

**Tuesday, November 1, 2022  
Town Office – 6:30 p.m.**

**Attendance:**           Lloyd Blake               Roy Drake               Fabian Manning  
                                  Colby Whittle            Loretta Abbott         Don Stewart  
                                  Neil Bond

**Also Attending:**     Tanya Rogers             Jody Soper

**Absent:**                n/a

Mayor Blake called the meeting to order at 6:35pm. He then asked if there were any additions to the Agenda, as presented and circulated.

**Motion #22-147: N. Bond/L. Abbott**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 7           Abstained:0           Opposed: 0           Motion Carried.**

**Meeting of October 18, 2022:**

Errors/Omissions: n/a

**Motion #22-148:D. Stewart/F. Manning**

**Resolved that the Minutes of October 18, 2022 be adopted as presented, as circulated.**

**In Favour:           Abstained: 0           Opposed: 0           Motion Carried.**

**Special Meeting of October 27, 2022:**

**Motion #22-149: R. Drake/D. Stewart**

**Resolved that the Minutes of Special Meeting on October 27, 2022 be adopted as presented, as circulated.**

**In Favour:           Abstained: 0           Opposed: 0           Motion Carried.**

**Business Arising: Minutes of October 18, 2022:**

1. Elliott Drive – Building Blocks parents were pleased with the response from the Town in lowering the speed limit and installing speed bumps in the spring. The 20km/h speed signs have been installed;
2. Email Address – Most councillors have the new emails set up, will begin using soon;
3. 7-9 Elliott Drive – Survey/deed has not been received to date, follow up with resident. Town Superintendent to obtain rough quotes on removing the building;
4. 11 Spencer’s Brook Road – Update on conversation with Mayor regarding boat launch. Public works committee will look at the area again to determine if there are items being stored at the location;
5. 88 Main Road North – Suggest the home owner contact the contractor by calling the main office. The Town would like to know the plan for the property;
6. Lift Station Pumps – Both pumps have been repaired. One is in place at the lift station and one is a spare;
7. Municipal Infrastructure – The two projects (Canada Drive and Causeway Bridge) have been applied for. See notes from Special meeting on October 27, 2022;
8. Exploits Chamber – Town did not win the Ambassador Award. Congratulations extended to Councillor Manning on winning the award for Business of the Year for 360 Marine Ltd.;
9. Disclosure Statements – New statements provided, deadline to submit is March 31<sup>st</sup> annually.

**Public Works/Town Superintendent Report:** Attached;

1. Freightliner – Quote obtained on a new dump box. Including installation and delivery, the total cost could exceed \$45,000.00.

Quotes to repair the existing box were reviewed:

- a. Exploits welding and Machine Shop Ltd - \$20,250.00 plus HST
- b. NL Styro (Minimum 4-5 weeks at \$3,000 per week, plus materials) - over \$20,000.00
- c. Aqua marine Services - \$17,200.00

**Motion #22-150: D. Stewart/C. Whittle**

**Resolved to proceed with Aqua Marine Services to repair the dump box at a cost of \$17,200.00 plus HST.**

**In Favour: 7                      Abstained: 0                      Opposed: 0                      Motion Carried.**

2. Lift Station Control Panel – Quotes on a new control panel reviewed as follows:

- a. Flotech - \$21,116.00
- b. Xylem - \$18,872.37
- c. RPM - \$22,000.00

**Motion #22-151: R. Drake/N. Bond**

**Resolved to purchase the Control Panel from Xylem at a cost of \$18,872.37 plus HST**

**In Favour: 7                      Abstained: 0                      Opposed: 0                      Motion Carried.**

Quotes to be obtained on the installation of the Control Panel.

3. Chlorine Building Generator – Quotes on a new vs. used generator were reviewed as follows:

- a. United Rentals (used) - \$20,995.00
- b. AB GENSETS(New) - \$32,067.95, \$37,570.95, \$34,894.95, \$40,398.96

**Motion #22-152: N. Bond/R. Drake**

**Resolved to offer United Rental \$18,000.00 for the used generator after ensuring the general is for three-phase power.**

**In Favour: 7                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Building Applications:**

1. 1 Witch Hazel Hill – Application for storage shed (24' x 28'). Approved subject to the condition that the Town will not be responsible for any damage caused due to snow clearing or road maintenance since a permit was not obtained before construction began;
2. 49 South Side Drive – Permit to remove existing patio. Approved.  
Resident to submit a new application when ready to install the driveway discussed, as well as a plan on how it will be done;

**Correspondence:**

1. 230 Canada Drive – Inquiring as to who owns the parking area at Man-O-War Brook. Inform resident that the Town owns the parking area where the guardrail is installed but it is common knowledge that two parking spaces have always been allotted to the 230 and 230A Canada Drive;
2. Eastchem – Prices for Lavo-12/Bleach quotes from three supplies reviewed. Based on these prices provided, continue purchasing at the current location;
3. Prime Minister's Award – Nominate an Educator, not at this time;

