

**Tuesday, January 7, 2025  
Town Office – 6:30 pm**

**Attendance:** Lloyd Blake Fabian Manning (6:41) Don Stewart  
Loretta Abbott Colby Whittle Neil Bond

**Also Attending:** Tanya Rogers

**Absent:** Roy Drake Ed Keeping

Mayor Blake called the meeting to order at 6:32pm and asked if there were any additions to the Agenda, as presented and circulated.

**Motion #25-001: D. Stewart/L. Abbott**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Meeting of December 17, 2024 and**

Errors/Omissions: n/a

**Motion #25-002: L. Abbott/C. Whittle**

**Resolved that the Minutes of December 17, 2024 be adopted as presented, as circulated.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Special Meeting of December 18, 2024:**

Errors/Omissions: n/a

**Motion #25-003: D. Stewart/N. Bond**

**Resolved that the Minutes of Special Meeting of December 18, 2024 be adopted as presented, as circulated.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Business Arising: Minutes of December 17, 2024:**

- a) Proposed National Marine Conservation Area –No update;
- b) Bay d’Leau MCW Project – School entrance is not yet ground down. No update on the roar on the water line at 79 Bay d’Leau Drive. Follow up with Exploits Engineering on both items. Line detector to be ordered;
- c) Lift Station Control Panel –Hydro has been connected. New control panel is hooked up but there is an issue. Waiting on details from Meridian Engineering;
- d) Employee Meetings – Agreed to meet with the remaining employees on Thursday, January 9<sup>th</sup>;
- e) Building Blocks (Washer & Dryer) – Electrician determined it can be done with some changes being made. Inquire as to the need before proceeding;
- f) Transitional Authorization- Keep on Agenda;
- g) Local Businesses – No additional information found on a vendor being linked with another business. Keep on agenda;
- h) Barry Group Inc – Letter sent. No response to date;
- i) Garbage Collection – Contractor informed that, during the winter, garbage will be collected on Lydia’s Lane, Magistrates Hill and Churchill Road on Mondays with the reminder of Town continuing on Tuesdays. Inquire again as other areas seem to be collected on Mondays;

~~~~~ Clerk/Manager left the meeting at 6:47pm ~~~~~

- j) Clerk/Manager and EDO – Discussion on wage increases for 2025. Clerk/Manager and EDO asked to provide an outline of duties performed.

~~~~~ Clerk/Manager returned to the meeting at 6:58pm ~~~~~

- k) New Dump Truck – Waiting on response to see if the current quotes are still valid. If not, obtain new quotes;

**Public Works/Town Superintendent Report (attached):**

**Building Applications:** n/a

**Correspondence/New Business:**

1. Service NL – Certificate of Approval for the Continued Operation of the Waste Disposal Site;
2. Municipal Assessment Agency – Update on the Agency, FYI;
3. NL Hydro – Notice of Amalgamation, FYI;
4. Land Behind Businesses on Canada Drive – Land owner granted approval to ditch the land;
5. Department of Health – Informing that four new Nurses will be arriving in January and inquiring about housing availability. Mayor Blake will reach out and inform that the Town is not aware of any available housing;
6. Blow Downs around Town – Residents inquiring if blow downs can be cut within Town. Review of recommendation from Forestry. Agreed to continue with the status quo and not allow blow downs to be cut in Town;
7. Municipal Infrastructure – Applications currently being accepted under the Rural Transit Fund and Active Transit Fund. Not at this time;
8. Dump Attendant – Inquiring if he is now considered a full time labourer since a dump attendant is no longer being used. Agreed that Mr. William Molloy will now be considered a full time labourer under the Union Contract;
9. Municipal Affairs- Information on Key Legislation and Regulations for review;
10. CYN – Inquiring on the date of the Civic Holiday this year;

**Motion #25-004: F. Manning/N. Bond**

**Resolved that the Civic Holiday for 2025 will be on August 4<sup>th</sup>.**

**In Favour: 6**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

11. NAIA – Introducing the new Executive Director, Keith Sullivan;
12. Skinner's Lane – Additional complaint regarding water in the area. A potential water leak may be contributing to this. Agreed to install a larger pipe in the area;
13. 5 Jensen's Lane – Requesting to attend the next meeting, approved;
14. Walk of Hope – Agreed the first fundraiser will be a ticket draw on a lotto wheel. All team members to be asked to contribute \$10;
15. Labourer – To be reimbursed \$64/month for using his own cell phone;
16. Fire Services Division – Informing that January is FireFighter Cancer Awareness Month;
17. Security Cameras – Need to be installed as soon as possible;

**Economic Development Officer Report:** n/a

**Finance Committee Report:** n/a

**Liaison Reports:**

1. Public Relations: n/a
2. Elliott Premises:
  - No update on Capacity Signs for the lobby. Superintendent to follow up;
  - Daycare was having an issue with the smell of sewer and was shut down for a few days. Town Workers could not find any issues. Daycare will be open in the morning;
3. Sunny Cottage:
  - A portion of the fence blew down and has been temporarily repaired;
  - The exterior of the building needs to be painted;
4. Recreation:
5. Arena:
  - Relays needed for one compressor, ordered;
6. HBIC:
  - Next meeting to be held the week of January 27<sup>th</sup>;
7. Aquaculture: n/a
8. Occupational Health & Safety: n/a
9. Beautification Committee: n/a
10. Fire Dept:
  - Invoice for the SCBA's received has been paid. Twelve batteries are on backorder;
  - Seems the Prepaid Credit Card has been hacked and is now suspended. Speak with Fire Chief on how to proceed;
  - Roof continues to leak. Carpenters at 360 Marine will investigate;
11. Health Care:
  - Letter to the Health Minister regarding mental health is being prepared. Copy to be emailed out for approval once complete;
  - Thoughts on welcome packages for the Nurses that have moved to our community. Mayor Blake will discuss on his call with the Department of Health.

**Other:**

**Outstanding Items requiring further Information:**

- Board Room Renovations – To be completed after the accessibility plan is complete;
- Floating Docks –Councillor Whittle is gathering some pricing;

Motion for adjournment by Councillor Stewart & seconded by Councillor Whittle. Adjournment at 8:00pm.

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**Lloyd Blake**  
Mayor

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**Tanya Rogers**  
Clerk/Manager