

**Monday, January 20, 2025
Town Office – 6:00 pm**

Attendance: Lloyd Blake Roy Drake Don Stewart
Colby Whittle Neil Bond

Also Attending: Tanya Rogers Ed Keeping Mr. Doug Wells

Absent: Fabian Manning Loretta Abbott

Mayor Blake welcomed the guest, Mr. Doug Wells to the meeting. Mr. Well requested to attend the meeting for two reasons:

- First, Mr. Wells thanked the Town for nominating him for the Premiers Medal for Arts, Heritage, Sport and Recreation. Having won, he attended a ceremony in St. John’s on December 9th where he received his Certificate and Medal. A picture was taken with Mr. Wells and council/staff;
- This past November, MHA Elvis Loveless entrusted Mr. Wells with the 100th Anniversary of the War Memorial Medal that is being presented to all Municipalities. Mr. Well provided a explanation of the Medal’s significance and that it is to be presented at future Remembrance Day Ceremonies. Mr. Wells had a plaque designed and constructed a stand for the Medal. The Medal should be kept in a safe place.
- As well, Mr. Wells talked about other projects he is working on such as a presentation on Christmas traditions, the Young Ambassador Program, Municipal Heritage Sites and a book on Churches in Resettled Communities.

Mayor Blake thanks Mr. Wells for his dedication to preserving the history of our community and region. A picture was taken with Mr. Wells and Council with the Medal.

~~~~~ Mr. Wells left the meeting at 6: 45pm~~~~~

Mayor Blake called the meeting to order at 6:46pm and asked if there were any additions to the Agenda, as presented and circulated.

**Motion #25-005:N. Bond/C. Whittle**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Meeting of January 7, 2025**

Errors/Omissions: n/a

**Motion #25-006: D. Stewart/C. Whittle**

**Resolved that the Minutes of January 7, 2025 be adopted as presented, as circulated.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Business Arising: January 7, 2025:**

- a) Bay d’Leau MCW Project – The Contractor could not determine the cause of the roar on the water line. The Town’s new line detector has arrived and will be used to investigate. No update on when the curb will be ground down;
- b) Lift Station Control Panel –Panel has been installed. Cables from the pump to the new junction box were not long enough and had to be spliced and joined; this is not ideal and should be replaced. The check valves, piping and/or fittings associated with one pump may be plugged. H&R Enterprises provided a quote of \$7000.00 (plus HST) to complete both items. A vacuum truck will also be needed.

**Motion #25-007: D. Stewart/C. Whittle**

**Resolved to accept the quote from H&R Enterprises in the amount of \$7000.00 (plus HST) for the work stated above.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

- c) Employee Meetings – Review of the findings and recommendations from the meetings. Agreed to meet with the Superintendent on Thursday and the outside workers on Friday to present;
- d) Building Blocks (Washer & Dryer) – No need for washer and dryer at the moment;
- e) Barry Group Inc – Letter sent. No response to date;
- f) Garbage Collection – Three hills previously mentioned as well as all businesses will be collected on Mondays with the remainder of Town on Tuesdays. Ad has been placed on Facebook;

~~~~~ Clerk/Manager left the meeting at 7:20pm~~~~~

- g) Clerk/Manager and EDO – Discussion on wages for 2025.

