

**Tuesday, November 21, 2023
Town Office – 6:30 p.m.**

<u>Attendance:</u>	Lloyd Blake Don Stewart	Neil Bond Colby Whittle	Loretta Abbott Fabian Manning
<u>Also Attending:</u>	Chantell Cribb	Ed Keeping	Tina Bungay (Left 6:45PM)
<u>Special Guest:</u>	Rev. Jonathan Durdle	Doug Wells	
<u>Absent:</u>	Roy Drake		

Mayor Blake welcomed Rev. Durdle and Mr. Wells to the Town meeting. Mr. Wells provided a briefing about the history of the Heritage Plaques and acknowledged how the Town has designated 17 to date. Rev. Durdle was presented with a plaque for the Municipal Designation of the Old Church of England Cemetery which is located at Rocky Point Road.

Mayor Blake called the meeting to order at 6:49pm and asked if there were any additions to the Agenda, as presented and circulated.

Motion #23-161: N. Bond/L. Abbott

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Special Meeting of November 7, 2023:

Errors/Omissions: n/a

Motion #23-162: D. Stewart/C. Whittle

Resolved that the Minutes of November 7, 2023 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of November 14, 2023:

Errors/Omissions: n/a

Motion #23-163: D. Stewart/L. Abbott

Resolved that the Minutes of November 14, 2023 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of November 7, 2023:

- a) Control Panel Installation – Contractor has not yet returned to complete the installation. Town Superintendent spoke with contractor, they will be installing as soon as they receive the switch;
- b) Minister Osborne – Meeting to be postponed until a later date. Joint Mayors met with Premier and Minister Loveless on November 20th and Health Care was discussed at this meeting;
- c) Slope Stability (Down Harbour Area/ Canada Drive Mudslide) – The contractor will be completing the work in the coming weeks; Letter received from Minister Haggie with information on Special Assistance Grants; Mayor Blake will continue to reach out to Minister Loveless;
- d) CIBC (COBWM GIC) – Annual Returns have been signed. Signatures still needed on the Notice of Directors;
- e) Accessibility Plan –No response to date;
- f) Southern Port Hotel/Robins – Town Superintended inspected the garbage boxes. Collection is continuing as it should;

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- g) Gas Tax (Beaver pond Road) – Application submitted November 10, 2023;
- h) Front Entrance Renovations – Dynamic Construction will begin the work in the morning;
- i) Ditching/Brush Cutting – Letter submitted to Minister Loveless. No response to date;
- j) Christmas Supper - Hotel is booked for December 16, 2023;
- k) Offshore Wind Development of NL – Mayor Blake and Councillor Stewart attended the information Session at the Lions Club;
- l) Walk of Hope – The Town will be entering a team again this year, fundraising ideas to be discussed;

Building Applications: N/A

Correspondence:

- 1. K & D Pratt – Informing that they can now supply Cold Patch, FYI;
- 2. Naia – Christmas Social Invite, RSVP December 1. No councillors available at this time;
- 3. Dept of Municipal Affairs – Circular, Mandatory Legislative Requirements regarding the Municipal Conduct Act, FYI;
- 4. Andrea Foote – Informing of Mental Health Services being offered virtually. Ad to be placed on Facebook informing residents;
- 5. 12 Keepings Point – Washout and unmarked Fire Hydrant. Town Superintendant to take care of the unmarked Hydrant, determined that the washout is not on the Town’s roadway;
- 6. Mill Rates/Business Tax –Fish Farming Companies to be charged a set amount of \$12,000.00 annually;

Motion #23-164: C. Whittle/L. Abbott

Resolved that the annual Tax charged for all Fish Farming Companies will be \$12,000.00.

