

**Tuesday, October 10, 2023
Town Office – 6:00 p.m.**

Attendance: Roy Drake Neil Bond Colby Whittle
Loretta Abbott Don Stewart

Also Attending: Tanya Rogers Ed Keeping

Absent: Lloyd Blake Fabian Manning

Deputy Mayor Drake called the meeting to order at 6:05pm and asked if there were any additions to the Agenda, as presented and circulated.

Motion #23-139: D. Stewart/C. Whittle

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 5 Abstained:0 Opposed: 0 Motion Carried.

Meeting of September 12, 2023:

Errors/Omissions: n/a

Motion #23-140: L. Abbott/N. Bond

Resolved that the Minutes of September 12, 2023 be adopted as presented, as circulated.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of September 19, 2023:

Errors/Omissions: n/a

Motion #23-141: D. Stewart/L. Abbott

Resolved that the Minutes of September 19, 2023 be adopted as presented, as circulated.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of September 12, 2023:

- a) Control Panel Installation – H&R Enterprises Ltd has the control panel installed but have to return to complete the hook up to the Hydro pole. A disconnect switch was not included in the original tender. Quote provided to install at a cost of \$3100.00 plus HST.

Motion #23-142: N. Bond/D. Stewart

Resolved that the Town will proceed with the disconnect switch installation at a cost of \$3100.00 plus HST.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Also, the fence surrounding the area has to be extended. The Town workers can do this.

- b) Splash Pad Bank Account – Bank Account has been finalized. Committee inquiring if the location decided can be advertised to the public. Agreed that it could;
- c) Minister Osborne– Zoom meeting that was scheduled for September 28th @ 3:30pm was postponed. Waiting on the Ministers Office to set up another time;
- d) 61 South Side Drive – Deputy Mayor Drake spoke with the Imperial/Exxon representative on September 27th @ 2:00pm. Written response was also received stating that signage will be placed on the property asking for the items to be moved. Sample sign provided. Inform representative that the Town should not be the contact on the sign.

Also, inquiring if the Town would be interested in the land should the Environmental Assessment be favourable. To be determined at that time;

- e) Slope Stability :
- a. Down Harbour Area – No Response;
 - b. Canada Drive Mudslide – No Response. Town Superintendent to hire a contractor to clean up the area.

- f) Twin City Paving – Paving complete at a cost of \$80,088.30;
- g) Elliott Premise Parking Lot – Letter was sent to the owner of the items giving a deadline for removal. Owner returned the letter and did not give any indication that he plans to move the items. Agreed the items can remain for the winter. Rocks to be placed in the area in the spring;
- h) St. Joseph’s Parish – Requesting exemption on Municipal Water and Sewer Taxes.

Motion #23-143: N. Bond/D. Stewart

Resolved that St. Joseph’s Church and St. Bartholomew’s Church will not be charged Water & Sewer going forward. Water and Sewer will continue to be charged at the church residences.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

- i) 84A Main Road North – Water stop in the walkway has been cut down as requested;
- j) 15 Tibbo Crescent – Ditch in front of residence has been cleaned out;
- k) Potential Developer – Update on meeting with Crown Lands on October 3, 2023. The Town would have to amend its current license to include Glamping/tourism. Inform developer that a full design/plan is needed for the Crown Land Application;
- l) GST/HST Remittances - As per phone call with CRA, for a Municipality, GST/HST Remittances have to be filed semi-annually;

Public Works/Town Superintendent Reports: Attached;

Building Applications: N/A

Correspondence:

- 1. CYN – Informing of issues with the building and parking lot. Town Superintendent is aware of the issues. Roof/shingles for the CYN building to be included in the 2024 budget;
- 2. CIBC – Issue regarding the COBWM GIC transfer. List of current directors to be provided at the next meeting;
- 3. Age Friendly Grant – Discussion on the type of benches to order. Agreed to proceed with three moveable round benches;
- 4. 36 Main Road North – Complaint regarding property located at 5 Rose Place. Several attempts have been made asking the owner/tenant to clean up the property;

Motion #23-144: N. Bond/C. Whittle

Resolved that the Town will have Stewart McKelvey issue a formal order to have the property cleaned up.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

- 5. Active NL Funding – Grant received for treadmills for the Fitness Centre. Agreed to order 2 treadmills from Spartan Fitness at a cost of \$4299.00 each, plus shipping;
- 6. Part Time Home Based Businesses – Summary of water and sewer being charged. To be looked at for the 2024 budget;
- 7. Xerox – Current photocopier lease expires in January 2024. Quote provided on a new copier.

