

**Tuesday, June 27, 2023
Town Office – 5:30 p.m.**

Attendance: Lloyd Blake Colby Whittle Roy Drake
Loretta Abbott Don Stewart Fabian Manning

Also Attending: Chantell Cribb Ed Keeping Pat Curran (Video Call)

Absent: Neil Bond
Tanya Rogers

Mayor Blake welcomed Mr. Pat Curran to the meeting. The Strategic Plan for Harbour Breton was discussed with Councillors via Video call. Councillors reviewed the plan prior to the meeting and requested to have the target dates extended and asked Mr. Curran to look into Population Projections for the Town for the upcoming years. Mr. Curran will have a revised plan and will follow up with the EDO when she returns from vacation.

Mayor Blake called the meeting to order at 6:15pm and asked if there were any additions to the Agenda, as presented and circulated.

Motion #23-093: D. Stewart/F. Manning

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour:6 Abstained:0 Opposed: 0 Motion Carried.

Meeting of May 30, 2023:

Errors/Omissions: N/A

Motion #23-094:D. Stewart/R. Drake

Resolved that the Minutes of May 30, 2023 be adopted as presented, as circulated.

In Favour:6 Abstained: 0 Opposed: 0 Motion Carried.

Special Meetings of June 13, June 15 and June 19, 2023:

Errors/Omissions: N/A

Motion #23-095: R. Drake/L. Abbott

Resolved that the Minutes of Special Meetings on June 13, 15 & 19, 2023 be adopted as presented, as circulated.

In Favour:6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of May 30, 2023:

1. Transportation and Infrastructure– No response from the Department on the Consultant Fee requests to date;
2. Walk of Hope – Team name has been decided, “Council for Hope”;
3. Lift Station Control Panel–Drawings received from Meridian Engineering. Deputy Mayor Drake and Councillor Manning reviewed them. Contact Jason at Meridian Engineering asking him to put out a tender to have the work completed;
4. Splash Pad Bank Account – Waiting on paperwork from CIBC;
5. Minister Osborne’s Office –Follow up email was sent to Minister Osborne’s office requesting dates for a meeting with no response to date. Follow up again;

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6. Tax Sales –After giving consideration to the cost involved, Council agreed to proceed with a tax sale on 8 Jersey Avenue, if payment isn't received in full on or before July 10, 2023;

Motion #23-096: R. Drake/L. Blake

Resolved that the Town will proceed with a Tax Sale of 8 Jersey Avenue.

In Favour:6

Abstained: 0

Opposed: 0

Motion Carried.

7. Lighthouse Painting- Deputy Mayor Drake will follow up with Paint Shop Representative;
8. 61 South Side Drive – Town Superintendent checked out the boats being stored in this area that are deemed unfit. Ad to be placed on Facebook Page asking owners of the following boats to please report to the Town Office:
 - a. Pacey G
 - b. Kylie Gracyn
 - c. Miss Jenelle
 - d. Little Buddy
9. Slope Stability – Councillors would like a study on the land after the Forest fire on the North Side. Letter to be sent to MHA Elvis Loveless;

Public Works/Town Superintendent Reports: Attached;

Building Applications:

1. 29 Jersey Avenue – Approved subject to the condition that the storage shed must be, 3.5 feet from boundary line;
2. 230 Canada drive–Inform resident that the Town recommends to have the land survey updated to show markings before installing a fence. As per the permit application, the property owners are to ensure that all fences erected are within legal property boundaries;

Correspondence:

1. 86-88 Main Road North– Complaint received regarding rodents around the areas. Orkin has a bait box placed in the location;
2. Environment & Climate Change – Circular regarding Amendments to Wastewater Systems Effluent Regulations;
3. Proposed Developer–Letter to be sent inviting him to the next council meeting to present his idea for Land at Deadman's Cove;
4. Environment & Climate Change–Informing of permit requirements associated with work in and near water bodies;
5. NL Health Services – Circular on Amalgamations of Health Authorities;
6. Municipalities NL- Regional Meetings will now be taking place in person at Grand Falls Windsor. Mayor Blake to be registered;
7. 137 Main Road North – Resident inquired about buying land to build a shed. The Town isnot interested in selling this land at this time;
8. Municipalities NL – Mayor Blake and Councillor Stewart will attend the Conference on October 25-28 in St. John's. Registration and hotels to be booked;
9. Municipal Assessment Agency – Clar Simmons Scholarship, no applicants this year;
10. Municipal Affairs – Circular, Urban and Rural Planning Act amendments;

