

**Tuesday, August 17, 2021
Town Office – 6:30 p.m.**

<u>Attendance:</u>	Georgina Ollerhead	Lloyd Jensen	Donald Stewart
	Jordan Tibbo	Dan Jackman	Roy Drake
<u>Also Attending:</u>	Tanya Rogers		
<u>Absent:</u>	Bernetta Delaney	Palmer Strowbridge	

Mayor Georgina called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #21-066: Jordan Tibbo/Roy Drake

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Errors/Omissions: N/A;

Motion #21-067: Don Stewart/Dan Jackman

Resolved that the Minutes of July 20, 2021 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of July 20, 2021:

1. 7 Lydia's Lane: Follow up with Bell Aliant regarding issue with access road in this area;
2. 40-42 Bay d'Leau Drive: Town Superintendent informed resident that the land in question is Crown Land and would have to be applied for as such;
3. 101 Bay d'Leau Drive: Inform resident that the survey received is not satisfactory. A proper survey will be required before a decision is made.
4. Fire Chief's probationary period: Probationary period expires on August 17, 2021.

Motion #21-068: Don Stewart/Dan Jackman

Resolved that Eric Bungay be offered the Fire Chief position for a three year term.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Public Works/Town Superintendent Report: (Attached);

Building Applications:

1. 5 Newman's Lookout: Storage Shed (16' x 16'); Recommends Approval;

CORRESPONDENCE:

1. Gas Tax Funding: Additional funding received for 2021-2022. Agreed to put on hold for next council;

Motion #21-068: Roy Drake/Jordan Tibbo

Resolved that the Town of Harbour Breton accepts the increase in funding for the Federal Gas Tax Fund for 2019-2024 as per letter dated August 6, 2021.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

2. 36 Spencer's Brook Road: Issue with garbage collection. Inform resident that garbage boxes must be a maximum of 8ft from the edge of the road and must be kept clear of snow in the winter;

3. 230A Canada Drive: Residents requiring additional hours for EI. Town can provide the additional hours as someone is needed to cover the RV Park while the Park Attendant is off in early September.
4. 117 bay d'Leau Drive: Requesting that the hours at the Fitness Centre be increased. Agreed to resume using the swipe card system again with hours being 9am-9pm daily.
5. 10 Jensen's Lane: Request to operate a Grooming/Spa for pets at residence. Because it is a discretionary use in the Residential High Density zone, the request must be advertised for seven (7) days and will subject to the following conditions:
 - a. Written approval from Service NL;
 - b. Visitor entrance and parking must be off of Main Road North (not Jensen's Land);
6. fasdNL: Proclamation declaring September 6-10th Fetal Alcohol Spectrum Disorder week;
7. MNL 2021 Annual Conference: Taking place in Corner Brook on November 3-6th. Agreed to register two people to reserve space incase new council members want to attend and to book hotel rooms;
8. Cal Legrow Insurance: Quote received based on increased property values. Agreed not to proceed with the increase and to keep as is;
9. Park Attendant: Informed that this will be her last week working at the RV park;
10. Resident on 76 Bay d'Leau Drive: Concerns over the amount of dust from the construction in the area. Resident has been informed that dust control measures will be put in place by the contractor;
11. Owner of land at 50A Canada Drive: Requesting adjustment to vacant land tax. Inform owner that all assessed vacant land within the Town's Boundary, regarding if accessible or not, is subject to vacant land tax. As well, inform resident that the Town would be interested in purchasing the land at the assessed value;
12. Resident of 72 Main Road North: Requesting double guardrail in area of residence. Inform resident that her name will be added to the list for guardrails, when the town has guardrails available;
13. Department of Environment and Climate Change: Seeking information on the Town's request in 2016 to be added to the Flood Risk Mapping Study List. Inform Department that the Town no longer requires this since the town does not have a flooding issue and what was thought to be flooding has been determined to be water run-off;
14. Premier's Forum on Local Government: Informing that nominations are now being accepted.

Economic Development Officer Report:

- New EDO started work on August 16, 2021;
- EDO will not be required to attend council meetings unless needed;
- Check with Insurance company regarding commencement of insurance coverage for new employees:

Finance Committee Report:

1. Accounts payable:

Motion #21-069: Jordan Tibbo/Dan Jackman

Resolved to pay accounts payable in the amount of \$33,329.76.

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

Liaison Reports:

1. Public Relations:

- Joint Mayors have not had a meeting since the Town's last meeting to discuss Waste Management.

2. Elliott Premises:

- A section of the exterior wall facing the fish plant is rotten. The Elliott Premises Committee will contribute to the repairs. Wooden siding to be replaced with vinyl siding.

3. Sunny Cottage: n/a

4. Recreation/Arena:

- Due to radio issues, bingo was cancelled the previous two weeks. A rented antenna has been installed and is working good. A new antenna has been ordered.
- Re-advertise for the Arena Attendant Job immediately;

5. HBIC: n/a

6. Aquaculture: n/a

7. Occupational Health & Safety: n/a

8. Beautification Committee: n/a

9. Fire Dept: n/a

Other:

- Next meeting to be held on September 14, 2021;
- Masks are not mandatory at the Town Offices but should recommended/encourage.

Motion for adjournment by Councillor Tibbo & seconded by Councillor Jackman.
Adjournment at 8:45 p.m.

Georgina Ollerhead – Mayor

Tanya Rogers – Town Manager