

**Tuesday, May 30, 2023
Town Office – 5:00 p.m.**

Attendance: Lloyd Blake Colby Whittle Roy Drake
 Loretta Abbott Don Stewart

Also Attending: Chantell Cribb Ed Keeping
 Doug Wells

Absent: Fabian Manning Neil Bond

Mr. Doug Wells gave a slideshow presentation on the Harbour Breton landslide.

Mayor Blake called the meeting to order at 6:47pm and asked if there were any additions to the Agenda, as presented and circulated.

Motion #23-077: D. Stewart/L. Abbott

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour:5 Abstained:0 Opposed: 0 Motion Carried.

Meeting of May 16, 2023:

Errors/Omissions: Page 3, #8 Operation Smile (Date should be 2023);

Motion #23-078: D. Stewart/C. Whittle

Resolved that the Minutes of May 16, 2023 be adopted as amended.

In Favour:5 Abstained: 0 Opposed: 0 Motion Carried.

Special Meeting of May 18, 2023:

Errors/Omissions: N/A

Motion #23-079: D. Stewart /C. Whittle

Resolved that the Minutes of Special Meeting May 18, 2023 be adopted as presented, as circulated.

In Favour:5 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of May 16, 2023:

1. UFCW – Amendment to Contract. 18(E) – Severance Pay should have its own separate heading. Contract to be amended then signed and witnessed;
2. Transportation and Infrastructure– Response from Regional Engineer regarding the status of the Little Bay Place and Bay d’Leau Drive project. Request for consultant fees in process of being issued;
3. Walk of Hope –A team name has not been decided at this point;
4. Lift Station Control Panel–Site visit for Drawings was completed today by Meridian Engineering;
5. Dodge Pickup – Seat covers to be ordered this week;
6. Age Friendly Grant – Application has been submitted;
7. Splash pad Bank Account – Waiting on paperwork from CIBC;
8. Non Unionized Staff Wages – Administrative Assistant and Clerk/Manager accepts the proposal from Council;

Motion #23-080: C. Whittle/L. Abbott

Resolved that the Non-Unionized wage agreement will be accepted as presented, as reviewed with retroactive pay from January 1, 2023.(Attached)

In Favour:5 Abstained: 0 Opposed: 0 Motion Carried.

9. Minister Osborne's Office –Letter to be sent requesting meeting with Minister Osborne in June;
10. Orientation Training Dates–Waiting on update from Councillor Manning;

Public Works/Town Superintendent Reports: Attached;

Building Applications:

1. 11A Harbour Drive –Request to raise land to reposition shed and create parking space. Approved;

Correspondence:

1. Service NL – Water Re-Test report received for Road Knob area informing the Town it is now satisfactory;
2. Pest Control - Review of price quote received. Agreed to proceed with Orkin;
3. Make A Wish – Donation Requested. Not at this time;
4. 1 Mulberry Crescent – Damage to sods during water break to be replaced as time permits;
5. Vacant House List - Proceed with Tax Sales on 4 properties located at:
 - a. 26 South Side Drive
 - b. 8 Jersey Avenue
 - c. 127B Main Road North
 - d. 113B Main Road North

Motion #23-081: R. Drake/L. Abbott

Resolved that the Town will proceed with Tax Sales on 4 vacant properties listed above in The Town of Harbour Breton.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

6. Municipal Assessment Agency- Update from Board of Directors;
7. Jennifer Hill – Requesting recipes for her cook book. Check with a member of the Firettes to pull a few recipes from their cookbook to forward on;
8. Municipal Affairs – Circular regarding Collaboration and Service Sharing;
9. Dodge Ram – Tenders were opened and reviewed;
47A Harbour Drive - \$1050.00
99 Bay d'Leau Drive - \$1500.00

Motion #23-082: D. Stewart/C. Whittle

Resolved that the Town will award the tender to resident of 99 Bay d'Leau Drive in the amount of \$1,500.00.

In Favour:4 Abstained: 0 Opposed: 0 Motion Carried.