4. Town Manager's Title

**Motion #22-153: D. Stewart/L. Abbott**

**Resolved that the Town Manager's title will be changed to Clerk/Manager going forward.**

**In Favour: 7                      Abstained: 0                      Opposed: 0                      Motion Carried.**

5. Union/Non-Union Contracts – Contracts expires on December 31<sup>st</sup>. Union and non-union contracts to be looked at separately, once the budget is prepared;
6. Municipal Affairs – CEEP funding approved for \$30,000.00 to replace siding at the RV Park and repair the Landslide Monument. Based on materials budget approved, agreed to focus on the Landslide Memorial as the RV Park building will exceeds the budget. As well, next year is the 50<sup>th</sup> Anniversary of the Landslide and it would be nice to have the area repaired;
7. CIMCO – Quote on new CO Sensor for the Arena.  
**Motion #22-154: R. Drake/N. Bond**  
**Resolved that the Town will proceed with purchasing the CO sensor at a cost of \$2160.00.**  
**In Favour: 7                      Abstained: 0                      Opposed: 0                      Motion Carried.**
8. Three Residents requesting 20 hours of work – Agreed to employ the residents for 20 hours to assist with laying the ice at the arena and picking up garbage around Town;
9. King Academy High School and St. Joseph’s Elementary – Requesting a representative from the Town to attend the Remembrance Day Ceremonies on November 10<sup>th</sup>. Mayor Blake can attend;
10. Minor Hockey – Requesting the Town assistance with the cost associated with hosting tournaments at the Connaigre Arena. Agreed that, if the Connaigre Arena are to host an Easter Tournament this season, there will be no charge for ice time;
11. Product Care – Contract for the Town to be a Paint Collecting Site.  
**Motion #22-155: F. Manning/D. Stewart**  
**Resolved that the Town will enter into an Agreement with Product Care Association of Canada to be a Paint Collection Site with collection being one day per month.**  
**In Favour: 7                      Abstained: 0                      Opposed: 0                      Motion Carried.**
12. Parking area on Elliott Drive – Resident requesting to have the area extended. There are sewer lines in the area that may cause issues. Public works committee to look at again;

**Economic Development Officer Report:** n/a

**Finance Committee Report:**

- Meeting scheduled for Wednesday, November 16, 2022;

**Liaison Reports:**

1. Public Relations:
  - Mayor Blake, Councilor Stewart, Councillor Bond and Town Manager attended the Orientation Training offered by Municipal Affairs on October 26<sup>th</sup>;
  - Mayor Blake, Councillor Stewart and Town Superintendent participated in the Trunk or Treat at the Lions Club on Halloween;
  - Ad to be placed on Facebook for Remembrance Day;
  - Ad to be placed on Facebook for World Diabetes Day;
  - Mayor Blake attended the recent Joint Mayors Meeting. Minister Loveless attended the meeting and the following items were discussed: Heath Care, including Doctor and Nurse Shortage, Capital Works projects, Cell Service, ATV Trails, Seniors Housing, Waste Management, etc.
  - Mayor Blake spoke with a NL Hydro representative about the number of street lights out around Town;

November 1, 2022

2. Elliott Premises:
  - Carpenters to be hired to complete the exterior work;
3. Sunny Cottage: n/a
4. Recreation:
  - Radio Bingo is still not working correctly. Other names were discussed who could possibly have a look at the issues;
  - DVD player is needed for the Fitness Centre;
5. Arena:
  - Lights over bleachers to be deferred to a later date;
  - Credit of \$412.85 received for the electrical work at the arena. Contact the contractors office about the credit amount;
  - The ice is almost finished, opening date to be November 7<sup>th</sup>, 2022;
  - Part Time worker was hired during special meeting on October 27<sup>th</sup>;
  - Issue with no hot water in the sinks in the bathrooms;
  - Emissions Test was performed on the Zamboni. Level exceeded the limit so the oil and spark plugs were changed. The test was completed again and OH&S were satisfied with the results. As well, a mechanical inspection may need to be completed on the Zamboni if requested;
6. HBIC:
  - Minutes from the last HBIC meeting to be included with next meetings folders;
7. Aquaculture: n/a
8. Occupational Health & Safety:
  - Meeting held on October 14, the following two items are required:
    - i. Employees need new jackets and winter gear;
    - ii. Lights are needed on the snow clearing equipment;
9. Beautification Committee:
  - Plastic bags need to be removed from the compost;
  - Load of gravel/pea stone to be placed inside the ships ribs;
  - Meeting scheduled for next week;
10. Fire Dept:
  - Expenses paid by the Fire Department to repair the new Fire Truck. Agreed the Town will reimburse the Fire Department for the Expenses.
  - Fire Department to be contacted regarding the Bon Fire this weekend;
11. Health Care:
  - Mayor Blake took part in the by-weekly call with Central Health.

**Other:**

1. Boat in Man-O-War Parking Lot – Boat has been moved from the parking lot.

Motion for adjournment by Councillor Bond & seconded by Drake. Adjournment at 9:40 pm.