

**Tuesday, March 19, 2024
Town Office – 6:00 pm**

Attendance: Lloyd Blake Roy Drake (6:16) Neil Bond
 Loretta Abbott Fabian Manning (6:43) Colby Whittle (6:06)
 Don Stewart

Also Attending: Tanya Rogers Ed Keeping

Absent: n/a

Guests: Aaron Bennett & Gideon Pringle (MOWI)

Mayor Blake welcomed the guests to the meeting and handed the floor over to Mr. Bennett. Mr. Bennett presented a slide show outlining the company’s accomplishments in expansions and development as well as the obstacles faced with regards to getting approvals for the Hatchery expansion and the 6 new Farm Sites applied for.

Discussions were held on the following items:

- Current and potential future production levels;
- Opposition faced from the Atlantic Salmon Federation;
- The opportunity for residents to purchase salmon;

Mayor Blake thanked the guest for meeting with the Town and reinforced the Town’s continued support of the industry. It was agreed that another meeting would be arranged in the Fall.

~~~~~ **Guest left the meeting at 6:38pm** ~~~~~

Mayor Blake called the meeting to order at 6:40pm and asked if there were any additions to the Agenda, as presented and circulated.

**Motion #24-034: D. Stewart/L. Abbott**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 6               Abstained: 0               Opposed: 0               Motion Carried.**

**Meeting of March 5, 2024:**

Errors/Omissions:

1. Page 2: Coastal Rides – Should read “the number of people” not “the amount of people”;

**Motion #24-035: N. Bond/C. Whittle**

**Resolved that the Minutes of March 5, 2024 be adopted as presented, as circulated.**

**In Favour: 6               Abstained: 0               Opposed: 0               Motion Carried.**

**Business Arising: Minutes of March 5, 2024:**

- a) CIBC (COBWM GIC) – Annual Returns have been filed. Notice of Directors to be filed once company is in good standing with the Companies and Deeds online;
- b) Accessibility Plan – Three names were submitted for the Advisory Committee. Ad to be reposted;
- c) Board Room Renovations – Proceed after the accessibility plan has been completed;
- d) Walk of Hope – TV has been ordered. Team members have been given tickets to sell. All team members asked to donate a prize toward the sweepstake draw;
- e) Town Suite Software(Cloud) – Agreed to proceed with the installation of the server as previously quoted and motioned;
- f) Elliott Premises Tender (expression of interest) – Council met with one of the interested parties on March 12, 2024 to discuss their proposal with regards to Town Taxes, Insurance requirements,

subleasing, use of deep fryers, Service NL Approval, etc. The party responded with various other items to clarify. Meeting to be arranged to discuss in more detail;

g) MCW:

Bay d'Leau Paving Application – Email sent regarding changing the scope of work, no response to date. May have to withdraw the current application and re-submit a new one if changing the scope of work. In the meantime, agreed to obtain quotes on “capping” the sections of road;

Little Bay and Bay d'Leau Projects – Clerk to follow up with Exploits Engineering on when the tender will be issued for these projects;

h) Barry Group – Current Tax Agreement expires February 19, 2025. Reach out to the Barry Group in May to begin negotiations. Keep on Agenda;

i) CIBC Savings Account – In progress;

j) De-Escalation Training – Date to be determined once workbooks arrive in the mail;

k) Curling Equipment – Quote from JetIce for required ice material. Seek clarification of what this involves and ask for a quote based on 3 sheets;

l) Volunteer Appreciation Week – Video to be recorded;

m) Quarry Permits – Councillor Manning will assist with the application as time permits.

**Public Works/Town Superintendent Reports:** Attached

**Building Applications:** N/A

1. 12 Tibbo Crescent- Application to construct storage shed (14 x 20). Required distances from buildings and boundary has not been met. Building Committee to look at;

**Correspondence:**

1. Annual Capital Repair & Expenditure Survey – Mandatory Survey regarding infrastructure age/condition/replacement values, etc. Clerk suggests asking the former Superintendent for assistance and paying him for his time. Agreed to proceed with this route;
2. Job Creation Partnerships – Applications are currently being accepted. Deadline is June 30<sup>th</sup>, 2024. Agreed to apply for 2 separate projects – replacing the steps at the boardwalk leading to 2<sup>nd</sup> and 3<sup>rd</sup> cove and removal of the debris from house fires at 86 & 88 Main Road North;
3. Waste Disposal Site – The Town's Auditor requested information on who is responsible for the cost of remediation when the Town's waste disposal site is closed. Response from the Department of Environment and Climate Change states that the Town would be responsible for the operational closure, however, funding may be available through the Provincial Waste Management Fund to assist with the environmental closure;
