters

**Motion #22-112: R. Drake/C. Whittle**

**Resolved that the Town will continue to charge \$100 for tax certificates and \$50 for compliance letters.**

**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

18. RV Park – Agreed that the park attendant will be laid off on September 11, 2022 and the park will be closed at this time;
19. fasdNL – Proclamation, Fetal Alcohol Spectrum Disorder Awareness (FASD) Month, September 2022;

**Motion #22-113: D. Stewart/C. Whittle**

**Resolved that the Town will declare September 2022 as Fetal Alcohol Spectrum Disorder Awareness Month**

**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

20. Voyent Alert – Quote for providing the service. Not at this time;
21. NL911 – Advising the Town that NL911 Bureau was integrated into the core government as the 911 Division of the Emergency Services Branch;
22. MNL CEO – Informing that he will be leaving MNL at the end of the year;
23. MNL Conference – Gander, November 2-5, 2022. Mayor Blake will attend, 2 rooms to be booked in case another councillor is interested in attending;
24. MNL – Nomination being accepted for the MNL Board, Deadline is September 26, 2022;
25. MNL – 2022 AGM: First Call of Resolutions – Deadline September 16, 2022;
26. MMSB – Application now being accepted under the Community Waste Diversion Fund. Deadline October 24, 2022;

27. Active NL – Applications now being accepted under the Active NL Fund. Agreed to apply for funding to upgrade the Back Arm Trail.
28. Aquatic Invasive Species Coordinator – Monthly report submitted for review.
29. 76 South Side Drive – Inquiring as to repairs to the Back Arm Trail as well as the pavement in front of his residence. Inform resident that work will be done to upgrade the trail and the pavement will be repaired in the next paving season;
30. Disposing of sharp object/needles – Items should be placed in a sealed container that cannot be punctured and the word “sharps” to be clearly written on the container.

**Economic Development Officer Report:** n/a

**Finance Committee Report:**

- Meeting scheduled for Monday, September 12<sup>th</sup> at 6:00pm.

**Liaison Reports:**

1. Public Relations:
  - Mayor Blake and Deputy Mayor Drake did numerous interviews during the Forest Fire Road Closure;
  - Mayor Blake, Councillor Stewart and EDO Tina Bungay attended the NAIA conference in St. John's in August;
2. Elliott Premises:
  - Premises closed on Friday September 6, 2022;
  - No update on the operations this past season as of yet;
3. Sunny Cottage:
  - Cottage closed on Wednesday, August 31, 2022;
  - No update on the operations this past season as of yet;
4. Recreation/Arena:
  - The Tradition by The Sea Festival was well attended, all events went well;
  - Letter to be sent to the Recreation Committee thanking them for organizing and planning the Festival;
  - Inquiry regarding lending the chairs at the arena for a wedding. Inform resident that the arena does not lend out the chairs;
5. HBIC:
  - EDO Tina Bungay attended the NAIA Conference with the Town and did a good job representing the Town and Coast of Bays.
6. Aquaculture: n/a
7. Occupational Health & Safety:
  - A few certificates are expiring soon, therefore some safety courses will be needed;
8. Beautification Committee:
  - The ships ribs are complete and installed at the hospital site. Committee went slightly over budget on the project and requested funds from the Town to cover the shortfall.

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**Motion #22-114: C. Whittle/R. Drake**

**Resolved that the Town will donate \$500 to the Beautification Committee to offset the shortage on the ships ribs project.**

**In Favour: 6**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

9. Fire Dept:

- Annual telethon is scheduled for September 11, 2022;
- There is an issues with one of the garage doors that needs to be looked at;

**Other:**

1. Councillor Stewart informed that the fence at Water Pond has fallen down and needs to be repaired;
2. Mayor Blake stated that the Town's Emergency Plan needs to be updated, budget preparations will begin in late October/early November and that the Union Contract expires December 31, 2022;
3. The Joint Mayors will be having a meeting with Central Waste management on September 26, 2022;

Motion for adjournment by Councillor Abbott & seconded by Councillor Stewart. Adjournment at 9:40pm.

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**Lloyd Blake – Mayor**

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**Tanya Rogers – Town Manager**