

**Tuesday, February 20, 2024
Town Office – 6:30 PM**

Attendance: Lloyd Blake Roy Drake
Don Stewart Colby Whittle

Also Attending: Chantell Cribb Ed Keeping

Absent: Fabian Manning Loretta Abbott Neil Bond

Mayor Blake called the meeting to order at 7:00PM and asked if there were any additions to the Agenda, as presented and circulated.

Motion #24-015: D. Stewart/R. Drake

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Special Meeting of February 1, 2024:

Errors/Omissions: N/A

Motion #24-016: C. Whittle/R. Drake

Resolved that the Minutes of February 1, 2024 be adopted as presented, as circulated.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of February 6, 2024:

Errors/Omissions: N/A

Motion #24-017: D. Stewart/R. Drake

Resolved that the Minutes of February 6, 2024 be adopted as presented, as circulated.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Special Meeting of February 13, 2024:

Errors/Omissions: N/A

Motion #24-018 :D. Stewart/L. Blake

Resolved that the Minutes of February 13, 2024 be adopted as presented, as circulated.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of February 6, 2024:

- a) Control Panel Installation – Town Superintendant informed everyone that there is a hold up with the engineering. Waiting on a special fitting;
- b) CIBC (COBWM GIC) – Councillor Abbott received signature from Steward May. Clerk to file with Registry of Companies;
- c) Accessibility Plan – Waiting on consultant to begin process;
- d) Board Room Renovations – Proceed with boardroom renovations after accessibility plan has been completed;
- e) Walk of Hope – Quotes were reviewed, The Town will purchase a 65” TV from Best Buy at a cost of \$549.99 plus HST to do a ticket sale for the Walk of Hope. Keep on agenda for other fundraising ideas;

Motion #24-019: D. Stewart/C. Whittle

Resolved that the Town will purchase a 65” TV from Best Buy in the amount of \$549.99 plus HST to use as the prize for the Ticket Draw at the Walk of Hope.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

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- f) Town Suite Software(Cloud) – Quotes were reviewed from D & K Computers and Boom I.T Group. Town will proceed with Boom I.T Group for the purchase of the server to include installation and off site cloud back up for a total of \$6,055.64 HST included.

Motion #24-020 :R. Drake/C. Whittle

Resolved that the Town will purchase a server to include installation and off site cloud back up from Boom I.T for a total of \$6,055.64 HST included.

In Favour: 4

Abstained: 0

Opposed: 0

Motion Carried.

- g) Elliott Premises Tender (expression of interest): Deadline February 29, 2024. Keep on Agenda;
- h) Miawpukek First Nation Forest Management Agreement – No other information available, remove from agenda;
- i) Little Bay and Bay d'Leau Project (Bank Loans) – Email sent regarding changing the scope of work, no response to date. Clerk to follow up;
- j) 88 & 86 Main Road North – Keep on Agenda for early Spring;
- k) Garbage Collection Contract – Tender Deadline was January 19, 2024. Tender reviewed from Baker's Sawmill for the next two years. Town to award Baker's Sawmill the Tender for the next two years in the amounts of \$61,613.20 plus HST for 2024 and \$64,385.80 plus HST for 2025;

Motion #24-021: R. Drake/D. Stewart

Resolved that the Town will award the tender to Bakers Sawmill for Garbage collection for the next two years for the above mentioned amounts.

In Favour: 4

Abstained: 0

Opposed: 0

Motion Carried.

