

**Tuesday, November 9, 2021
Town Office – 6:00 p.m.**

Attendance: Lloyd Blake Roy Drake Colby Whittle Fabian Manning
 Neil Bond Donald Stewart Loretta Abbott

Also Attending: Tanya Rogers, Tina Bungay, George Drake, Minister Elvis Loveless

Absent: n/a

Special guest, Minister Elvis Loveless

Mayor Blake welcomed special guest, Minister Elvis Loveless, MHA to the meeting and the following items were discussed:

- Required repairs and/or replacement of the Causeway Bridge. Discussed who actually owns the bridge, the inspection report that was prepared by DMG and possible funding alternatives. Minister Loveless will look into further;
- Newfoundland's percentage of the Red Fish Quota;
- Aquaculture and production at the fish plant. Discussed the low workforce at the plant and the lack of secondary processing. Suggested to meet with the Minister of Fisheries;
- The Town infrastructure needs. Additional wharf space was identified;
- The overgrowth of alders along the first 2km outside of town as well as upcoming brush cutting on Route 360;
- Health Care and the need for increased recruitment and retention of doctors;
- The application that the Town has submitted for new SCBA's for the Fire Department;
- Possible funding for ditching needed around town;
- Waste Management;
- Tourism and the need to develop more coastal/ATV trails;

Minister Elvis Loveless left the meeting at 7:15.

Mayor Blake called the meeting to order at 7:20 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #21-088: Colby Whittle/Fabian Manning

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 7

Abstained: 0

Opposed: 0

Motion Carried.

Errors/Omissions: n/a

Motion #21-089: Don Stewart/ Neil Bond

Resolved that the Minutes of October 26, 2021 be adopted as presented, as circulated.

In Favour: 7

Abstained: 0

Opposed: 0

Motion Carried.

Business Arising: Minutes of October 26, 2021:

1. 50A Canada Drive: EDO to check with the HBIC for subdivision plans/drawings;
2. Capital Works: Finance/budget meeting to be held on November 10th to discuss;
3. 113B Main Road North: No expressions of interest to date, Deadline is November 19, 2021;

4. Municipal Pipeline Project: Informed the Town that the deadline has past for fall projects, but the Town can be considered for placements in the winter and spring semesters;
5. Meeting with MOWI: No update on date of meeting;
6. Town Superintendent Position: Selection committee met and reviewed the resumes received. Three candidates were interviewed for the position. Committee is in the process of checking references and will meet again to make a recommendation to council.

Public Works/Town Superintendent Report: (Attached);

Building Applications: n/a

CORRESPONDENCE:

1. Christmas Holidays: Request from office staff to close the Town Office on December 24, 29, 30 and 31 as in previous years.

Motion #21-090: Loretta Abbott/Don Stewart

Resolved to close the Town Office on December 24, 29, 30 and 31.

In Favour: 7

Abstained: 0

Opposed: 0

Motion Carried.

2. Meeting with MP Clifford Small: Meeting scheduled for Wednesday, November 10th at 6:30pm;
3. Resident of 49 Canada Drive: Informing that her dog was caught in a snare at the Connaigre Bay Lookout. Recommends placing an ad of Facebook asking residents to be mindful of pets when placing snares around;
4. Municipal Affairs: Reminder that Councilor Orientation is proceeding on November 18th. Mayor Lloyd Blake will be attending;

(Councillor Manning left the meeting for the following discussion)

5. Dept of Fisheries and Land Resources: Five referrals for Crown Land Applications for G & F Investments (Application #s 158879, 15878, 15858, 15857, 15828) on Magistrates Hill Road.

Motion #21-091: Neil Bond/Colby Whittle

Resolved to approve Crown Land Applications 158879, 15878, 15858, 15857, 15828 for G & F Investments.

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

(Councillor Manning returned to the meeting)

6. Municipal Assessment Agency: Ballot for the position of Central Director. Mayor Blake voted on behalf of the Town at the MNL Convention;
7. Benjamin Circus: Requesting to rent the arena for 2 shows on August 1, 2022. Agreed to rent the arena for \$1200;
8. Municipal and Provincial Affairs: Information on resources and supports for elected officials;

9. Public Procurement Agency: Informing that the audit on the Town will be postponed for 6 months after the recommended training is complete;
10. Department of Transportation: Information regarding Open Call for Applications, Minimum Threshold for Status Reports and Mechanic's Lien Holdbacks.
11. Municipal and Provincial Affairs: CEEP funding approved in the amount of \$19,873.23;
12. NL Hydro: Seeking permission to install a hydro pole in the turn around on Church Hill Road. Building Committee to look at before a decision is made;

Economic Development Officer Report:

- EDO Tina Bungay attended the meeting and provided an update on meetings/projects/applications that she has been working on, including the following:
 - Meeting the seniors at the cottages;
 - Meetings with the HBIC, Sunny Cottage Corporation, Elliott Premises;
 - Website updates;
 - Meetings with Scott Dawe (ACOA), Conrad Collier (EDO), Chris Tuck (Tourism)
 - Various Funding applications being worked on;
 - Booths for trade shows. Town will partner with the HBIC on the booth for the DownHome Expo. Recommends the Booth for the NAIA Conference be shared by the Joint Mayors;
 - Come Home Year 2022, weekend of August 6;
 - Donation of Salmon by MOWI;

Finance Committee Report:

- Meeting to be held on November 10th to review the Town's finances as well as applying under the 2022-2023 Capital Works Program;

Liaison Reports:

1. Public Relations:
 - Donation to be made to the family of late former Fire Chief and condolences to be expressed on Facebook;
2. Elliott Premises: n/a
3. Sunny Cottage: n/a
4. Recreation/Arena:
 - Arena is up and running. Cimco and EnviroMed have completed the required work on the Ammonia and CO systems. Payment of these invoices to be discussed at the scheduled Finance meeting;
 - Request from Arena Manager to open the arena on November 11, approved;
 - Memorial Tournament will be going ahead this weekend with the required COVID-19 protocols in place;
 - Recommends installing an exit door from one of the benches since the main door to the ice surface cannot be opened from inside/on the ice.
5. HBIC: n/a
6. Occupational Health & Safety: n/a
7. Beautification Committee: n/a

8. Fire Dept:

- St. Jacques-Coombs Cove Fire Department is interested in acquiring the Town's old Fire Truck. Check protocol for disposing of the Truck;

Other:

1. Christmas Supper: Hotel to be booked for an evening in December;
2. Harbour Breton Day: August 8th, 2022;
3. Remembrance Day: Mayor Blake will lay the wreath on behalf of the Town. Outside workers will be installing the flags at the memorial tomorrow.

Motion for adjournment by Councillor Bond & seconded by Councillor Whittle.
Adjournment at 10:20p.m.

Lloyd Blake – Mayor

Tanya Rogers – Town Manager