

Tuesday, February 6, 2024
Town Office – 6:30 PM

Attendance: Lloyd Blake Roy Drake Neil Bond
Loretta Abbott Don Stewart Colby Whittle

Also Attending: Chantell Cribb Ed Keeping

Absent: Fabian Manning

Mayor Blake called the meeting to order at 6:30PM and asked if there were any additions to the Agenda, as presented and circulated.

Motion #24-009: N. Bond/L. Abbott

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of January 9, 2024:

Errors/Omissions: N/A

Motion #24-010: R. Drake/L. Abbott

Resolved that the Minutes of January 9, 2024 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of January 9, 2024:

- a) Control Panel Installation – Town Superintendent informed everyone that he will be reaching out to contractor again this week to get a date for the final installation;
- b) Slope Stability (Down Harbour Area/ Canada Drive Mudslide) – Mayor Blake spoke with Minister Loveless, who informed Mayor Blake that he will be following up with Minister Parsons and Minister Hutchings regarding funding on this matter. Remove and start a separate agenda for Minister Loveless;
- c) CIBC (COBWM GIC) – Councillor Abbott will get a signature from Steward May when she goes to Hermitage tomorrow;
- d) Accessibility Plan – Waiting on consultant to begin process;
- e) Board Room Renovations – Proceed with boardroom renovations after accessibility plan has been completed;
- f) Ditching/Brush Cutting Funding Request – Remove from agenda and add to Minister Loveless’ ongoing agenda;
- g) Walk of Hope – Town Clerk to obtain quotes on a 65” TV and a couple different gaming systems for a possible Ticket sale. Keep on agenda for other fundraising ideas;
- h) Water Breaks (Equipment) – Town Superintendent has decided not to purchase a new water line/water detector yet, as he found some videos that he feels they can self train themselves how to use the one they have. Sewer camera has arrived;
- i) Town Suite Software(Cloud) – Town Clerk provided a quote from Central Office to purchase a server for the office as well as the quote and information on the cloud. Obtain a second quote from Central Office for a server and check into installation costs. Proceed with the better deal of the server right now and discussion on the cloud to take place again at next meeting;

Motion #24-011: R. Drake/D. Stewart

Resolved that the Town Clerk would purchase a server for the office and have it installed.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

- j) Elliott Premises Tender (expression of interest) Deadline February 29, 2024. Letter from previous coordinator was acknowledged. Bring back to table after deadline;

- k) Miawpukek First Nation Forest Management Agreement – Council would like more clarification. Leave on Agenda;
- l) Loader(Tender)/Freightliner – Town superintendent as well as 360 Marine Mechanics checked out a truck that was for sale at Gander Airport. Truck seems to be in great shape and good working order. Council decided to go ahead with the purchase of the truck for \$34,000.00. Discussion was had on the possibility of contracting out snow clearing for the Town. Meeting to be scheduled with the Town’s accountant;

Motion #24-012: D. Stewart/N. Bond

Resolved that the Town would purchase a Snow plow/dump truck from Gander Airport for the cost of \$34,000.00 (HST Included).

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

- m) Little Bay and Bay d’Leau Project (Bank Loans) – Email sent regarding changing the scope of work, no response to date;
- n) 88 & 86 Main Road North – Tender deadline has passed, nobody came forward. Council agrees to advertise in the Spring (April-May)to hire a few laborers and do a controlled burn in the land wash area to get the property cleaned up. Keep on Agenda;
- o) Garbage Collection Contract – Tender Deadline was January 19, 2024. Offer Bakers Sawmill to remain as is for the next two years;
- p) Barry Group – Current Tax Agreement expires February 19, 2025. Keep on Agenda;

Public Works/Town Superintendent Reports: Attached

Building Applications: N/A

Correspondence:

- 1. Winterbration – CYN requesting donations. The Town will donate an hour of ice time for free family skate, a certificate for a free book of bingo cards and a certificate for one month free membership at the gym;
- 2. Heritage Day – Mayor Blake signed proclamation to proclaim Monday, February 19, 2024 as Heritage Day in Harbour Breton;
- 3. Eating Disorder Awareness Week – February 1-7, 2024 as been proclaimed as Eating Disorder Awareness Week in Harbour Breton;
- 4. NL Geographical Names Board – Requesting submission of names missing from official maps. Not at this time;
- 5. Harbour Breton Recreation – Letter received from members of the Recreation Committee requesting a space to set up a Food Bank for Harbour Breton and surrounding areas. The Town does not have anything available at this time;
- 6. CIBC Savings Account(MNL) – Clerk to Check into getting more information;
- 7. Citizen of The Year- Keep on Agenda for the next meeting;
- 8. 3 Bay View Road- Letter from resident regarding the color of their tap water. Resident agrees to have the water tested from their home tomorrow;
- 9. Equipment Operator- Resumes received for seasonal operators position were reviewed; Keep on agenda.