- l) Barry Group – Current Tax Agreement expires February 19, 2025. Keep on Agenda;
- m) CIBC Savings Account - Clerk to obtain more information;
- n) Citizen of the Year – The Town will not be nominating anyone for the Citizen of the Year Award at this time;
- o) 3 Bay View Road – Results have returned from the water samples that were taken from the residents home. All results returned satisfactory. Town Clerk to forward the results to the resident;
- p) Equipment Operator – Town will hold off on hiring for the operators position at this time;
- q) De-Escalation Training - Email sent to MNL for more information. No reply to date;

Public Works/Town Superintendent Reports: Attached

Building Applications: N/A

Correspondence:

1. HB Minor Hockey - Letter received from Executive of Minor Hockey requesting the Town donate Ice Time for the upcoming Easter Tournament. The Town is unable to donate the ice time this year as the Arena has incurred some unexpected expenses this season.
2. Fitness Centre Cameras – Councillor Drake and Town Clerk to check into the camera system at the arena to see if they can be set up to view from the Town Office;
3. Dept of Transportation and Infrastructure - Circular regarding the update to procurement Thresholds;
4. TRIO – Resignations from the Board of Directors acknowledged. Call for applicants to fulfill the vacancies, no interest at this time;
5. MNL – Municipal Symposium is scheduled for May 2-4 at Gander. Mayor Blake will be attending this year. Registration and hotel to be booked for Mayor Blake;

6. Premier's Medal for Arts (Heritage Award) – The Town will Nominate Doug Wells for the Premier's Medal for Arts, Heritage Award;

Motion #24-022: R. Drake/D. Stewart

Resolved that the Town will nominate Mr. Doug Wells for Premier's Medal for Arts, Heritage Award.

In Favour: 4

Abstained: 0

Opposed: 0

Motion Carried.

7. Curling Equipment – The Town will advertise on the Town's FB page to get a feel for interest to possibly have curling at the Arena next season;
8. Coastal Rides - Obtain stats from program coordinator. Meeting to be arranged with Trina Mercer and Bob Allen to discuss the future of this program;
9. Mayors Awards – Clerk to obtain names from both schools for the Mayors Awards for 2023 and invite recipients to attend the Lions club Speak off on March 3, 2024;
10. 21 Sagona Place – Letter received about removing the snow that the plow has piled up in the trailer court area. Advise resident that snow removal will take place when time permits;
11. Hr. Breton Minor Hockey – Letter received about conditions of the arena in preparation for the upcoming provincial tournament as well as being a key holder for the kitchen with a signed contract put in place going forward. Advise Minor Hockey that there is already a plan in place for some of the minor repairs at the arena, however the kitchen will remain status quo for the remainder of this season;

Economic Development Officer Report:

- Vacant Cottage – Still vacant. Advertise again;
- Town of Harbour Breton – Pens need to be ordered;
- Town Logo -Obtain quotes for Jackets for Council and Staff;

Finance Committee Report: N/A

Liaison Reports:

1. Public Relations: N/A
2. Elliott Premises: N/A
3. Sunny Cottage:
 - Inside work is complete.
 - Quotes for outside work to be obtained and viewed at the next Sunny Cottage Meeting.
4. Recreation:
 - Bingo Equipment – Not yet installed. Jordan Tibbo has the equipment to be installed;
5. Arena:
 - Compressor shut down one evening last week but is back up and running again;
 - Quote to replace the Doors on back of the arena from Jackman's Home Centre. Town Superintendent to obtain a second quote;
6. HBIC: n/a
7. Aquaculture:
 - No update on meeting with MOWI. Clerk to follow up;
8. Occupational Health & Safety: n/a
9. Beautification Committee: n/a

10. Fire Dept:

- Firettes will be hosting monthly card games in the basement of the Town Hall;
- 5 New members have joined. (Kevin Hickey, Kevin Stewart, Garland Snook, Curtis Snook and Jaedon Stewart).
- New Commercial Washer has been purchased for doing the fire fighters gear;

11. Health Care:

- Mayor Blake joined the latest municipalities meeting with representatives from NL Health Services on Monday February 19, 2024;

Other: N/A

Motion for adjournment by Councillor Drake & seconded by Councillor Whittle. Adjournment at 9:20 PM.

Lloyd Blake – Mayor

Chantell Cribb- Administrative