

**Tuesday, January 9 2024
Town Office – 6:30 p.m.**

Attendance: Lloyd Blake Roy Drake Fabian Manning
 Loretta Abbott Don Stewart Colby Whittle

Also Attending: Tanya Rogers Chantell Cribb Ed Keeping

Absent: Neil Bond

Mayor Blake called the meeting to order at 6:30pm, welcomed everyone back from Christmas Break and wished everyone a Happy New Year! It was then asked if there were any additions to the Agenda, as presented and circulated.

Motion #24-001: D. Stewart/L. Abbott

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of November 21, 2023:

Errors/Omissions: N/A

Motion #24-002: F. Manning/D. Stewart

Resolved that the Minutes of November 21, 2023 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of December 12, 2023:

Errors/Omissions: N/A

Motion #24-003: F. Manning/L. Abbott

Resolved that the Minutes of December 12, 2023 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of December 12, 2023:

- a) Control Panel Installation – Town Superintendant reached out to the contractor before Christmas break about the installation date and will follow up again next week;
- b) Slope Stability (Down Harbour Area/ Canada Drive Mudslide) – Mayor Blake spoke with Minister Loveless, who informed Mayor Blake that he will be following up with Minister Parsons and Minister Hutchings regarding funding on this matter. Keep on agenda;
- c) CIBC (COBWM GIC) – Deputy Mayor Drake will get signature from Steward May;
- d) Accessibility Plan – Travel is included in the quote (\$5950.00 + HST). Process will begin by JW Consulting;
- e) Gas Tax (Beaver Pond Road) – Funds transferred to a GIC until the project can be completed;
- f) Front Entrance Renovations – Front Entrance renovations are complete. Proceed with boardroom renovations when a contractor becomes available to start;
- g) Ditching/Brush Cutting Funding Request – Minister Loveless will be checking into this request and arranging to meet with Minister Abbott and Council sometime in February;
- h) Walk of Hope – Keep on agenda for fundraising ideas;
- i) Back Arm Trail – Additional work not complete, defer to Spring;
- j) Water Breaks (Equipment/Software) – Town Superintendant to obtain quotes on a new water line/water detector. Superintendant also feels the town should have a sewer camera as well. Quotes were provided;

Motion #24-004: C. Whittle/D. Stewart

Resolved that the Town Superintendent order a new sewer camera for the Town at a cost of 1287.99(Tax included) with a 3 year warranty from Vevor. Also obtain quotes to purchase a water line detector.

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

- k) Elliott Premises Tender (expression of Interest)– Changes to be made to the tender were noted, extension on deadline to the end of February;
- l) Miawpukek First Nation Forest Management Agreement – Council would like more clarification. Mayor Blake will reach out to Minister Loveless. Leave on Agenda;
- m) 21 Sagona Place –Councillor Manning and Councillor Whittle met with resident who pointed out the water issue near his residence. Swale ditching required in the area to resolve surface water runoff;
- n) CYN Tender (Ditching & Step) – Equal tenders received, names were therefore drawn from a hat. Drakes Auto awarded tender.

Motion #24-005: D. Stewart/L. Abbott

Resolved that the tender for the ditching at the CYN be awarded to Drake’s Auto in the amount of \$1380.00(HST included).

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

- o) Loader Tender – Special meeting to be scheduled to discuss options of purchasing a loader vs. a new freightliner. Clerk to obtain specs from 2012 freightliner for tender;
- p) Department of Health and Community Services – Town informed the Department that they are not interested in being a centre for Naloxone Kits at this time. Clerk to check with CYN coordinator to see if this is something they may be doing;
- q) Little Bay and Bay d’Leau Project (Bank Loans) – Additional invoices issued. Funds needed for the Town (loan) and GST Portions. Town agrees to hold off on applying for the loans until Spring. Clerk to check on the procedure involved in possibly changing the scope of work on the paving application for a new line on Bay d’Leau Drive;
- r) 88 & 86 Main Road North – Tender to be posted for cleanup of these properties. Owners to be billed for cost;
- s) Garbage Collection Contract – Tender Deadline is January 19, 2024. Keep on Agenda;
- t) Barry Group – Current Tax Agreement expires February 19, 2025. Agreements available to be reviewed. Keep on Agenda;

Public Works/Town Superintendent Reports: Attached

Building Applications: N/A

Correspondence:

1. Municipal Assessment Agency – Updates provided from the latest meeting;
2. Service NL –Renewal of expired Waste Management Certificate;
3. HB Lions Club- Invitation to Charter Night. Deputy Mayor Drake will bring greetings on behalf of the Town;
4. Communities in Bloom- Invitation to participate. Not at this time;
5. Municipal Finance Officer – Informing that Patrick Dunne is leaving his position with the Department;

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6. Dept of Transportation- INFC's Rural Transit Solutions Fund, Grants up to \$50,000 available. Not at this time;
7. Transportation Coordinator – Email from Central Health explaining that the long term care bus will not be available to continue the program once the current funds are exhausted;
8. 5 Jensen's Lane – Snow clearing concern in the area of his residence. Town Superintendent will pass the message on to the Equipment Operators;
9. Outstanding Taxes – Poll Taxes to be written off for residents who no longer reside in the community as well as business tax for businesses that were not operational in the past year.

