

**Tuesday, June 21, 2022
Town Office – 6:30 p.m.**

Attendance: Lloyd Blake Colby Whittle Roy Drake
Don Stewart Fabian Manning Neil Bond

Also Attending: Tanya Rogers Jody Soper

Absent: Loretta Abbott

Guest: Former Councillor/Deputy Mayor Lloyd Jensen

Mr. Jensen was invited to attend the meeting to accept his Municipal Long Service Award from the Department of Municipal Affairs and Environment for serving 20 years with the Town of Harbour Breton. Councillor Donald Stewart was also presented an award for serving 25 years. A picture of Deputy Mayor Drake presenting the certificates to Mr. Jensen and Mr. Stewart to be placed on Facebook.

~~ Guest left the meeting at 6:40 ~~

Mayor Blake called the meeting to order 6:40 p.m. He then asked if there were any additions to the Agenda, as presented and circulated.

Motion #22- 089: D. Stewart/F. Manning

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 Abstained:0 Opposed: 0 Motion Carried.

Meeting of May 24, 2022

Errors/Omissions: n/a

Motion #22-090: R. Drake/ C. Whittle

Resolved that the Minutes of May 24, 2022 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of May 10, 2022:

1. Coast Guard – No update, keep on Agenda;
2. 88 Main Road North – No response to date;
3. Sheds on shoreline below Landslide –Another potential owner was identified, unfortunately this person has passed. Notice to be placed on the shed and contact to be made with last known owners spouse;
4. Councillor Orientation – May 28, 2022. Councillor Whittle found the session very informative but would have preferred to do it in person. Councillor Bond was unable to attend;
5. Fire Chiefs Position – Meeting to be arranged with the FD Executive next week to discuss;
6. Fighting for our Health Committee – Meeting on May 25 went well. Mayor Blake and Deputy Mayor Drake informed the committee on the Town’s actions to date. Follow up on meeting that was requested with MHA Loveless.
7. FES Emergency Operations Center Management Course – Mayor Blake and the Town Superintendent attended the course and found it very interesting. The Town’s Emergency Plan needs to be updated in the fall. Town Superintendent needs to review the plan as well;
8. Green Crab Coordinator – Coordinator starts on Monday, June 27th. Funding for the project to remain in the GIC until needed;

9. 84 South Side Drive – Owner of the land to be contacted to determine his intentions on selling the land and if the root cellar will be included in the sale;

Special Meeting of June 14, 2022

Errors/Omissions: n/a

Motion #22-091: N. Bond/D. Stewart

Resolved that the Minutes of June 14, 2022 be adopted as presented, as circulated.

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

Business Arising: Minutes of June 14, 2022:

1. Meeting with Town Superintendent - Meeting notes to be provided for the next meeting. Review of items talked about such prioritizing water & sewer jobs, contracting out some jobs, etc. The Town Superintendent was informed that his probation period is extended by 6 months;
2. Resident of 1 Spencer's Brook Road - Letter was sent requesting additional information. No response to date;
3. NL Housing – Response to letter sent regarding property on Tibbo Crescent informing that they will have someone in our area in the next few weeks to clean up the property;

Public Works/Town Superintendent Report: Public Works report attached;

Building Applications:

1. Resident of 8 Jensen's Lane: Application for Storage Shed (12 x 20). No comments received. Application approved.
2. Resident of 10 Jensen's Lane: Application for Greenhouse (10 x 16). Approved.
3. Resident of 36 Main Road North: Application for Storage Shed (8 x 12). Approved.

CORRESPONDENCE:

1. Resident of 15 Brenton Road – Inquiring as to why there were “no parking” signs installed in the area of her former residence on South Side Drive. Signs were installed to aid with snow clearing and to ease congestion for tractor trailers accessing the area;
2. Resident of 12 Old Farm Road – Informing that her hair salon was not operational in 2021. Requesting business tax be adjusted accordingly.

Motion #22-092: R. Drake/D. Stewart

Resolved that the Business Tax charged for 2021 for Patricia's Hair Salon be adjusted off due to closure of the business in 2021.

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

3. Canoe Procurement Group of Canada - Information and application to join the cooperative purchasing group. There is no cost to the Town and no commitment required.

Motion #22-093: N. Bond/R. Drake

Resolved that the Town would become a member of Canoe Procurement Group of Canada.

