

**Tuesday, October 4, 2022
Town Office – 6:00 p.m.**

Attendance: Lloyd Blake Roy Drake (6:30)
Don Stewart Neil Bond

Also Attending: Tanya Rogers Jody Soper

Absent: Fabian Manning Colby Whittle Loretta Abbott

Guest: Jordan Tibbo, Hr. Breton Recreation

Mayor Blake welcomed Mr. Tibbo to the meeting. Mr. Tibbo requested to attend the meeting to discuss the recreations plans for enhancing the festival grounds behind the arena. The Recreation would like to install permanent outdoor washrooms, move the bar outside to be flush with the fence, have the booths in place permanently with electricity installed, etc. They have allotted \$8000.00 to do this *IF* the Town will match the same amount.

Mr. Tibbo left the meeting at 6:30pm

After Mr. Tibbo left the meeting, it was agreed that Council would give this consideration while preparing the 2023 Budget.

The Mayor then called the meeting to order at 6:43pm. He then asked if there were any additions to the Agenda, as presented and circulated.

Motion #22-125: D. Stewart/R. Drake

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 4 Abstained:0 Opposed: 0 Motion Carried.

Meeting of September 20, 2022:

Errors/Omissions: n/a

Motion #22-126: N. bond/D. Stewart

Resolved that the Minutes of September 20, 2022 be adopted as presented, as circulated.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of September 20, 2022:

1. Route 360 Forest Fire Expenses: Still no response to date on who the expenses should be submitted to for reimbursement. Another email was sent and MHA Loveless was asked to follow up on this;
2. 64 Bay d’Leau Drive: Shed has been removed from the shoreline;
3. Fighting for our Health Committee – Notes from the meeting held with MHA Loveless on Thursday September 22, 2022 were reviewed. One committee member was able to attend the meeting;
4. Elliott Drive – Review of quotes for the signage required. Agreed that an ad should be posted for one week seeking comment before the changes are actually made.
5. Email Address – Emails have been set up, information on the set up process will be sent out;
6. 7-9 Elliott Drive – Property owner is offering to give the property to the Town in lieu of taxes owing, with survey and deed provided. Survey and Deed as well quotes to remove the building to be obtained before a decision is made.
7. 11 Spencer’s Brook Road – Mayor Blake was unable to get in contact with the residents as of yet;

8. BioMaxx –Town Superintend discussed the results of the smoke test with BioMaxx as the result were not as expected. A representative of BioMaxx will be in Town in the coming weeks and will meet with the Town Superintendent to discuss further.
9. 84A Main Road North – Resident was unable to attend the meeting but expressed their concerns with the properties at 86 & 88 Main Road North. An Order, under Section 404(f) of the Municipalities Act, to be sent to the owners to remove the remains of the structure and advise that legal action may be taken if necessary;
10. Cleaning Tender – Review of tenders submitted;
Motion #22-127: N. bond/D. Stewart
Resolved that the tender for cleaning at the Town Office, Town Garage and Fitness Centre be awarded to Brenda Jackman in the amount of \$475.00.
In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.
11. Municipal Affairs – Fall Training Schedule was to be emailed again. Dates for attendance to be submitted to the Town Manager for registration.
12. Asphalt Recycler – Additional quotes received on new asphalt recyclers. Agreed to rescind Motion #22-120 to purchase a used machine and to proceed with purchasing a new asphalt recycler.
Motion #22-128: N. Bond/D. Stewart
Resolved to purchase a new asphalt recycler from Heat Design Equipment Inc in the amount of \$34,063.00, HST and delivery included.
In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Public Works/Town Superintendent Report: Attached;

1. CYN: 7 Ceiling lights need to be replaced. Approximate cost of \$605.00. Approved
2. Lift Station Pumps – Additional quotes received.
Motion #22-129: N. Bond/R. Drake
Resolved to have the pumps rebuilt at Rebuilt Pumps & Motor Ltd. at a cost of \$3910.00 and \$4960.00 plus HST.
In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Building Applications: n/a

Correspondence:

1. 71 Main Road North – Expressed concern with parking in the area of his residence. Suggest that the resident clearly define where the driveway is and to install a private driveway/do not block sign. If the issue continues recommend the RCMP be contacted.
2. 9 Bay View Road – Request to operate personal sawmill at residence. Since this is not a permitted use in the Town’s Municipal Plan, agreed to advertise for seven days for feedback before issuing the permit;
3. Municipal Assessment Agency – Update on meeting held on August 16, 2022 as well as the meetings held on August 17th and 18th to develop a draft strategic plan to guide the Agency into 2026;
4. Dump Attendant – Status quo for the time being;
5. Joint Mayors (Waste Management meeting) – The Joint Mayors met with Central NL Waste Management to discuss the opportunity for the Coast of Bays to move forward into the Provincial Waste Management Strategy. Review of notes on services provided and potential cost estimates. The Joint Mayors were invited to visit the transfer station in Point Leamington as well as the Regional Site at Norris Arm. Mayor Blake was asked to see if the Community Coastal Transportation Coordinator would be able to provide the transportation. Unfortunately, Central Health did not approve the request. All communities are to notify the Provincial Government on their intentions of moving forward with the plan.

Motion #22-130: R. Drake/D. Stewart

Resolved that the Town will move forward into the Provincial Waste Management Strategy.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

6. Green Crab Coordinator – Monthly report submitted for review;
7. Town Office – Materials quote to replace lighting and install drop ceiling in the main office. Check with local carpenters for installation.

