

Tuesday, May 16, 2023
Town Office – 6:00 p.m.

Attendance: Lloyd Blake Colby Whittle (arrived 6:18) Roy Drake
Fabian Manning (arrived 6:08) Loretta Abbott Don Stewart
Neil Bond (arrived 6:52)

Also Attending: Tanya Rogers Chantell Cribb George Drake (Left 7:10)

Mayor Blake called the meeting to order at 6:00pm. He began by welcoming Chantell to the meeting and then asked if there were any additions to the Agenda, as presented and circulated.

Motion #23-070: R. Drake/Loretta Abbott

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of April 18, 2023:

Errors/Omissions: Business Arising #4 Page 2 “in on Town”

Motion #23-071: D. Stewart/R. Drake

Resolved that the Minutes of April 18, 2023 be adopted as presented, as circulated.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Special Meeting of April 21, 2023:

Errors/Omissions:

Motion #23-072: D. Stewart /L. Abbott

Resolved that the Minutes of Special Meeting April 21, 2023 be adopted as presented, as circulated.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of April 18, 2023:

1. UFCW Negotiations – The Union accepted the latest proposal from the Town. All outstanding items have now been agreed upon. Draft Contract for 2023-2025 has been prepared and proof read, waiting on final copy for signatures;
2. Resident of 15 South Side Drive – Councillor Manning spoke with resident and determined that it is not an urgent matter at this time, but will notify the Town if the sound returns;
3. Transportation and Infrastructure – Response from Regional Engineer regarding the status of the Little Bay Place and Bay d’Leau Drive projects. Nothing to date;
4. Walk of Hope – A team name has not been decided at this point;
5. Lift Station Control Panel – A second quote was received from Derek Penny Electrical in the amount of \$12,063.50. Meridian Engineering have been informed to proceed and will be in Town next week to do the site visit;
6. Town Employee – Employee finished May 5, 2023; Vacation request was denied in notice period;
7. Green Crab Project –No funding Available for Phase II;
8. 5 Rose Place – Unable to get in contact with owner regarding access. Wait for owner to reach out;

9. Dodge Pickup – Agreed that the Truck will need seat covers and “Town of Harbour Breton” decals on the doors as well as “Public Works” across the tailgate/pan. Light, rims and back rack are to be removed from the old Dodge and installed on the new truck. The old Dodge Ram will be placed on tender – minimum bid to be \$1,000;
10. 5 Rose Place – Tenant replied to complaint received, no longer an issue at this point;
11. Emergency Services Division – Training school will take place in GFW on May 27-June 2. Not at this time as the new superintendant will just be starting that week;
12. Strategic Plan – The Consultant met with Council, HBIC and planning committee on Monday, May 1st and held a public consultation on May 2nd. SWAT Analysis was used to identify strengths/weakness of the town. Overall, meetings went well and the draft plan will be sent back by the end of June;
13. Age Friendly Grant – Based on items identified in the Age Friendly study, agreed to apply for benches and picnic tables to be placed around Town for resting areas;
14. Splash Pad Bank Account- In the process of getting the bank account opened. Some donations have already been received;

Public Works/Town Superintendent Reports: Attached;

Building Applications:

1. 74 Main Road North – Greenhouse and remove Wall (Approved);
2. 11A Harbour Drive – Requesting permission to build up land, move shed for parking space and put the shed back (Public Works to look at);
3. 22 Road Knob – Application for Patio (Approved);

Correspondence:

1. Minister Loveless – Informed the Mayor that a brush cutting grant for \$15,000 has been approved. Agreed to postpone the project until late September early October;
2. Recreation-Thanking The Town for their consideration and asking to send along the donation when convenient. Agreed to provide the Receptions donation of \$15,000 now and the Town’s donation of \$10,000 will be provided in the 2024 Budget;
3. JCP Applications – Applications are currently being accepted. Agreed to apply for repairs to Boardwalk/Gun Hill;
4. Daycare Parent – Public works have identified the areas for the speed bumps. Will be installed when time permits;

5. Tax Recovery Plan/Tax Receivable Summary - December 31, 2022:

Motion#23-073: R. Drake / N. Bond

Resolved that the Tax Recovery Plan and the Tax Receivables Summary as of December 31, 2022 be adopted, as presented, as reviewed.

In Favour: 7

Abstained:0

Opposed:0

Motion Carried.