Motion #24-006: F. Manning/R. Drake

Resolved that the outstanding poll taxes will be written off for a list of past residents (List attached) as well as business tax for Spa on the Rocks and Southern Contracting who were not operational in 2022-2023;

In Favour: 5

Abstained: 0

Opposed: 1(Blake)

Motion Carried.

10. Equipment Operator – Equipment Operator currently on ease back with restrictions. Operator to work as the dump attendant in afternoons until further notice;
11. Town Suite Mapping - Town Suite would like to meet to discuss options for using the cloud as backup for our software. To be arranged for Wednesday afternoon;
12. Worksite Incident – Resident showed up on job site and assaulted one of our Town Workers. RCMP was contacted. Clerk contacted the Town's Lawyer for recommendations on such incidents. Suggestions were made to have the Town's Lawyer send the resident a letter on behalf of the Town as well as offer staff some training on de-escalating irate individuals. Council agrees to open a file with the Lawyer and commence by having a letter sent to the resident on the Town's behalf;
13. Clerk/Manager – Doctors note provided to be off work for an extended period of time. Clerk will take Town's laptop with her and install Microsoft Office;
14. Water/Wastewater Workshop – Town Superintendent will attend workshop in Gander on March 25-28, 2024. Registration and hotel for the Superintendent to be booked;
15. Civic Holiday – August 5, 2024 declared to be Harbour Breton Day;
16. 49 Canada Drive – Water and Sewer is tied into neighbors and they would like to have this rectified to go on their own. Town Super informed that both residents now have two separate curb stops installed and the sewer has been rerouted to address the current issues. 41 Jersey Avenue to provide Town with receipts to be reimbursed for work completed/pipes bought to fix the current issue. (Pipes and Excavation only, Not the cost of the bridge);

Motion #24-007: D. Stewart/C. Whittle

Resolved that the cost to replace pipes and excavator work will be covered by the Town , but the Town will not cover the cost of the bridge for 41 Jersey Avenue;

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

17. 12 Magistrates Hill – Barrel collapsed causing washout of driveway. Public works to look into;
18. 37 Jersey Avenue – Concern with rodents being attracted to the area from neighbors property. Public Works to check out the condition of the property;

Economic Development Officer Report:

- Vacant Cottage – Deadline has passed, one potential candidate interested, waiting for income verification;
- Splash pad – Equipment is ordered;
- JCP Applications – Not being accepted at this time;

- Town Logo – Town of Harbour Breton(waves, beaches, hills, blue). See what Fast Signs can produce with these ideas;

Finance Committee Report:

- Accounts Payable – Review of Accounts Payable;

Motion #24-008: R. Drake/L. Abbott

Resolved to pay accounts payable in the amount of \$30,972.77.

In Favour:6

Opposed:0

Abstained:0

Carried.

Liaison Reports:

1. Public Relations:
 - Mayor Blake did an interview with Saltwire regarding 24 hours snowclearing.
 - Town’s Donation to Exploits Search and Rescue acknowledged on Facebook.
2. Elliott Premises: N/A
3. Sunny Cottage:
 - Committee met today. Painting/Renovations will begin and be completed by local carpenter.
4. Recreation:
 - Bingo Equipment – Not yet installed;
 - Check with recreation to see if they would like to meet with the Town;
5. Arena:
 - Bearing is loud in the condenser. Local contractor to be contacted to have a look at;
 - Ammonia system causing issues, portables sent away for repair;
 - Doors on back of the arena obtained more damage from the Town’s equipment. Upon inspection they need to be replaced. Town Superintendent to obtain quotes;
6. HBIC: n/a
7. Aquaculture:
 - No update on meeting with MOWI. Clerk to follow up;
8. Occupational Health & Safety:
 - Confined Space – Town Superintendent to be scheduled for Training;
9. Beautification Committee:
10. Fire Dept:
 - Report from the House Fire December 24, 2023;
 - Some Renovations at the Board Room are complete. Flooring to be replaced as well;
11. Health Care:

Other:

Motion for adjournment by Councillor Drake & seconded by Whittle. Adjournment at 9:20 pm.

Lloyd Blake – Mayor

Tanya Rogers – Clerk/Manager