

**Tuesday, November 15, 2022  
Town Office – 6:30 p.m.**

**Attendance:**           Lloyd Blake           Roy Drake           Fabian Manning  
                                  Colby Whittle        Don Stewart        Neil Bond

**Also Attending:**     Tanya Rogers        Jody Soper

**Absent:**                Loretta Abbott

Mayor Blake called the meeting to order at 6:35pm. He then asked if there were any additions to the Agenda, as presented and circulated.

**Motion #22-157: N. Bond/D. Stewart**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 6           Abstained:0           Opposed: 0           Motion Carried.**

**Meeting of November 1, 2022:**

Errors/Omissions: n/a

**Motion #22-158: F. Manning/ N. Bond**

**Resolved that the Minutes of November 1, 2022 be adopted as presented, as circulated.**

**In Favour: 6           Abstained: 0           Opposed: 0           Motion Carried.**

**Meeting of November 4, 2022:**

Errors/Omissions: n/a

**Motion #22-159: F. Manning/ D. Stewart**

**Resolved that the Minutes of November 4, 2022 be adopted as presented, as circulated.**

**In Favour: 6           Abstained: 0           Opposed: 0           Motion Carried.**

**Business Arising: Minutes of November 1, 2022:**

1. Email Addresses – One councillor remaining to activate the new email address;
2. 7-9 Elliott Drive – Survey of property received.  
**Motion #22-160: R. Drake/F. Manning**  
**Resolved that the Town will take ownership of the Property located at 7-9 Elliott Drive. Deed to be registered by Jewer Law and the outstanding taxes of \$1845.90 to be written off.**  
**In Favour: 6           Abstained: 0           Opposed: 0           Motion Carried.**  
Options for demolishing the building will be discussed once ownership has been transferred.
3. Back Arm Boat Launch – Building Committee looked at the area again as there are items being stored at the site. Inform owner of items that he can leave them there this year but will have to be stored elsewhere going forward;
4. 88 Main Road North – Owner has been in contact with the Contractor and was told the structure will be removed before the winter;
5. 230 Canada Drive –Request regarding the parking spaces in the area of 230 and 230A Canada Drive. Letter to be sent to both residents informing of the parking situation in the area;
6. CEEP Update – Names selected and start date to be November 22 if approvals are received. One participant is required to have OH&S Training and one is required to have First Aid training;
7. Elliott Drive Parking Area - Public Works Committee looked at the area again. Agreed that no further expansion of the parking area is necessary;

**Public Works/Town Superintendent Reports:** Attached;

1. Chlorine Building Generator -  
**Motion #22-161: R. Drake/F. Manning**  
Resolved to transfer the \$34,000.00 from the GIC to cover the cost of the Chlorine Building Generator and part of the Asphalt recycler.  
**In Favour: 6**                      **Abstained: 0**                      **Opposed: 0**                      **Motion Carried.**
2. Equipment operator had to be called in over the weekend as “Duck Pond” was overflowing. It appears the culvert was blocked’

**Building Applications:**

1. 29 - Jersey Avenue – Application for storage shed (16 x 20). Due to the closeness to the property line, request property survey from owner before a decision is made;

**Correspondence:**

1. Municipal Infrastructure: Project approvals for Little Bay Place and Bay d’Leau Drive. Agreed to inquire with the Department of Transportation and Infrastructure if the Town can Sole Source the engineering for the projects.

**Motion #22-162: R. Drake/N. Bond**

Be it resolved that the Town of Harbour Breton, accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated November 2, 2022, Project number 17-GI-23-00057-Little Bay Drive Water Main Replacement with a total project value of \$157,100.00. This council agrees to provide the Ultimate Recipient share value of \$14,246.00 in funding for this project and authorizes the Mayor and Town Clerk/Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Harbour Breton.

**In Favour: 6**                      **Abstained: 0**                      **Opposed: 0**                      **Motion Carried.**

**Motion #22-163: F. Manning/ D. Stewart**

Be it resolved that the Town of Harbour Breton, accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated November 2, 2022, Project number 17-GI-23-00056 – Bay d’Leau Drive North Water Main Replacement with a total project value of \$1,821,500.00. This council agrees to provide the Ultimate Recipient share value of \$165,180.00 in funding for this project and authorizes the Mayor and Town Clerk/Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Harbour Breton.

**In Favour: 6**                      **Abstained: 0**                      **Opposed: 0**                      **Motion Carried.**

2. Robert Coady – Informing that he has signed the Deed of Gift to the Town for the Root Cellar land. Also, provided suggestions on what could be done with the area as a tourist attraction;
3. Cox & Palmer - Survey and Deed received for property being given to the Town. Recommends the town register the deed.
4. HB Lions Club – Informing of the date of the Santa Claus Parade. Agreed to enter the Town’s floats as in the past and to donate \$100 (budgeted) towards the goodie bags;
5. AIS Coordinator - Monthly Activity Report reviewed;
6. Municipal Affairs – Circular regarding public hearing under the Urban and Rural Planning Act, 2000;
7. Vendor Permits for Farmers – Municipal Affaris has informed that the Town can charge Farmers vendor permits;

