

**Tuesday, October 12, 2021
Town Office – 6:30 p.m.**

Attendance: Roy Drake Donald Stewart Fabian Manning
Colby Whittle Loretta Abbott Neil Bond

Also Attending: Tanya Rogers

Absent: Lloyd Blake

Deputy Mayor Drake called the meeting to order at 6:35 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #21-079: Don Stewart/Fabian Manning

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Errors/Omissions: n/a

Meeting of September 14, 2021

Motion #21-080: Roy Drake/Don Stewart

Resolved that the Minutes of September 14, 2021 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of October 5, 2021:

Motion #21-081: Fabian Manning/Neil Bond

Resolved that the Minutes of October 5, 2021 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of September 14, 2021:

1. 7 Lydia's Lane: Town Superintendent spoke with a Representative at Bell Aliant on Thursday, September 16, 2021 and was informed that the reason for no response is because the road easement is in the process of being transferred from CBC to Bell Aliant, which can take a while. Keep on outstanding public works list.
2. 101 Bay d'Leau Drive: Land on Jensen's Lane has been purchased from resident in the amount of \$2000.00. Amount was approved by council through email.
3. 50A Canada Drive: No response on letter sent offering to purchase land. Keep on Agenda.
4. 10 Jensen's Lane: Approval to operate business has not been received from Service NL. Keep on Agenda.
5. Water Damage at arena: Councillor Jackman inspected the damage and determined that an insurance claim is not required. Damage is minimal.

Public Works/Town Superintendent Report: (Attached);

Building Applications:

1. 1 Elliott Drive: Application for extension to shed (10 x 18). Recommends Approval.
2. 12 Rocky Point Road: Application for extension to residence (12 x 24). Recommends Approval.

CORRESPONDENCE:

1. MMSB: Applications currently being accepted under the Community Waste Diversion Fund;
2. Municipal and Provincial Affairs: Informing that Fire Halls and Fire Stations are now considered eligible categories under the Canada Community Building Fund;
3. Municipal and Provincial Affairs: Informing of the amount of funding remaining in the current Gas Tax agreement that ends in 2024;
4. Recreation Committee: Requesting that the ice surface be put down at the arena as soon as possible. Committee has been advised that October 12th is the scheduled date;
5. Municipal Assessment Agency: Call for Nominations-Central Region Director.
6. Asset Management Meeting: Scheduled for Thursday, October 14th at 6:30.
7. Dept. of Transportation and Infrastructure: Call for applications for the 2022-2021 Municipal Infrastructure Cost-Shared Funding Program. Deadline November 19th, 2021. Potential projects were discussed. Keep on Agenda.
8. Dept. of Transportation and Infrastructure: Information on Asphalt deadlines for 2021;
9. Request for Signage: Request from resident to install left/right turning traffic signs near the dump entrance. Deputy Mayor Drake to contact Department of Highways for regulations;
10. Request from Fire Fighter: Glasses were lost during a recent fire call. Inform Fire Fighter to get glasses replaced and submit invoice to the Town for reimbursement;

Economic Development Officer Report:

- EDO to attend meetings to provide an update on activities when requested;

Finance Committee Report:

- Meeting to be held in early November to begin preparing the 2022 budget;

Liaison Reports:

1. Public Relations: n/a
2. Elliott Premises:
 - Requesting that the new Superintendent continue to maintain and repair the Elliott Premises;
 - Recreation Committee would like to use the Premises for events over the winter. Council agreed to keep the heat on until the end of December on a trial basis and will look at again in the new year. Recreation will be required to rent the building and will be responsible for cleaning and snow clearing;
 - The building is in need of repairs. EDO to apply for funding (ACOA);
3. Sunny Cottage:
 - Meeting tomorrow, October 13, 2021;
4. Recreation/Arena:
 - CIMCO had an emergency and were unable to start the arena equipment today as planned. They will now be here on Monday, October 18th;
 - A new deep fridge is needed at the arena. Inform Arena manger to go ahead and purchase one;
5. HBIC:
 - Excavation for the new cottages started today;
6. Occupational Health & Safety:
 - Two committee members are required to do the OH&S Committee training
 - Several courses are needed by the outside workers;

- Check with Dynamic Construction to see if they will be requiring any of the same courses. If there are enough needing the courses, may be possible to get someone to come to Hr. Breton to provide the training;

7. Beautification Committee:

- The lights at the new hospital site should be installed soon;
- Hoping to do the Christmas Hamper draw again this year;

8. Fire Dept: n/a

Other:

- Disclosure Statements were provided to councillors to fill out and return;
- The Social Media Policy was were provided to councillors to fill out and return;
- A list of committees requiring liaisons was provided to council. Councilors to determine what committees they are interested in and return;
- Singing Authority:

Motion #21-082: Fabian Manning/Don Stewart

Resolved that the signing officers for the Town will be Mayor Lloyd Blake, Deputy Mayor Roy Drake and Town Manager Tanya Rogers. Administrative Assistant Chantell Cribb to be added as well, in case of emergency.

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried

Motion for adjournment by Councillor Stewart & seconded by Councillor Manning.
Adjournment at 8:30p.m.

Lloyd Blake – Mayor

Tanya Rogers – Town Manager