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10. MNL – Regional Meeting (March 22-23). Not interested in attending at this time;
11. Exploits Chamber – Ad on Reel, Not at this time;
12. Epilepsy NL – Mayor Blake Proclaims March 26, 2024 as Purple Day for Epilepsy in Harbour Breton;
13. John Reynolds(Email) – Head Hatchery Expansion Project, Clerk to check out the link attached;
14. Canadian Parks & Wilderness Society – Baseline Data Collection Interview, Not at this time;
15. Municipal Assessment Agency – Contractual Agreements, sign when received;
16. NAIA Conference – Oct 8-10, Economic Development Officer and a member from Council will attend this year. Have EDO register and book rooms at the Sheraton;
17. De-Escalating Training – Clerk to check with MNL to see if they recommend any type of Non-Violent Crisis Intervention Training;
18. Warming Centre – Lions Club will be applying for a Special Assistance Grant to help cover cost to have a generator purchased and installed for a Warming Centre. Looking for Letter of support from the Town and possibly some partnership for operation/maintenance of the generator system;

Economic Development Officer Report:

- Vacant Cottage – Deadline has passed, one potential candidate waiting for EDO to return from vacation for an update;
- Splash pad – Requesting the \$10,000 donation from the town. Town clerk to cut the cheque within a few weeks;
- Town Logo/Brochures – Samples were provided by Fast Signs, Council agrees to keep the brochure as shown and to use “Yours to Discover” as the tagline with the logo;

Finance Committee Report:

- Accounts Payable – Review of Accounts Payable;

Motion #24-013: C. Whittle/L. Abbott

Resolved to pay accounts payable in the amount of \$39,416.67.

In Favour:6

Opposed:0

Abstained:0

Carried.

Liaison Reports:

1. Public Relations:
 - Deputy Mayor Drake brought greetings on behalf of the Town to the Lions Club Charter Night;
 - Mayor Blake brought greetings on behalf of the Town to the Josh B Memorial Tournament at the Arena;
2. Elliott Premises:
 - Possible Leak in the café, Town Superintendent to check into;
3. Sunny Cottage:
 - Painting/Renovations has started by local carpenter;
 - Doug Wells stepped down as chair but will remain on the board. Helen Strickland will take position of chair going forward;
4. Recreation:
 - Bingo Equipment – Not yet installed; Councillor Drake will approach Steve Crewe to install on the weekend;

- Discussion over upkeep and upgrades to the Gym. Gym Memberships will increase beginning March 1, 2024. Cost to be advertised on the Town’s Facebook Page; (students \$25, seniors \$30, day passes \$10 and regular memberships \$35)

Motion #24-014: C. Whittle/N. Bond

Resolved to increase the cost of Gym Memberships beginning March 1, 2024 as stated above.

In Favour:6

Opposed:0

Abstained:0

Carried.

5. Arena:
 - Bearing in the condenser was greased and seems to be working.
 - Waiting on quotes to replace the Doors on back of the arena;
6. HBIC: n/a
7. Aquaculture:
 - No update on meeting with MOWI. Clerk to follow up;
8. Occupational Health & Safety:
 - Confined Space – Town Superintendent booked for April 14-15;
9. Beautification Committee: n/a
10. Fire Dept:
 - Quote provided to replace two windows in the fire hall. Deputy Mayor Drake to proceed with ordering at Jackman’s Home Centre;
 - Requesting free gym memberships for the Fire Fighters. Clerk to send letter offering a discounted cost to all members for \$20/month ;
11. Health Care:
 - Mayor Blake joined the latest municipalities meeting with representatives from NL Health Services on Monday February 5.

Other:

Motion for adjournment by Councillor Drake & seconded by Whittle. Adjournment at 9:20 pm.

Lloyd Blake – Mayor

Chantell Cribb