

**Tuesday, November 19, 2024
Town Office – 6:30 pm**

Attendance: Lloyd Blake Roy Drake
Don Stewart Neil Bond

Also Attending: Tanya Rogers Ed Keeping

Absent: Fabian Manning Loretta Abbott Colby Whittle

Mayor Blake called the meeting to order at 6:32pm and asked if there were any additions to the Agenda, as presented and circulated.

Motion #24-132: N. Bond/R. Drake

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Meetings of October 28, 2024, Special Meeting and Budget Meeting of November 5, 2024:

Errors/Omissions:

Motion #24-133: D. Stewart/R. Drake

Resolved that the Minutes of October 8, 2024, Special Meeting and Budget meeting on November 5th, 2024 be adopted as presented, as circulated.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of October 28, 2024:

- a) 4 Jensen's Lane – To be re-assessed after November 30, 2024. Public works to assess the property before the next meeting;
- b) Proposed National Marine Conservation Area – Update on call Mayor Blake and Clerk/Manager had with Parks Canada on November 8th. Meeting with Council and Community Meeting to take place on December 5th. Copy of Questions and Answers provided to the Town of Ramea for review;
- c) CIBC (COBWM GIC) – Funds have been transferred to the Town's Savings Account, approximately \$22,000.00 to be used towards the Town's portion of the SCBA's;
- d) Security Cameras - Town Office – Received, to be installed soon, while the weather is good;
- e) Municipal Affairs (Water Pressure Issue) – Study (\$80,000.00) can be applied for under MCW;

Motion #24-134:R. Drake/N.Bond

Resolved that the Town of Harbour Breton will apply for cost-shared funding under the 2025-2026 Municipal Capital Works Program, in the amount of \$80,000.00 for the purpose of conducting a study to investigate a potential back up water supply for the Town. The Town of Harbour Breton agrees to provide its share of the cost-shared funding in the amount of \$8000.00.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

- f) NL Hydro (Street Lighting) – Deputy Mayor Drake reviewing maps;
- g) Chlorine Building Maintenance – Complete. Atlantic Technical Services will send a report;
- h) Bay d'Leau MCW Project – Update from Exploits Engineering: Sods have been completed, guardrails/posts have been installed, two hydrants have been raised and have requested for two more to be raised. Waiting on further information from DTI regarding the school entrance, in the mean time, still suggests grinding down the curb via a milling process. Council agrees to mill down the curb and wait for the Department to determine what can be done in the spring;

November 19, 2024

- i) Department of Justice and Public Safety – SCBA’s have been ordered. Payment is required before funds can be received.

Motion #24-135:R. Drake/N/ Bond

Resolved that the Town of Harbour Breton will borrow \$109,783.96 from the HBIC to pay for the Government portion of the SCBA funding. Amount to be repaid once funding is received from Fire and Emergency Services.

In Favour: 4

Abstained: 0

Opposed: 0

Motion Carried.

- j) Municipal Affairs – Update on CEEP participants. Agreed to keep the labourer on for the time being to supervise the participants;
- k) Equipment Operator – Follow up with Operator on note provided;
- l) Municipal Capital Works – Discussion on projects to be applied for. Agreed to get quotes on the following:
 - 1. Skidders Lane
Install a water line from the intersection of the Causeway and Harbour Drive to connect to Keepings Point, Asphalt included. Four services. Replace one old hydrant and install other hydrants as required.
 - 2. Canada Drive (Water/sewer and storm) – 2 Drawings Provided
Water – Extend the water line from the old AVCO building to where the water line joins Canada Drive just past Sagona Drugs. Nine Services. Disconnect the two old lines (scratched out) on both ends.
Sewer – Install a new sewer line from the old AVCO building to Jackman’s One Stop and connect to Bay d’Leau Drive through the intersection. 9 Services.
Storm – AVCO to Jackman’s One Stop as needed.
Curb/Gutter and sidewalk on the lower side
- m) Lift Station Control Panel –Cost for temporary hydro is \$1293.75. Agreed to pay;
- n) MNL – Quote request sent to three Management Consultants, two responses. Agreed to hold off for now. Meeting to be arranged with Superintendent and the workers to discuss.