4. 19 Bay d'Leau Drive – Approval from Digital Government and Service NL to operate a Home Based Business – Nail Salon;
5. COB Waste Management – Next Annual Return due March 31, 2024. Agreed to file online;
6. TRIO – Notice of NLMEB's Annual General Meeting on Wednesday, April 10, 2024;
7. Cooke Aquaculture – Informing of the death of co-founder Gifford Cooke;
8. Water Resources – In the process of digitizing documents, therefore, returning hard copies of any documents to municipalities that pertain to them;

9. Dept of Transportation – Providing a template of the Construction Contract Award letter for municipalities to use;
10. 2 Elliott Drive – Inquiring as to what the plan is for the building located at 7-9 Elliott Drive as there is a rodent problem in the area and the condition of the building may be unsafe. Inform resident that the owner will be notified of the problem and that there is rodent control in the area. Follow up with owner as to his intentions for the building;
11. Municipal Assessment Agency – Pre-conference workshop being held on Tuesday, April 9, 2024, during the upcoming PMA Convention;
12. Transportation Program Funding – Follow up with Central Health to see if they would be on board with using the bus for the program in Harbour Breton only;

**Economic Development Officer Report:**

- Town Jackets – Jackets selected are not available in black for the sizes needed. The jacket is available in grey (except no women's XL) or a more expensive jacket is available in black. Agreed to look at the availability of fleece jackets (black) or seek out a different supplier (Councillor Manning provided a name of a potential supplier). Deputy Mayor Drake does not want a jacket ordered for him;
- New Brochures – Edits, as discussed at the last meeting, have been sent to the designer;
- Splash Pad Site Work – Discussion on another possible location (near the CYN). Agreed to look at the area in the morning. If suitable meeting to be arranged with the CYN Coordinator to discuss. Copies of the splash pad design and survey of the CYN land to be provided;

**Finance Committee Report:** n/a

**Liaison Reports:**

1. Public Relations:
  - Mayor Blake presented a resident at the hospital with a 100 year birthday certificate and fruit basket then suggested recognizing milestone birthdays going forward;
  - Mayor Blake will not be available to bring greeting at the Minor Hockey Easter Tournament. Deputy Mayor Drake will bring greetings.
2. Elliott Premises: N/A
3. Sunny Cottage:
  - Interior light not working, Superintendent to look at;
  - Dusk to dawn adaptor to be installed on Flood Lights;
4. Recreation:
  - Bingo Equipment - Additional piece (Splitter) has arrived, will be installed soon;
5. Arena:
  - Quote to replace the Doors on back of the arena received from Jackman's Home Centre. Town Superintendent to obtain a second quote;
  - Repairs requested by Minor Hockey - Arena workers are in the process of completing;
6. HBIC:
  - Discussion on the amount of time the EDO should be spending on implementing the strategic Plan. Although the plan is important, it is not realistic to expect all items to be completed. The Plan should act as guidance/supporting document for funding applications. This will be discussed more at the next HBIC meeting;

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7. Aquaculture: n/a
8. Occupational Health & Safety:
  - Several employee certificates have or will be expiring soon;
9. Beautification Committee: n/a
10. Fire Dept:
  - Requesting a meeting with council regarding expiring SCBA's. Deputy Mayor Drake will meet with the Fire Department and bring the concerns back to council;
  - 2024 Budget presented for review. Additional column to be added for Deputy Mayor Drake before the meeting with the Fire Department;
11. Health Care:
  - Mayor Blake provided an update on March 18, 2024 meeting with municipalities;

**Other:**

- Mayor Blake asked if there were any NL Hydro workers stationed in Town at the moment and was informed that there are workers stationed here during week days;
- Mayor Blake informed council that the Lions Club's Application for a generator for the warming centre has been submitted;
- Town Office - A new sign (with new logo) is needed for the Town Office, quotes to be obtained;
- Tidy Towns Sign – The sign across from Home Hardware needs to be replaced, suggests replacing with a sign that outlines the Municipal Heritage Sites;

Motion for adjournment by Councillor Bond & seconded by Councillor Drake. Adjournment at 9:13pm.

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**Lloyd Blake – Mayor**

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**Tanya Rogers – Clerk/Manager**