

**Tuesday, December 7, 2021
Town Office – 6:30 p.m.**

Attendance: Lloyd Blake Roy Drake Colby Whittle Fabian Manning
 Neil Bond Loretta Abbott Donald Stewart

Also Attending: Tanya Rogers

Absent: George Drake

Mayor Blake called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #21-098: Neil Bond/Don Stewart

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 7 Abstained:0 Opposed: 0 Motion Carried.

Errors/Omissions:

Motion #21-099: Roy Drake/Neil Bond

Resolved that the Minutes of November 23, 2021 be adopted as presented, as circulated.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of November 23, 2021:

1. Capital Works (Roy Drake): Jason Strickland, Meridian Engineering, will be here tomorrow to prepare estimates for various jobs to be considered (Causeway Bridge, Bay d'Leau Drive, Little Bay Place and Canada Drive). Councillor Manning has also prepared preliminary estimates. Mayor Blake, Deputy Mayor Drake and Councillor Stewart will meet with Mr. Strickland at 9:00am;
2. Meeting with MOWI: Notes were reviewed;
3. Town Superintendent Position: Mr. Reggie Snook was offered the position but declined to accept it. The position was then offered to Mr. Jody Soper. Mr. Soper accepted the position and a start date of January 4th, 2022 was agreed upon.
4. Part Time Operator: Agreed to advertise for a part-time call-in Heavy Equipment Operator for snow clearing;
5. Meeting with Minister Loveless: No response on letter sent regarding ditching;
6. Meeting with MP Clifford Small: Councillors Bond and Whittle have determined that there are approximately 80-100 rotational workers in Town. This as well as other info and notes from meeting to be sent to MP Small;
7. 28 Road Knob: Survey not received to date;
8. Officers and Directors Liability Insurance: Information provided by insurance company. Email has been sent requesting further information on travel insurance.

Public Works/Town Superintendent Report: Attached;

Building Applications:

1. 13 Gorman Place: Request to construct storage shed, 12' x 12'. Request copy of survey;

CORRESPONDENCE:

1. Recreation TV Bingo: The December 26th bingo will be postponed to Monday December 27th;
2. Municipal Affairs: Municipal Operating Grant received, \$122,556.90;
3. Southern Port Hotel: Menu for Christmas Supper. Contact the Office with your order;
4. Harbour Authority:

Motion #21-100: Don Stewart/Roy Drake

Resolved that the outstanding property taxes for 2020 and 2021 in the amount of \$1023.75 be written off as a tax agreement is in place for the property.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

5. Municipal Affairs: Councillor Orientation training can be offered one evening in late January/early February. Three councillors can attend;
6. CHCM: Agreed not to proceed with the Christmas greeting this year;
7. Business in Arrears: Mayor Blake will speak with business owner regarding the overdue account;
8. Vacation Request: Request for 3 days vacation during Christmas. Approved;
9. Residents on Witch Hazel Hill: Request to have Witch Hazel Hill paved. Inform residents that this area will be considered for the 2022 budget, for the next paving season;
10. Resident of 100 Bay d'Leau Drive: Letter expressing concern with selection process for the Town Superintendent position. Acknowledged;
11. Wood Engineering: Update provided on the Godwin's Hill Project;
12. CYN: Flag Raising for Purple Ribbon Campaign, Activism Against Gender Based Violence, will take place on Wednesday at 1:30;
13. Municipal Assessment Agency: Informing that the Town has not voted for the position of Central Director.

Motion #21-101: Don Stewart/Roy Drake

Resolved that the Town would vote for Mr. Tony Keats for the position of Central Director.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

14. NAIA: Informing of new Executive Director, Jamie Baker;
15. Department of Transportation and Infrastructure: Informing of staff changes in the Tendering and Contracts Division.
16. Residents of 2 & 5 Beaver pond Road: Inquiring as to why their home based businesses have to pay commercial water tax when they do not use water to operate their businesses. Also questioning the rate of business tax being charged. Inform residents that the commercial water rates being charged will be looked at for the upcoming budget for 2022. However. The rates charged for 2021 will remain as is.
17. Road Knob: Issue with garbage being dumped in the area. Ad to be placed on Facebook informing that anyone caught dumping garbage will be charged;

Economic Development Officer Report: n/a

Finance Committee Report:

- Review of bills under \$500 that were paid;
- A/P as of December 3, 2021 were reviewed and approved for payment;

Liaison Reports:

1. Public Relations:
 - Mayor Blake and Councillor Abbott attended the tree lighting on December 5th;
 - CYN AGM: Mayor Blake sent regrets on behalf of the Town;

2. Elliott Premises:
 - Councillor Whittle will be attending the Committees Christmas party on December 11;
 - Project workers started on Monday, December 6 replacing the siding on the back lower portion of the daycare;
3. Sunny Cottage: n/a
4. Recreation/Arena:
 - The Zamboni is working at the moment but may have to look at replacing the engine before the next season;
 - A vent in dressing Room #2 seems to be blowing cold air into the room;
5. HBIC: n/a
6. Occupational Health & Safety: n/a
7. Beautification Committee:
 - Annual ticket draw taking place on December 19th;
 - Councillors agreed to donate \$25 each to the fundraiser;
8. Fire Dept:
 - Remaining budget amount to be transferred to Fire Department;
 - New 4 Door pumper has arrived and training will take place on the pumper this evening and tomorrow;
 - Mayor Blake to speak to the Fire Chief regarding having an open house (or similar event) to celebrate/announce the new pumper;

Other:

- Christmas Tree: More lights are needed, Councillor Manning will check to see if he has any lights. Consider purchasing a digital tree next year;
- Equipment Operator: Mayor Blake, Councilors Abbott and Manning and Town Manager to meet with Operator on Monday to discuss concerns with time being taken off work;
- Acting Town Superintendent: Mayor Blake and Town Manager to meet with Acting Superintendent to discuss various issues;
- Collection Policy: Policy to be developed and approved by council;

Motion for adjournment by Councillor Bond & seconded by Councillor Whittle.
Adjournment at 9:35pm.

Lloyd Blake – Mayor

Tanya Rogers – Town Manager