Motion #22-131: R. Drake/N. Bond

Resolved to proceed with installing drop ceiling and new lighting in the main office.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

8. Update on Dentist – Mayor Blake spoke with Central Dental who informed him that plans are in place to resume services in Harbour Breton once their Dental Assistant is fully trained;
9. Municipal Infrastructure – Call for applications for the 2023/2024 Municipal Infrastructure Applications. Deadline is October 28, 2022. Agreed to proceed with 2 applications (Causeway Bridge and Canada Drive). Contact Meridian Engineering to prepare the applications.

Motion #22-132: R. Drake/N. Bond

Resolved to submit applications for the Causeway Bridge and Canada Drive under the 2023/2024 Municipal Infrastructure Program.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

*Motion for adjournment by Deputy Mayor Drake & seconded by Councillor Stewart. Adjournment at 10:00 pm.
Meeting to resume at 9:00am on Thursday, October 6, 2022*

Thursday, October 6, 2022 @9:06am

10. Resident of 89 Canada Drive – Requesting permission to put a floating dock in the area of the new road near the causeway. Inform resident that the Town has no objection to the request subject to the condition that should there be any development in the area, the docks will have to be removed at the owners expense;
11. Municipal Infrastructure – Notification received that the Applications for Little Bay Place and Bay d’Leau Drive have been approved.
12. Primary Health Care Facilitator – Invitation to attend a round table discussion to provide input on the development of the Building Healthy Communities Assessment Tool. Send an email to council as the date gets closer to see who can be available;
13. Department of Transportation and Infrastructure – Review of the Site Specific Safety Plan to pick up Ice Control Material at the Pool’s Cove Depot.

Motion #22-133: D. Stewart/N. Bond

Resolved that the Site Specific Safety Plan be approved subject to the Inspection on the Freightliner being completed.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

14. Resident of 137 Main Road North – Expressed concern with a neighbor’s rain gutter running water unto their walkway. Advise resident to speak with the neighbor and inform resident that the Town does not get involved with disputes between neighbors’.

15. Hurricane Fiona Relief Donation

Motion #22-134: R. Drake/N. Bond

Resolved that the Town will donate \$500 to the Port Aux Basque Lions Club in support of the Hurricane Relief efforts.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

16. Emergency Preparedness Plan – The Town’s plan needs to be updated. Copy of current plan to be provided for review before a meeting is planned.

Economic Development Officer Report:

- ACOA “Let’s Get Local” Funding – Agreed to request an extension given the time of the approval;
- Review of monthly update from EDO for June, July and August;

Finance Committee Report:

1. Accounts payable: Discussion on the credit received from 360 Marine for the electrical work at the arena. Agreed to hold off paying that invoice until a discussion takes place with them.

Motion #22-135: N. Bond/D. Stewart

Resolved to pay accounts payable in the amount of \$26,636.00.

In Favour: 4

Abstained: 0

Opposed: 0

Motion Carried.

Liaison Reports:

1. Public Relations:

- Mayor Blake delivered coffee and donuts to the organizers collecting donations for those affected by Hurricane Fiona;

2. Elliott Premises:

- Workers started the eaves but did not finish in the 20 hours approved. Town workers will finish the eaves as well as replace the broken boards;
- Update/requests from the last Committee meeting:
 - Request to add two additional Heritage Sites (Cottage Hospital Site and Connaigre Bay Lookout). Approved.
 - Informing that additional signage and new locks needed for the Floating docks.
 - Informing that rental rate for the theatre will increase to \$100 plus \$50 cleaning fee;
 - Requesting Council Liaison attend meetings. Suggested that meeting should be held in the evenings if liaisons are to be able to attend;
- Review of past season financial;
- Rental Rate for the Daycare and CYN:

Motion #22-136: N. Bond/D. Stewart

Resolved that the rental rate at the Daycare will increase to \$1100.00/month and the rental rate at the CYN will increase to \$800/month effective January 1, 2023.

In Favour: 4

Abstained: 0

Opposed: 0

Motion Carried.

3. Sunny Cottage:

- Review of past season financials;
- Breakfast revenue should be classified as Kitchen revenue since the meals for the card games are included in the kitchen expenses;
- The interior work (grant for \$20,000) will be completed by a local contractor over the next few months;

4. Recreation/Arena:

- Request to host a Memorial Tournament at the arena on November 11-12. Approved.
- Minor Hockey is inquiring on Ice Rental Rates for the 2022/23 season.

Motion #22-137: N. Bond/D. Stewart

Resolved that the rental rates for Minor Hockey will increase to \$100/hour and all other ice rentals will increase to \$110/hour.

In Favour: 4

Abstained: 0

Opposed: 0

Motion Carried.

- Meeting to be held with Arena Attendant to determine start date for laying ice, opening date, etc.

5. HBIC: n/a

6. Aquaculture:

- Suggested that it would be nice to invite the two new families in Town to a meet and greet with council;

7. Occupational Health & Safety: n/a

8. Beautification Committee: n/a

9. Fire Dept:

- Invitation for council to attend the FD Christmas Party;
- Vehicle Accident – Operator of the 1997 Ford Fire Truck backed into the front bumper of a parked fire fighters vehicle. Owner of the vehicle to proceed with their own insurance claim;
- Surplus Fire Truck – St. Jacques-Coombs Cove Fire Department picked up the truck at 10:00am. Proof of insurance and inspection was provided;
- Duties of the Executive – Ask for clarification on how long the ballot boxes will be available for voting. Suggest 2 week nomination period with list of candidates presented to the Town Manager followed by a one week voting period. Also, the document should not be called Duties of the Executive and should be Election Process, or similar
- Current Executive to remain in place;

Other:

1. Mayor Blake acknowledged the one year of service of the current council;
2. Check out available dates at the Hotel for the Christmas Supper.

Motion for adjournment by Councillor Bond & seconded by Drake. Adjournment at 11:05 am.

Lloyd Blake – Mayor

Tanya Rogers – Town Manager