Motion #23-145: C. Whittle/L. Abbott

Resolved that the Town will proceed with leasing a new photocopier at the proposed cost of \$127.70 per month.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

8. Outside Employees – Requesting new cell phones, four required. Quote to be obtained from Bell Mobility;
9. Department of Environment and Climate Change – Proposed Undertaking for Conne River Bridge Replacement. Deadline for comment is October 26, 2023. Forward email to Council;
10. Town Superintendent – Vacation Request, October 9-13, Approved;
11. NL Health Services – Response providing an update on the status of Family Care Team. Deputy Mayor Drake met with Provincial Health Authority representatives who explained the status and purpose of the Team;
12. Miles for Smiles – Requesting the Town proclaim October 2023 as National Child Abuse Awareness Month.

Motion #23-146: N. Bond/D. Stewart

Resolved that the Town will proclaim October 2023 as National Child Abuse Awareness Month in Harbour Breton.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

13. Old Ride on Mower – Resident inquiring if the Town is interested in selling the mower. Agreed to sell the mower for \$500.00;
14. 12 Gorman Place – Complaints regarding rats in the area. Resident informed that additional bait boxes have been placed in the area;
15. 87 Bay d’Leau Drive – Explaining that the walking path crossing her property was filled in with brush to prevent quads/dirt bikes from crossing their property;
16. Miawpukek First Nation – Invitation to attend a Tourism Planning Session on October 16 and 17. Send regrets as there is no one available to attend at this time;
17. Outhouses at the Boardwalk – Continue cleaning until the weather changes to snow;
18. MCW – Bay d’Leau Paving - Application must be resubmitted based on new estimate of \$562,908.91 as a result of Municipal Infrastructures new Contingency and Escalation Policy;

Motion #23-147: N. Bond/D. Stewart

Resolved that the Town will proceed with re-submitting the application under the Municipal Infrastructure Program for the replacement of 2 Culverts on Bay d’Leau Drive, paving of 460 meters of Bay d’Leau Drive and 240 meters of curb and gutter, at a cost \$562,908.91 on a 50/50 cost shared basis.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

19. Chief Misel Joe – Inviting Mayor Blake to attend a Joint Mayors meeting at the Miawpukek Community Centre on November 11th at 2:00pm. Confirm that the date is correct and see if Mayor Blake can attend.
20. 15 Harbour Drive – Resident requesting hours to qualify for the upcoming CEEP Project. The Town is unable to provide at this time;
21. Minor Hockey – Requesting the Town replace the centre ice logo that was destroyed when the ice was taken up. Agreed to replace at a cost of \$1197.21;

Economic Development Officer Report:

- Town Logo – EDO will be working on this;

Finance Committee Report:

1. Account Payable – Review of accounts payable;

Motion #23- 148: L. Abbott/C. Whittle

Resolved to pay accounts payable in the amount of \$33,281.57.

In Favour: 5

Abstained: 0

Opposed: 0

Motion Carried.

Liaison Reports:

1. Public Relations: n/a
2. Elliott Premises: n/a
3. Sunny Cottage:
 - No update on the exterior work that is needed;
4. Recreation:
 - Bingo equipment upgrades not yet installed;
 - Committee held a meeting on September 18th. The committee informed the Town of resignations of some committee members. Also a new executive was put in place with Candace Langdon as Chair and Neva Hunt as Vice Chair but no secretary stepped forward at this time. Committee to be informed that Council is fine with the new executive but a secretary is needed. It is also up to the committee if they wish to advertise for new members;
5. Arena:
 - Cimco is booked for the Arena start-up on October 30, 2023;
 - Service NL is requesting a brine analysis. Cimco will complete this as well;
6. HBIC:
 - Meeting to discuss moving forward with the HBIC was held on Tuesday, September 19th;
 - Notice of Directors to be filed with the Registry of Companies;
7. Aquaculture:
 - Meeting with MOWI to be scheduled for October or November, waiting for confirmation on exact date;
8. Occupational Health & Safety: n/a
9. Beautification Committee: n/a
10. Fire Dept:
 - Requesting donation for their annual ticket draw. Not at this time;
 - Informing that the garage door opener is not working and that the drain in front of the building is plugged. Town Superintendent to obtain quotes on a new garage door opener and also informed that the drain has been cleared;
11. Health Care:
 - Next Municipalities meeting is scheduled for October 16 at 3:00pm. Reminder and meeting link to be sent to council;

Other:

- Donation of \$100.00 to be sent to Sunny Cottage Committee member whose husband recently passed;
- Halloween treat bags to be prepared for the Trunk or Treat event.

Motion for adjournment by Councillor Bond & seconded by Councillor Stewart. Adjournment at 8:20pm.

Roy Drake – Deputy Mayor

Tanya Rogers – Clerk/Manager