Motion #25-008: R. Drake/N. Bond

Resolved that the Clerk/Manager and EDO will receive a 4% raise effective January 1, 2025.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

~~~~~ Clerk/Manager joined the meeting at 7:28pm~~~~~

- h) New Dump Truck – Re-tendered. Deadline, January 24<sup>th</sup>, 2025;
- i) Walk of Hope – Reminder - donation for the lotto wheel. Agreed to order some decorations for the table;

**Public Works/Town Superintendent Report (attached):**

**Building Applications:** n/a

**Correspondence/New Business:**

- 1. CYN – Requested permission to replace a heater at the Daycare. Approved;
- 2. Municipal Affairs – Information on the Tourist Accommodations Act. FYI. Discuss further for the 2026 budget;
- 3. Water Stop Policy – Policy to be amended as follows:

**Motion #25-009: R. Drake/N. Bond**

**Resolved that the Town will amend the Water Stop Policy to include “Where a leak is speculated to be at the water stop, it is the Town’s responsibility to dig up the stop to determine who will be responsible for the repairs.”**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

- 4. Telephone Costs – Review of current costs. Agreed there is no need for the 885-2410 number at the office;
- 5. Eating Disorder Foundation – Eating Disorder Awareness Week, February 1-7, 2025.

**Motion #25-010:R. Drake/N. Bond**

**Resolved that the Town will proclaim February 1-7, 2025 as Eating Disorder Awareness Week in Harbour Breton.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

- 6. Town of Fortune – Inquiring if the Town offers any incentives to attract family physicians. The Town currently does not;
- 7. NAIA – Informing that DFO is Offering Marine Debris Signage. Agreed to order two signs;
- 8. New Evolution Wrestling – Inquiring on a rental rate for the Arena. Agreed to charge \$1200.00;

9. Cal LeGrow Insurance – Review of Occupational Accident Coverage for employees and volunteers. Agreed to include all volunteers on Town Committees;

**Motion #25-011: D. Stewart/C. Whittle**

**Resolved that the Town will include all 27 committee volunteers on the Town’s Occupational Accident Coverage at an additional cost of \$759.00.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

10. 137 Main Road North – Complaint regarding roaming dogs. Not a Town issue;
11. Municipal Affairs – Issues regarding the Skinner’s Lane Application. Agreed to withdraw the application at this time;

**Motion #25-012: R. Drake/N. Bond**

**Resolved that the Town will withdraw the MCW Application for Skinner’s Lane due to the potential issues involved.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

12. King Academy – Thanking the Town for the contribution toward the Academic Ceremony;
13. Loopers Volleyball Club – Requesting donation. The Town does not donate to individual requests;
14. 15B Harbour Drive – Complaint regarding the public parking area on Harbour Drive. Resident to be informed that the shed in question is placed in the location temporarily;
15. NAIA – Mayor Blake gave an update on the meeting him and the EDO attended on January 20<sup>th</sup> with NAIA and DFO regarding Marine Spatial Planning. Further meetings with councils will be held in the spring;
16. MMSB – Inquiring on funding the Town received in 2014. Explanation has been provided;
17. ASL Energy – Inquiring if the Tax Agreement previously proposed can be negotiated. As well, expressing interest in purchasing the land in question. The Town has no objection to the land being purchased but are unable to negotiate the taxes as this amount has been included in the 2025 budget;
18. CEEP – Materials budget has been exhausted. Agreed to use the administration funding for materials;
19. Back Arm Trail – Complaint regarding wood being cut in the area. Agreed to place an ad on Facebook reminding residents that cutting is not permitted within the Town Boundary;
20. Mr. Doug Wells – Review of write up of the Municipal Heritage Designation of Sandy Point.

**Motion #25-013: D. Stewart/C. Whittle**

**Resolved that the Town will designate Sandy Point as a Municipal Heritage Site in Harbour Breton.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

21. Town Office – Agreed to paint the boardroom, kitchen, bathroom, and two offices;
22. Security Cameras – Three have been installed inside. Three more to be installed outside. Agreed to use the TV in the boardroom as a monitor when needed;
23. 38 Bay d’Leau Drive – Expressing concern with water runoff on property since Bay d’Leau was paved. Public works to investigate;
24. Cal LeGrow (Errors & Omissions Application) – List of all drivers of Town vehicles and license numbers, including the Fire Department, to be provided;
25. Continental Stone – Meeting to be arranged for the morning of February 11, 2025;
26. Drivers Abstracts – All workers driving Town equipment are to submit drivers abstracts;

**Economic Development Officer Report:**

- Explore Downhome – Advertising opportunity. Full page - \$1250.00. Agreed ;
- Splash Pad Committee – Upcoming fundraising for landscaping to include an elimination & ticket draw;

**Finance Committee Report:** n/a

**Liaison Reports:**

1. Public Relations: n/a
2. Elliott Premises:
  - No update on Capacity Signs for the lobby. Follow up with Fire Chief;
  - The camera system is not working. Look into replacing as the current ones are outdated;
3. Sunny Cottage: n/a
4. Recreation:
  - The new Eastlink Cable is causing a delay on bingo;
5. Arena:
  - Agreed the arena workers will receive a 4% raise;
  - Special Assistance Grant for the Compressors denied as the Town has Gas Tax Funds available.
  - OH&S Inspection requiring fit testing for employees as well as a Zamboni inspection and emissions test;
6. HBIC: n/a
7. Aquaculture: n/a
8. Occupational Health & Safety: n/a
9. Beautification Committee:
  - The new greenhouse is complete;
10. Fire Dept:
  - All of the SCBA equipment has arrived and is paid for. Claim to be submitted;
  - Prepaid Credit Card – Waiting on Fire Chief on how to proceed;
  - No update on roof leak;
11. Health Care:
  - Letter to the Health Minister – No update;
  - Welcome packages for the Nurses that have moved to our community;

**Other:**

- Date of next meeting to be Wednesday, February 5, 2025;
- Discussion on the closing of the BMO branch in St. Alban's.

**Outstanding Items requiring further Information:**

- Board Room Renovations – To be completed after the accessibility plan is complete;
- Floating Docks –Councillor Whittle is gathering some pricing;
- Transitional Authorizations – Keep on Agenda;
- Local Businesses – Keep on Agenda;

Motion for adjournment by Councillor Bond & seconded by Councillor Whittle. Adjournment at 9:40pm.

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**Lloyd Blake**  
Mayor

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**Tanya Rogers**  
Clerk/Manager