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

- 7. Make a Wish – Looking for donations, Not at this time;
- 8. Exploits Engineering – Email received informing that combining the tenders for Little bay Place and Bay d’Leau Drive will not be an issue;
- 9. Santa Claus Parade– Ad to be placed on Town’s Facebook page looking to borrow trailers and quads for the upcoming Santa Claus Parade;
- 10. Back Arm Trail – Funds remaining in the budget for work on the Back Arm Trail. Council agreed to continue with the same contractor for remainder of the project rather than sending out another tender;

Motion #23-165:F. Manning/ L. Abbott

Resolved that the Town will continue with Drakes Auto to finish the Back Arm Trail upgrades and bring more fill and install some pipes for drainage;

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

- 11. Telecommunications – New Area Code of 879 to commence in February 2024, FYI;
- 12. Freightliner – Town Superintendant informing that there are a lot of issues with the Freightliner and he isn’t sure it will last the season. Councillor Manning to have a look around to see what may be available;
- 13. Gas Tax Loan – Letter sent to CIBC requesting a transfer of funds to pay off the Gas Tax Loan;

14. RamPick Up – Needs snow tires. Town Superintendent got quotes from two of the local garages.

Motion #23-166: F. Manning/C. Whittle

Resolved that the Town Superintendent will purchase snow tires for the Ram at Andrew’s Auto for the price of \$1218.95.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

15. CEEP - Deferred to next meeting;

Economic Development Officer Report:

- Strategic Development Plan – EDO to set up a meeting with council to discuss;
- New Cottage Application – Not at this time;
- Vacant Cottage – Re-advertised, EDO will update after the closing date;
- EDO Assistant – 60/40 Funding applications available to hire an individual for 18 weeks to assist the EDO with upcoming events, festivals etc. Information to be brought back to the next HBIC meeting;
- Splashpad – EDO provided a financial breakdown of cost and installation to lock in a date for 2024. It is agreed that the EDO is to use the funds raised to date and order the equipment to make sure we have a price and date locked in for the 2024 season;

Motion #23-167: N. Bond/ D. Stewart

Resolved to purchase the equipment for the Splashpad with funds raised to date to lock in the date and price for 2024 installation.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Finance Committee Report:

- Expression of Interest for anyone who may be interested in taking over the operations of the Elliott Premises to be placed on Facebook . Idea was brought back to the Elliott’s Committee and they are on board with advertising for an expression of interest but they would like to see the artifacts down there remain intact;

Motion #23-168: L. Abott/C. Whittle

Resolved that the operation of the Elliott’s Premises be advertised for an Expression of Interest.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

- Garbage Collection Contract - Current contract expires in February 2024. Contract specifications were reviewed, there doesn’t seem to be any changes required, tender to be issued;
- 2024 Budget- Review of Final Copy of the Budget Revenues & Expenses for 2024;

Motion #23-169: F. Manning/C. Whittle

Resolved that the Tax Rates for 2024 be approved. Furthermore, the deadline for all municipal taxes is June 30, 2024.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Motion #23-170: L. Abbott/C. Whittle

Resolved that the 2024 budget as prepared and presented, be adopted. Total budget \$1,646,964.00.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Liaison Reports:

1. Public Relations:
 - Mayor Blake, attended the Remembrance Day Service at both schools as well as the Lions club;
 - Mayor Blake attended the meeting in Conne River called by the Chief with Joint Mayors.
 - i. Conne River is requesting a letter of support in their application to acquire land on the Bay d'Espoir Highway. More information (map of the area) is needed;
2. Elliott Premises: n/a
3. Sunny Cottage: n/a
4. Recreation:
 - Bingo Equipment – Not yet installed;
 - Concession Stands were damaged during last wind storm;
5. Arena: n/a
6. HBIC:
 - Councillor Manning updated council that the HBIC have had their first meeting since new board was formed and things went well. Minutes will be provided at a future meeting;
7. Aquaculture:
 - No update on meeting with MOWI;
8. Occupational Health & Safety:
 - Traffic Control, November 15 – George, Ted and William. Completed;
 - Confined Space – December 12 & 13 – George and Ed attending;
9. Beautification Committee:
 - Greenhouse had a little damage from the last wind storm. Town Superintendent to check into;
 - Ticket draw scheduled for December 17. Members will be selling tickets at the Arena during Bingo card sales that evening;
10. Fire Dept:
 - Recognition gifts have been received and will be handed out to members during their annual Christmas Supper at the Lions club on Saturday, November 25th;
11. Health Care:
 - Mayor Blake will be attending the next call scheduled for November 27th;

Other:

Motion for adjournment by Councillor Manning & seconded by Councillor Abbott. Adjournment at 9:03 pm.

Lloyd Blake – Mayor

Chantell Cribb – Administrative Assistant