Mayor Blake would like to proceed with sending final notices to Poll Tax Payers. Without successful payments, Office Staff have been directed to send letters to employers for Garnishment of wages, as per Section 128(4) of the Municipality Act;

6. MOWI – Looking for space to store some pipes until they can be recycled. With consideration of potential smell and length of storage, Town has decided there isn't a suitable location for storage at this time;
7. CYN – Some issues with the building that need to be addressed- inform new superintendant. Agreed to donate 2 (1 Month) Gym Memberships for Enterprise Olympics;
8. Operation Smile - Requesting the Town proclaim June 18, 2022 as the Longest Day of SMILES;
Motion #23-074 L.Abbott / N. Bond
Resolved that the Town will proclaim June 18, 2023 as the Longest Day of SMILES in Harbour Breton.
In Favour: 7 **Abstained: 0** **Opposed: 0** **Motion Carried.**
9. Non-Unionized Staff Wages – Meeting scheduled for May 23, 2023 @ 6:00PM. Reminder to be sent to council.
10. MNL Proclamation – Mayor Blake signed proclamation for Municipal Awareness Week May 8-12.
11. 76 South Side Drive (phone call) – Suggestions from resident regarding the back arm trail upgrades. Resident suggested starting behind Kind Academy School. Public works to look at draining/pipes for one area as well. Job be placed on Tender;
12. Canada Summer Jobs – Committees have been notified on the number of students approved for this summer. Amount approved has drastically dropped from previous years;
13. Transportation & Infrastructure – Informing of retirement of Mr Frank Matchim. No update as to who has been hired;
14. Xplore Inc -Requesting Letter of Support (Proceed);

Economic Development Officer Report: N/A

Finance Committee Report:

- Finance Meeting scheduled for Thursday, May 18 at 11:00 AM.

Liaison Reports:

1. Public Relations:
 - Mayor Blake acknowledged the amount help our town received during the fire. Everyone pulled together in time of need and the situation was handled quite well;
 - Mayor Blake attended the Health Care Rally which was well attended and captured the media's attention;
2. Elliott Premises: N/A
3. Sunny Cottage:
 - All councillors and Staff are invited to view the upgrades at the Sunny Cottage on May 17th, anytime between 11:00AM-2:00PM. Soup and sandwiches will be available for all;
4. Recreation:
 - Bingo Issue - Recreation member will take the Town's decision back to their next meeting; no update from that committee to date;
 - The bingo equipment upgrades – Mr. Jordan Tibbo will help determine what is needed;

- Jordan Tibbo would like to meet with Public Works at the Festival Grounds to get work started on the updates. Agreed to arrange, then put out tender for work to be done;
5. Arena:
 - Damage to boards - Town's Superintendant, as well as Town Workers, need to determine what is needed to repair damages to the boards and have this fixed ASAP. Welder Needed;
 - Some Treadmills are no longer working properly. Obtain quotes for 3 new treadmills for Connaigre Fitness for next meeting;
 - Approached about hosting birthday parties in the off season. Council has agreed, due to no staff on site, they will not be hosting any birthday parties in the off-season;
 - Agreed to offer the current cleaner an extra \$200 for the extra work cleaning the fitness centre and be asked to remain cleaning year round;
 - Line kit to be ordered for next season;
 6. HBIC: N/A
 7. Aquaculture:
 - NAIA Conference is scheduled for September 5th -7th in St. John's. Councillors Drake and Stewart agreed to attend. Requesting EDO attend, if possible on behalf of the Town and control the Booth.
 8. Occupational Health & Safety: N/A
 9. Beautification Committee:
 - Prepping of the flower beds around town has commenced;
 10. Fire Dept:
 - Pay quarterly budgeted amount (\$10,000) as well as amount owed to Recreation (\$10,000).
 - Some hoses were damaged during the fire which could cost close to \$6000. Reach out to FES, as well as Minister Loveless, to see if anything they can do to offset cost;
 11. Health Care:
 - Email from current locums received;
 - Email from Minister Osborne's Office, he can be available for an in person meeting the end of June, date to be arranged;.
 - Letter received from Government of NL regarding our request for Ambulance Services;

Other:

- Duck Pond – Reveal of signs and houses Thursday, May 18 at 1:00PM (Mayor Blake will attend). Old Shelters and nets in the area have been removed by town workers;
- MOWI – Hatchery Expansion Portal. Send out link to councillors;
- MMSB – Composting program. Not at this time, Town already does composting at a smaller scale;
- Orientation Training Dates- Provided to Councillor Manning;
- Health Care - MCP Newsletter to be sent out to Council Members;
- 12 Keepings Point – Road Conditions (Public Works to look at);

- Community Clean Up - scheduled for June 9th, both schools have agreed to participate. Proceed with the \$1500 budget for supplies/prizes;
- Doug Wells offered to do a presentation for council on the Harbour Breton Landslide. Mayor Blake suggested Mr. Wells be invited to the next meeting scheduled for May 30th, meeting to begin at 5:00 with supper provided;
- Bonfire Site – Ad to be placed on Facebook page informing residents what can and can not be placed in the area;
- Temporary Administrative Assistant Position
Motion #23-075: N. Bond/ C. Whittle
Council Agreed to offer the position to Carrie Simms with a Start Date of May 23, 2023.

In Favour: 7

Abstained: 0

Opposed: 0

Motion Carried.

Motion for adjournment by Councillor Bond & seconded by Councillor Whittle. Adjournment at 9:00PM.

Lloyd Blake – Mayor

Tanya Rogers – Clerk/Manager