

**Tuesday, January 10, 2023  
Town Office – 6:30 p.m.**

**Attendance:** Lloyd Blake Colby Whittle Roy Drake  
Don Stewart Loretta Abbott Fabian Manning

**Also Attending:** Tanya Rogers Jody Soper

**Absent:** Neil Bond

**Guest:** EDO Tina Bungay (6:30 – 7:00)

Mayor Blake called the meeting to order at 6:35pm and wished everyone a Happy New Year. He then asked if there were any additions to the Agenda, as presented and circulated.

**Motion #23-001:D. Stewart/L. Abbott**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 6                      Abstained:0                      Opposed: 0                      Motion Carried.**

**Budget Meetings of November 16 & December 14, 2022 :**

**Motion #23-002: F. Manning/ C. Whittle**

**Resolved that the Minutes of Budget meetings held on November 16, 2022 & December 14, 2022, be adopted as presented, as circulated.**

**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Review of Notes of Meeting of December 14, 2022 with the Department of Transportation**

**Meeting of December 13, 2022**

Errors/Omissions: n/a

**Motion #23-003: C. Whittle/D. Stewart**

**Resolved that the Minutes of December 13, 2022 be adopted as presented, as circulated.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Business Arising: Minutes of December 13, 2022:**

- a) 7-9 Elliott Drive – The Town’s lawyer performed a Title Search on the property as part of the acquisition and discovered there is lien on the property. Therefore, the Town cannot take ownership unless the owner gets permission from the Bank to do so. Ask owner if this is something he is interested in pursuing;
- b) 88 Main Road North – Did not hear back from Stewart McKelvey regarding legal action. Deputy Mayor Drake and Councillor Manning are looking into another solution for cleaning up the properties. The owner was told that he would have to have manpower on site to assist at the time. Town manager to reiterate this to the owner;
- c) Municipal Infrastructure Projects – Regional Engineer is working on the approved applications. The Town’s are in the queue and he will be in contact when the time comes;
- d) 21 Sagona Place – Both contractors have been given the go ahead to do the required ditching in the area;
- e) Harbour Authority – No response on meeting request, follow up with Chairperson;
- f) UFCW – Meeting to review Union contract scheduled for Thursday January 21 at 3:30pm;
- g) Arena Canteen – Minor Hockey has taken over the operation of the canteen but need to be reminded that the kitchen should be open during all activities at the arena, not just during Minor Hockey;

January 10, 2023

- h) 23 Spencer's Brook Road – Resident requesting to meet with council again regarding his floating docks on Grole Lane. Resident can attend the next meeting;
- i) HIVE Geospatial Inc – Additional information regarding participation in a Community-based Coastal Resource Inventory (CCRI) in the Fortune Bay area. Recommending that the local Harbour Authorities would be the best participants for this;
- j) Aaron Bennett, MOWI – Waiting on reply to February 20<sup>th</sup> meeting invitation;

**Public Works/Town Superintendent Reports:** Attached;

- 1. Tires for the Chev Pick Up  
**Motion #23-004: R. Drake/ F. Manning**  
**Resolved that the Town will purchase used tires from Andrew's Auto at a cost of \$600.00.**  
**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Building Applications:** n/a

**Correspondence:**

- 1. Department of Environment – Response to the Town's letter regarding participation in the Provincial Waste Management Strategy. In order to move forward, the whole Region (Coast of Bays) would need to be in agreement. Mayor Blake to bring to the next Joint Mayors meeting;
- 2. Digital Government and Service NL – Certificate of Approval for the continued maintenance and operation of the Town's Waste Management Site;
- 3. 218 Canada Drive – Seeking assistance with the water runoff issue in their driveway and the road in front of their residence. Public Works Committee to look at;
- 4. Cal LeGrow Insurance – Informing that an employee will be retiring and providing the name of the new contact for the Town;
- 5. Brow Eye Girl Studio – Informing that the Business has not been in operation since May 2022 and requesting that the Business Tax charged be adjusted accordingly;  
**Motion #23-005: R. Drake/ F. Manning**  
**Resolved that the 2022 Business Tax for Brow Eye Girl but credited for 7 months as the business was not in operation.**  
**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**
- 6. Adventure Central & Hospitality NL – Annual Memberships.  
**Motion #23-006: D. Stewart/L. Abbott**  
**Resolved to renew the annual membership with Adventure Central and Hospitality NL.**  
**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**
- 7. 76 South Side Drive – Letter and petition submitted requesting the Town upgrade the existing trails and develop additional trails around Town. Inform resident that the Town agrees upgrades/additional trails are needed and that we are continuously seeking funding to be able to do so;
- 8. Landslide Anniversary – Mr. Doug Wells, on behalf of the Elliott Premises Management Committee, is requesting to meet with Council to discuss the upcoming 50<sup>th</sup> Anniversary of the Landslide. Mayor Blake and Councillor Stewart, as well as the Chairperson of the Beautification Committee, will meet with Mr. Wells to discuss;
- 9. 2022 Update and 2023 Budget Announcement – Recap of 2022 and 2023 Budget Announcement presented for review. Additions, as suggested, will be added before posting;