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11. Quarry Permits – Complete permit application for behind the arena and Woody Head area;
12. Service NL – Dump Inspection completed on June 8, 2023. Recommends Backfilling. Town Superintendant and Councillor Manning to look into next week;
13. Emergency Services Division - Circular, New Regional Emergency Management & Planning Officer, Chris Foster;
14. Municipal Assessment – Circular, New Emergency Planning Coordinator for Central Zone, Charlene Tellenbach;
15. Dept. of Children, Seniors and Social Development – Informing that the Town has to develop an Accessibility Plan by December 31, 2023;
16. RCMP – RCMP Recommends placing speed bumps on Spencer’s Brook Road. Town Superintendant will determine location and have them installed;
17. 1 Little Bay Place – Letter received requesting to have hydrant raised up and informing the Town of the condition of the Culvert next to property. Letter to be sent to resident informing that work on Little Bay Place is going out to tender;
18. RV Park - Repairs needed to the siding of the comfort station at the RV Park. Lids are required for several garbage cans. Town superintendant to check into;
19. Equipment Operator –Current equipment operator is off for indefinite period of time. Laid off operator to be called back for a few weeks;
20. Potential Land Buyer– Requesting to place a Travel Trailer on parcel of land at Spencer’s Brook Road, letter to be sent informing that this is not a permitted use of the Municipal Plan. The Town has an RV Park that may offer a seasonal site, if this was of interest;
21. 1 Lydia’s Lane –Resident concerned about damage being caused to property/driveway by quads passing through. Public works to look into;
22. 5 Jensen’s Lane – Requesting to have the pavement finished at Jensen’s Lane. Letter to be sent to resident informing that this could be considered in a future Capital Works Project;
23. Financial Statements – Received from Byron Smith. Statements were signed and invoice in the amount of \$22,425.00 to be paid;

Motion #23-097: R. Drake/L. Blake

Financial Statements signed and invoice for Byron Smith in the amount of \$22,425.00 to be paid.

In Favour:6

Abstained: 0

Opposed: 0

Motion Carried.

Economic Development Officer Report:

- The Town’s copy of “Landslide” will be framed and placed at the Elliott’s Premises;
- Ad to be placed on Facebook asking residents where they would like to see the Town’s Splashpad located;

Finance Committee Report:

- Accounts payable in the amount of \$26,885.75 approved to be paid;

Motion #23-098: D. Stewart/F. Manning

Resolved to pay accounts payable in the amount of \$26,885.75.

In Favour:6

Abstained: 0

Opposed: 0

Motion Carried.

Liaison Reports:

1. Public Relations: N/A
2. Elliott Premises:
 - Letter to be sent to the Daycare Coordinator explaining to them that they cannot block the Elliott Premises parking lot, particularly the Handicap Parking Space;
3. Sunny Cottage:
 - Pay the annual budget amount of \$3000.00;

Motion #23-099: L. Abbott/R. Drake

Resolved to pay the Sunny Cottage Annual Budget amount of \$3000.00.

In Favour:6

Abstained: 0

Opposed: 0

Motion Carried.

4. Recreation:
 - Bingo Issue – Invite Recreation Members to the next Council Meeting;
 - Bingo equipment upgrades – Mr. Jordan Tibbo suggested some of the equipment we needed, Proceed with the order;
 - Pay the annual budget of \$2000;
 - Complaints regarding the fitness centre such as, gym equipment being left out. Signs to be placed at the fitness centre and Town Manager and Superintendent to do random drop ins to check on the centre;

Motion #23:100: D. Stewart/F. Manning

Resolved to pay the Recreation their annual budget amount of \$2000.00 and to order the supplies needed for the Bingo Equipment;

In Favour:6

Abstained: 0

Opposed: 0

Motion Carried.

5. Arena:
 - Damage to boards–repaired;
 - Some treadmills are no longer working properly. Quotes obtained from Spartan. Application to be submitted to Active NL to offset the cost of replacing two treadmills;
 - Agreed to hold off on a paying the \$10,000.00 to the GIC until further notice;
6. HBIC:
 - EDO accepted council’s offer of a 4% increase in salary;
 - Resignation of members – Letters to be sent to resigned members thanking them for their service with the HBIC;
 - Meeting to be scheduled to discuss moving forward with the HBIC;
7. Aquaculture:
 - NAIA Conference is scheduled for September 5th -7th in St. John’s. Deputy Mayor Drake and Councillor Stewart agreed to attend. Hotel to be booked for councillors. Waiting for the website to be fixed to be able to purchase extra tickets for events;
8. Occupational Health & Safety:
 - Safety meeting was held on May 25, 2023, no issues reported;
9. Beautification Committee:
 - Pay annual budget of \$3000.00;

Motion #23:101: R. Drake/F. Manning

Resolved to pay the Beautification Committee annual budget amount of \$3000.00;

In Favour :6

Abstained: 0

Opposed: 0

Motion Carried.

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- Flowers were purchased and have been planted and placed around town. The cost was \$1980.30;

10. Fire Dept:

- Parking issue with vehicles blocking Fire Dept during lodge events. Blockade has been installed and council agrees to place a no parking sign in the area;

11. Health Care:

- Update from June 26th call, 3 locums have signed on for another 6 months in Harbour Breton. Two will begin in July and the third will come back in September;
- Letter to be sent to Central Health requesting a sign be placed at the entrance which can let residents know when the emergency room is open or closed;

Other: N/A

Motion for adjournment by Deputy Mayor Drake & seconded by Councillor Manning. Adjournment at 9:14PM.

Lloyd Blake – Mayor

Chantell Cribb – Administrative Assistant