Public Works/Town Superintendent Report (attached):

Building Applications:

- 1. 54 South Side Drive – Storage Shed (8 x 12). Approved;
- 2. 2 Connaigre Road – Storage Shed (16 x 20). Approved;

Correspondence/New Business:

- 1. CYN (Building Blocks) – Requesting to construct a storage shed, install a washer and dryer (electrical involved), and build a storage closet. Public works to look at shed location as relates to the fire exit and if the electrical can be installed for the washer and dryer. Agreed a wall can be installed to create a storage room. All expenses incurred to be covered by the CYN/Building Blocks.
- 2. 34 Main Road North – Request to operate a Short Term Tourist Accommodation at the residence. Agreed that permission be subject to the approval required in the Town’s Short-term Tourist Accommodation Policy and Tax Rates;
- 3. BioMax – Informing that the hosting fee is increasing by \$28/month/outfall in 2025;
- 4. BioMax – Explanation provided regarding Transitional Authorizations. Follow up with the Department for more information;

November 19, 2024

5. Home Hardware – Concern with water runoff onto the property. Requesting ditching in the area. Town Superintendent to investigate;
6. Canadian Institute of Planners – The Town was copied in an email to Miltown Town Council regarding the Rural Transit Solutions Fund, FYI;
7. 65 South Side Drive – Contacted the Town regarding sewer issues being experienced since Imperial Oil installed a fence on the adjacent property. Resident informed that this is not a Town issue as this is not the Town’s sewer line;
8. Municipal Affairs – Notice of General Election Deferral Order declaring that the 2025 Municipal General Election will be held on Thursday, October 2, 2025;
9. Exploits Paving – Informing that the Town has a credit of \$7000.00 for next year;
10. King Academy – Resident suggested the school paint a “Lest We Forget” crosswalk by the school. Agreed there are too many regulations involved with doing this;
11. Dept. of Environment – Water Report for October 10th, 2024 showed high chlorine levels at Mary Browns;
12. Fireworks – Since they did not go ahead on Harbour Breton Day, agreed to ask the Fire Department to set them off on New Year’s Eve at 7:00PM;
13. 7 Stewarts Lane – Issues with flooding/washouts on property after rainfalls. This has been investigated by public works and there does not seem to be an issue;
14. Mr. Doug Wells – Informing that he is the recipient of the inaugural Premier’s Medal for Arts, Heritage, Sport and Recreation and thanked the Town for the nomination. Also, requesting to attend a Council meeting;
15. Municipal Infrastructure – Seasonal Asphalt reminder, FYI;
16. 15B Harbour Drive – Requesting the Town replace the Public Parking sign on Harbour Drive as it is no longer legible. Agreed;
17. Rocky Point Lighthouse – Work is needed in the area in the spring. Chain to be placed across the steps;
18. Administrative Assistant – Requesting a pay review. To be looked at during the budget process;

~~~~~ Deputy Mayor Drake left the meeting at 8:46pm ~~~~~

19. Local Businesses – Expressing concern over the recent vendor that operated in Town. Additional information to be obtained from other municipalities, the Town’s Lawyer and Municipal Affairs;

~~~~~ Deputy Mayor Drake returned to the meeting at 8:58pm ~~~~~

20. Purchase Orders – Agreed that using PO’s is taking up too much time and will no longer be needed for local purchases. In place of this, invoice copies must be returned the same day;
21. Barry Group Inc- With no response on previous correspondence, agreed to send a letter informing of a tax increase for 2025;
22. Garbage Collection – Ask contractor for a schedule that can be advertised;

Economic Development Officer Report: n/a

Finance Committee Report

1. Accounts Payable – Review of Accounts Payable.

Motion #24-136: N. Bond/R. Drake

Resolved to pay accounts payable in the amount of \$36,964.84.

In Favour: 4

Abstained: 0

Opposed: 0

Motion Carried.

2. 2025 Budget –Next meeting to be held on November 20th @ 6:00pm

Liaison Reports:

1. Public Relations:
 - Mayor Blake attended the Remembrance Day Ceremonies at both schools and the Lions Club;
2. Elliott Premises:
 - Invoice for Floating Docks to be split with the Town and Elliott’s Committee;
3. Sunny Cottage: n/a
4. Recreation:
 - No update on meeting with committee;
 - Defibrillator in the Fitness Centre not working. Quote for new from First Response Supply in the amount of \$1789.35 plus HST. Agreed to order;
5. Arena:
 - Rebuild of Compressors is complete, invoice to be paid with funds in Savings Account;
 - Discussion on leaks in the roof, pricing being compiled;
6. HBIC:
 - Committee has agreed to lend the Town funds for the SCBA’s;
7. Aquaculture: n/a
8. Occupational Health & Safety: n/a
9. Beautification Committee:
10. Fire Dept:
 - Annual ticket draw taking place on November 23, 2024;
 - Fire Fighter Ball taking place on November 30, 2024;
11. Health Care:

Other: n/a

Outstanding Items requiring further Information:

- Board Room Renovations – To be completed after the accessibility plan is complete;
- Barry Group –Tax Agreement expires February 19, 2025. Notification letter sent;
- Floating Docks – Further discussion in the spring. Councillor Whittle is getting some pricing;

Motion for adjournment by Councillor Stewart & seconded by Councillor Bond. Adjournment at 9:25PM.