10. CEEP Funding – There are enough hours available for the resident requiring 100 hours;
11. Town Suite – Informing that there is no way to email receipts in Town Suite Financial, this can only be done through the Customer Portal. Look into emailing receipts using the fax/scanner;
12. Deloitte Restructuring Inc – Notice of Application for Taxation of Accounts and Discharge of Interim Receiver in the matter of the Interim Receivership of Sea Treat Limited and Certain Related Companies;
13. Department of Children, Seniors and Social Development –Funding in the amount of \$25,394.00 has been approved under the Community Transportation Program to continue the Community Coastal Rides Bus Service;
14. FCM – Annual Membership

**Motion #23-007: R. Drake/F. Manning**

**Resolved to renew the annual membership with FCM.**

**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

15. Cal LeGrow Insurance – Seeking information on Full/Part-time employees and volunteers for the Travel Accident Policy. Inquire as to what volunteers should be included, are those over 70 covered and the price difference based on the number of volunteers;
16. Town Office Ceiling – Approval to go ahead and get another person to do the drop ceiling;
17. Jackman’s One Stop – Asking for approval to sell Cannabis at the Business located at 200 Canada Drive.

**Motion #23-008: C. Whittle/L. Abbott**

**Resolved to approve Jackman’s One Stop to sell cannabis from the business located at 200 Canada Drive subject to the approval of all other Government Departments and Regulations.**

**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Economic Development Officer Report:**

- EDO attended the meeting to discuss pursuing funding options for a splash pad. Mrs. Bungay explained the cost involved and what would be included in that price (\$121,000.00 for the Splash Pad alone). This does not include connecting to the Town’s water system, change rooms, fencing, grass, etc.
- She also explained that the HBIC feels this is too large a project for her to take on alone, given the amount of fundraising that may be involved;
- Mrs. Bungay previously approached the Recreation Committee to take on the project but, while supportive of the idea and contributing to it, also feel they cannot take on such a project;
- Discussion was held regarding the amount of water the Splash Pad would use and consensus was that the Town’s system could handle it;
- Agreed to request a meeting with the Recreation to discuss;

**Finance Committee Report:**

1. Accounts payable under \$500 were reviewed;

**Motion #23-009: R. Drake/L. Abbott**

**Resolved to pay accounts payable in the amount of \$35,884.16.**

**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

2. Check to see if the repairs to the Dump Box have been paid for;

**Liaison Reports:**

1. Public Relations:
  - Most councillors and staff attended the annual Christmas Supper;
  - Mayor Blake and Clerk/Manager attended the Committees Christmas Social on January 7, 2023;

2. Elliott Premises:
  - The brackets have been installed on the rails;
  - Still seeking carpenters to do the exterior work, other carpenter suggested;
3. Sunny Cottage:
  - The interior renovations will begin in a few weeks;
4. Recreation:
  - The donated fitness centre equipment still needs to be picked up in Clarendville. Ask how much longer he is able to hold on to it;
  - Floor at the Fitness Centre was damaged in one area, the arena workers repaired today;
5. Arena:
  - Agreed to transfer \$10,000.00 of the budgeted amount to the arena;
6. HBIC: n/a
  
7. Aquaculture:
  - Production at the Plant looks favorable for the coming months;
8. Occupational Health & Safety: n/a
9. Beautification Committee:
  - The Christmas ticket draw was a great success;
10. Fire Dept:
  - Waiting on information from the bank regarding the credit card;
  - Department is making further changes to the Duties of the Executive for the next meeting;
  - Code of Ethics – Town Representative needed to replace former councillor. Deputy Mayor Drake and Councillor Stewart will be the new representatives;
11. Health Care:
  - The next meeting with Central Health is scheduled for 12pm, January 16, 2023;
  - Letter to be sent to the Premier expressing our continued concern with the doctor shortage;

**Other:**

1. Emergency Preparedness Plan – The Town’s Plan needs to be updated. Before a meeting is scheduled, the contacts and phone numbers to be updated and resource lists to be sent to the various organizations to be updated.
2. Code of Conduct – Draft Codes will be provided for review at the next council meeting.

Motion for adjournment by Deputy Mayor Drake & seconded by Councillor Whittle. Adjournment at 9:06pm.

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**Lloyd Blake – Mayor**

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**Tanya Rogers – Town Manager**