10. Municipal Assessment Agency – 88 Main Road North. Information to be provided to remain on the Assessment Roll;
11. Municipal Assessment Agency – Informing the Town of the 3.45% increase from 2023 to 2024;
12. Paint Shop - Inspection of Lighthouse. Quotes to be obtained for repairs and painting;
13. 97 Main Road North – Response from resident regarding letters sent. Agreed no action to be taken at this time;
14. 230 Canada Drive – Issue with parking in the area. Council will not be getting involved in disputes between neighbors. Parking area next to properties is designated as public parking;

15. Boardwalk Outhouses – Agreed to proceed with the same cleaner as last year, if still interested;
16. 61 South Side Drive – Complaint received regarding old boats in the area of residence causing rodents. Town Superintendent to check out the area for old abandoned boats;
17. RV Park - New swing seats to be purchased;
18. 21 Sagona Place – Requesting ditching be completed. Resident to be informed that ditching for the area will be placed on tender for completion in the near future;
19. Flags – Condition of old flags to be checked by the Town’s Superintendent, purchase new flags as required;
20. Slope Stability – Areas of Main Road North Fire being reviewed by Councillors out of precaution;
21. Active NL – Agreed to proceed with funding applications;
22. 16 Churchill Road – Business closed. Agreed to make adjustments on account for the 5 months it was open;

Motion #23-083: D. Stewart/R. Drake

Resolved that the Town will adjust the account as presented.

In Favour: 5

Abstained: 0

Opposed: 0

Motion Carried.

23. Laborers – Resumes were reviewed and two participants were selected to start on June 5th;
24. OH & S (Town) – Inspection conducted on May 26, 2023, infraction noted that proper signage is required on roadways during work;
25. OH & S (Fire Dept)–Inspection report reviewed and copy forwarded on to Fire Chief;
26. CYN & Home Hardware – Complaint regarding ATV’s crossing property becoming a safety issue. Public Works to check out the areas to see how the ATV’s can be re-routed;
27. Dept of Highways – Requirements for Ice Control Material, order same quantity as previous year for 2023-2024;
28. Financial Statements - Draft statements received. Deputy Mayor Drake to review for next meeting;

Economic Development Officer Report:

- Mayor Blake, Deputy Mayor Drake and Councillors Manning and Stewart met with EDO to discuss her Roles and Responsibilities with the Town of Harbour Breton. Another meeting to be scheduled with the HBIC for further discussion;

Finance Committee Report: N/A

Liaison Reports:

1. Public Relations:
 - Flag raising scheduled for June 2 at the Town office for Pride Month;
 - Mayor Blake will be a Judge at Enterprise Olympics, King Academy’s Career Development class;
 - Mayor Blake attended the Grade 12 Graduation Ceremony at the Lions Club;
 - Mayor Blake attended the reveal of the Duck Pond Project;
2. Elliott Premises: N/A
3. Sunny Cottage:
 - Some councillors and staff attended a luncheon and tour at the Sunny Cottage to view all recent renovations;

- Meeting scheduled for May 31, 2023;
4. Recreation:
 - Bingo Issue - Recreation member will take the Town's decision back to their next meeting; No update from that committee to date;
 - The bingo equipment upgrades – Mr. Jordan Tibbo will help determine what is needed. No update at this time;
 5. Arena:
 - Damage to boards–Welding complete& Boards repaired, Plastic needs to be re-installed;
 - Some treadmills are no longer working properly. Quotes to be obtained;
 - Acknowledge 360 Marine with Thank You letter for the rental of the skidster (Free of Charge);
 6. HBIC:
 - Complaint received regarding Liaison's not attending meetings. Inform the HBIC the liaisons need to be provided with more notice to be able to attend HBIC meetings;
 7. Aquaculture:
 - NAIA Conference is scheduled for September 5th -7th in St. John's. Deputy Mayor Drake and Councillor Stewart agreed to attend. EDO is unable to attend at that time. Hotel to be booked for councillors;
 8. Occupational Health & Safety: N/A
 9. Beautification Committee:
 - Committee members will be identifying places for planters this week;
 10. Fire Dept:
 - Invoice from Central Overhead for service on the garage doors to be paid by the Town.
 - Parking issue with vehicles blocking Fire Dept during lodge events. Council suggested Public Works to check out to see if maybe some guardrails could be installed in the area;
 11. Health Care:
 - Update from May 29th call, diversion/closure schedules will be released every Thursday;
 - Meeting to be scheduled with the two Locums as well as Minister Loveless when they are available. Councillor Abbott will be in touch with the Locums on the Town's Behalf;

Other:N/A

Motion for adjournment by Deputy Mayor Drake & seconded by Councillor Abbott. Adjournment at 9:24PM.

Lloyd Blake – Mayor

Chantell Cribb – Administrative Assistant