8. Exploits Chamber – Partnership proposal for Business Development – Time to Build. Agreed to partner, depending on cost involved;
9. Cal LeGrow Insurance – Cost to add Product Care as an additional insured on the Town’s Insurance is \$500.00 annually. Inform Product Care that the Town feels this should be paid by them and not the Town;
10. Dept. of Industry, Engineering and Technology – Invitation to attend the virtual engagement process regarding the province’s wind energy resources. Email link to council;
11. WSP E&I Canada Limited – Informing the Town that there were no warranty issues in the 10 Month Warranty Inspection on the Godwin’s Hill Project.
12. Community Youth Network – Offering Christmas ads for the month of December for \$20. Agreed to purchase an ad;
13. Make a Wish Foundation – Seeking a donation for the Annual Wish Tree Campaign, Not at this time;
14. AIS Coordinator – Storyboard proof for review. Agreed to proceed and that the boards should be placed at the Elliott Premises, Connaigre Look out and Piercey’s Point;
15. Recreation Committee – Inquiring if the Town will be having a tree lighting ceremony this year. Agreed that the Town will. Town Superintendent to contact Conne River for a Christmas Tree;
16. 49 South Side Drive – Requesting to install a driveway to their residence. Will involve cutting out a piece of the steel wall in the area.  
**Motion #22-164: R. Drake/F. Manning**  
**Resolved that permission be granted to Residents of 49 South Side Drive to install a driveway to the residence and that a section of the steel wall can be cut out in the process.**  
**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**
17. 20 & 21 Sagona Place – Issue regarding water runoff onto tier properties from Canada Drive. Some ditching was done in the area, public works committee to look at again;
18. MHA Loveless – Funding in the amount of \$30,000.00 (\$15,000.00 now with the remaining \$15,000.00 in the new year) approved for brush cutting from Mary Browns to Causeway Hill. Advertise for 3 workers for 6 weeks. Wage rate to be \$15/hour. Deadline to apply is November 25, 2022.
19. MP Small – A consultant has been hired to prepare a proposal on the establishment of a Search and Rescue base in the Coast of Bays Regions. Consultation meeting with various stakeholder to be held at the Elliott Premises on Tuesday, November 22<sup>nd</sup> at 6:30 for those that can attend;

**Economic Development Officer Report:**

- Splash Pad – EDO was informed that the Recreation Committee feel it is too large a project for them to take on. EDO inquiring if this is something the Town wants to pursue. Agreed to ask the EDO to research more on design and costs of various types of splash pads. As well as contact other Towns and Meridian Engineering for information;

**Finance Committee Report:**

- Budget meeting scheduled for Wednesday, November 16, 2022;
- Review of invoices under \$500 paid.

**Motion #22-165: N. Bond/D. Stewart**

**Resolved to pay accounts payable in the amount of \$50,941.29.**

**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Motion #22-166: R. Drake/F. Manning**

**Resolved to transfer the \$20,000.00 from the GIC to cover the AIS Coordinator expenses to date;**

**In Favour: 6**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

**Liaison Reports:**

1. Public Relations:
  - Mayor Blake attended the Remembrance Day ceremonies at King Academy, St. Joseph's and the Lions Club;
  - Mayor Blake gave an update on the MLN Conference attended. He recommended that more than one attend the conference. He attended sessions on Municipal Assessment Agency, Greener Homes, physician Recruitment, Regional Development, Emergency Planning, Climate Change, Small Towns, etc.
2. Elliott Premises:
  - Still seeking carpenters to do the exterior work;
3. Sunny Cottage:
  - Interior restoration will begin in the new year. Agreed not to winterize the building;
4. Recreation:
  - Radio bingo has been working fine the past two weeks;
  - Former Resident donating piece of equipment to Fitness Centre. Needs to be brought out from Clarendville. Councillor Manning may have a truck able to do so;
5. Arena:
  - Still working on the hot water issues;
  - Arena is up and running;
  - The tournament over the past weekend had a great turnout;
6. HBIC:
  - Minutes from meeting on October 20, 2022 were reviewed;
  - Councillors to think of potential members for the Strategic Planning committee for the next meeting;
  - If liaisons are not available to attend HBIC meeting, contact to be made with other Council members to see if they are able to fill in;
7. Aquaculture: n/a
8. Occupational Health & Safety:
9. Beautification Committee:
  - Committee will not be doing the annual Christmas Hampers as in previous years, will be doing a ticket draw on Christmas Cheer instead;
  - Councillors asked to donate \$30 toward the prize. Agreed;
10. Fire Dept:
  - Reminder that the FD Christmas Supper is this Saturday for those attending;
  - Requesting to suspend the Firettes until SOGs are put in place. Agreed;
  - Gift for retired Fire Fighters. This is not something the Town has done in the past;
  - Requesting that the Town workers clean up the FD Training Grounds (grass/tree/alders). Workers will do as time permits;
  - Budget for 2023 submitted for approval. Approved;

- FD requesting to use the Town's Credit card for purchases. Determine if this is possible or if the FD can obtain their own Credit Card.

11. Health Care: n/a

**Other:**

1. Harbour Authority – Complaints have been heard regarding the wharf not being fixed as well as other issues regarding the Harbour Authority. Letter to be sent inviting the Harbour Authority to meet with council to discuss.

Motion for adjournment by Councillor Bond & seconded by Stewart. Adjournment at 9:47 pm.

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**Lloyd Blake – Mayor**

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**Tanya Rogers – Town Manager**