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

4. Resident of 103 Bay d’Leau Drive – Informing the Town that their seasonal business, Connaigre Driveway Sealing, has been sold.
Motion #22-094: F. Manning/R. Drake
Resolved to adjust the Business Tax charged to Connaigre Driveway Sealing for 2022 since the business has been sold.
In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.
5. Resident of 103 Bay d’Leau Drive – Expressing concerns regarding dirt bike and ATV’s crossing his property and requesting the Town take action. Agreed to ask the local RCMP to attend a meeting to discuss;
6. M.P. Shannon Stubbs – Seeking to set up a town hall with the Town to address federal funding for rural communities. Asking the Town to express the three most important issues impacting our economic development as a rural community. Ask EDO, Tina Bungay to respond;
7. Municipal Assessment Agency – Update on issues addressed at the meetings held on April 29 and June 6, 2022;
8. Department of Transportation and Infrastructure – Information circular regarding Tender Amendments, New Design Guideline and Standards, and Petroleum Products Cost Adjustment;
9. CNIB – Offering presentations to Municipalities. Not at this time;
10. Come Home Year JCP- Participants will be starting on Monday, June 27, 2022. Possible projects such as repairs and painting of concessions stands, repairs to the stage, staining, Harbour Breton sign, giant chair, sign for Gun Hill were discussed. Agreed that the Harbour Breton sign should go at the lookout at the end of Churchill Road.
11. Resident of 101 Bay d’Leau Drive – Informing the Town of damage to his fence on Jensen’s Lane caused by the snow plow. Add to Public Works Report;
12. Equipment Operator – Concerns raised regarding the amount of time being taken off work for various reasons. UFCW to be contacted to determine the Town’s options;
13. CIBC Credit Card – Requesting information on whom the credit cards will be issued to and who will be administrators of the card.
Motion #22-095: R. Drake/N. Bond
Resolved that Credit Cards will be issued to the Town Manager and Town Superintendent.
Administrators of the Credit Card will be the Town Manager and Administrative Assistant.
In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.
14. NL Construction Safety Association – Informing that the Administrative Assistant won a 2-day training Course at the PMA Conference. The course can be transferred to other employees;
15. Otters at Mile Pond – Call from resident informing that 5 otters approached them at the Boardwalk. The Department of Wildlife suggests posting advisories and signage informing the public. They are reluctant to trap this time of year as this seems like a family of otters and the young would not survive without the mother at this point. If they become a bigger issue, contact the Department again;

16. 113B Main Road North – Inquiry from two residents interested in acquiring the property. Inform residents that the Town will be proceeding with a tax sale on the property;

Economic Development Officer Report:

- Activity Reports for the months of May and June presented for review;

Finance Committee Report:

1. June 1, 2022 report circulated and discussed.

Motion #22-096: N. Bond/R. Drake

Resolved that the June 1, 2022 Finance Report be adopted as presented.

In Favour: 6

Abstained: 0

Opposed: 0

Motion Carried.

Liaison Reports:

1. Public Relations:
 - Mayor Blake attended the Innovation Norway supper at the Southern Port Hotel;
2. Elliott Premises:
 - Inform Jackman’s Home Centre that the screws are coming out of the steel roofing that was recently installed;
3. Sunny Cottage:
 - Councillors reminded to donate a prize for the Garden Party bingo/auction;
 - Mayor Blake, Deputy Mayor Drake, Councillors Stewart and Whittle should be able to attend the Canada Day Celebrations.
4. Recreation/Arena:
5. HBIC:
6. Aquaculture: n/a
7. Occupational Health & Safety: n/a
8. Beautification Committee:
 - All the flowers have been planted around Town, some planters need to be delivered to the Town Office, Post Office and Sunny Cottage;
 - Some sods need to be replaced at the Cottage Hospital Memorial Garden where the new lights were installed;
9. Fire Dept:
 - Ad to be placed on facebook informing residents that the FD Training Grounds is off limits and only authorized persons are permitted to enter;
 - The new fire truck was brought to St. John’s on Friday and is now repaired. Unsure at this time who will be responsible for the cost of the repairs.

Other:

- Mileage and per diem rates used by the Provincial Government to be provided for the next meeting

Motion for adjournment by Councillor Manning & seconded by Councillor Drake. Adjournment at 9:22pm.

Lloyd Blake – Mayor

Tanya Rogers – Town Manager