

**Tuesday, November 29, 2022
Town Office – 6:30 p.m.**

<u>Attendance:</u>	Lloyd Blake	Colby Whittle	Fabian Manning(6:50)
	Neil Bond	Loretta Abbott	
<u>Also Attending:</u>	Tanya Rogers	Jody Soper	
<u>Absent:</u>	Roy Drake	Don Stewart	

Mayor Blake called the meeting to order at 6:33pm. He then asked if there were any additions to the Agenda, as presented and circulated.

Motion #22- 167: N. Bond/L. Abbott

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 4 Abstained:0 Opposed: 0 Motion Carried.

Meeting of November 15, 2022:

Errors/Omissions: n/a

Motion #22- 168: C. Whittle/L. Abbott

Resolved that the Minutes of November 15, 2022 be adopted as presented, as circulated.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of November 1, 2022:

- a) 7-9 Elliott Drive – Response from Jewer Law Office regarding Deed of Conveyance. Original documents are required and have been requested from the owner. A survey of the property is also required. Prices for survey to be obtained for next meeting.
- b) Back Arm Boat Launch – Resident of 23 Spencer’s Brook Road requesting a meeting with the Town. Agreed to invite to the next meeting. Also, asking that the building committee look at the area before the meeting;
- c) 88 Main Road North – No update on status of the property;
- d) 230A Canada Drive – Resident provided a copy of their survey. Inform residents of both 230 and 230A Canada Drive that the Town does not get involved with disputes between neighbors;
- e) CEEP Update – Workers started on Monday, Nov 28th;
- f) Municipal Infrastructure Projects – Update on start-up meeting with Regional Engineer regarding sole sourcing Engineering Services. The Town may be able to sole source the Little Bay Place project but the Bay d’Leau Project will likely exceed the limit for sole sourcing;
- g) Exploits Chamber – Response regarding cost involved with the Time to Build partnership request. Agreed to proceed;
- h) Product Care – Town is no longer required to add Product Care as an additional insured on the Town’s Insurance. Agreed to proceed;
- i) Tree Lighting – The Recreation Committee asked if the Tree Lighting could be held at the Sunny Cottage this year. Due to potential snow clearing that may be required and parking issues in the area, agreed to keep it at the Town Office. Date to be December 11th;

- j) 20 & 21 Sagona Place – Concerns with water flooding their properties. Some ditching has been done in the area, continue to monitor, may need to make the ditch deeper;
- k) Brush Cutting Funding – Official Grant approval received for \$15,000.00. Review of names and selecting of participants. Need to determine what permits are required to proceed;
- l) Coast Guard – First meeting with the consultant was cancelled due to weather. Next meeting scheduled for Wednesday, November 30th;
- m) Harbour Authority – No response on meeting request.

Public Works/Town Superintendent Reports: Attached;

Building Applications:

- 1. 29 - Jersey Avenue – Application for storage shed (16 x 20). Survey requested but not received to date;

Correspondence:

- 1. BioMaxx – Informing of price increases for 2023;
- 2. BioMaxx – Information provided on Flow Meter Buyout options. Agreed to continue renting at this time;
- 3. Municipal Assessment - Update on meeting held on November 2, 2022;
- 4. CYN - Requesting donation toward the Hunger: Food for Thought Christmas hampers. Agreed to donate the \$250 that was budgeted;
- 5. Municipal Infrastructure – Informing that paving projects are to conform to the requirements of MI’s municipal Water, Sewer and Roads Master Construction Specifications, and Highway Design and Construction Division’s (HDC) Highway Specifications Book;
- 6. Kiwanis Music Festival – Advertising in their program book. Not at this time;
- 7. Exploits Chamber – The Town previously purchased an ad on the Small Business Week Placemat but that campaign did not go ahead. Instead, they are proceeding with Christmas Placemats;
- 8. Water Resources Division – Reminding communities of the permitting requirements for work on water and wastewater infrastructure.
- n) Stingray – Annual 30-second Christmas Greetings rates. Not at this time;
- o) Christmas Hours – Agreed the Town Office will be closed from December 24, 2022 to January 2, 2023;
- p) Back Arm – Quotes received to do the trail upgrades. Funding received will cover a portion of the cost; the Town will be responsible for \$2394.60. Inform contractor that the work has to be done before year end.

Motion #22- 169: N. Bond/L. Abbott

Resolved that the Town will proceed with the Back Arm Trail Upgrades at a cost of \$2394.60.

In Favour: 5

Abstained: 0

Opposed: 0

Motion Carried.

- q) UFCW – Informing that the Collective Agreement will expire on December 31, 2022 and giving notice to commence collective bargaining. Meeting to be held on December 6th to review the current contract;
- r) Resident of 80B Main Road North - Requiring 100hours of work. Unable to accommodate at this time;
- s) Municipal Affairs – Municipal Operating Grant received, \$122, 556.90.

Economic Development Officer Report:

- Splash Pad – Tina is gathering the information and asked to attend the next meeting to discuss;
- Strategic Plan – Some names were suggested for the planning committee. It was also recommended to advertise for interested persons;

Finance Committee Report:

- Next budget meeting scheduled for Thursday, December 1, 2022;

86 & 88 Main road North - Outstanding taxes for 2022.

Motion #22- 170: F. Manning/N. Bond

Resolved that the Town will write off the taxes of \$779.00 on 86 Main Road North and \$615.00 owing on 88 Main Road North as the properties burnt down in March of 2022.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Dr. Warren Hall – Outstanding taxes for 2022.

Motion #22- 171: N. Bond/L. Abbott

Resolved that the Town will write off the taxes of 779.39 owing for Dr. Warren Hall as he did not practice in Harbour Breton in 2022.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

17 Jersey Avenue - Outstanding taxes for 2022.

Motion #22- 172: N. Bond/F. Manning

Resolved that the Town will write off the taxes of \$592.10 owing on 17 Jersey Avenue as the house was demolished in May of 2022.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Plow for Loader - review of Quotes received.

Motion #22- 173: N. Bond/C. Whittle

Resolved that the Town will purchase the used plow from Jim Butler Ltd. at a cost of \$8000.00 plus HST.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Liaison Reports:

1. Public Relations:

- Deputy Mayor Drake and Councillor Bond attended the Fire Fighters Christmas Supper;
- Consider issuing news releases/announcements on deaths in the Harbour;

2. Elliott Premises:

- The Brackets for the rails are made but have not been delivered yet;

3. Sunny Cottage:

- Flood Lights to be changed for Christmas;

4. Recreation:

- Councillor Whittle will arrange to have the equipment picked up in Clarenville

5. Arena:

- Arena Manager is continuing to have issues with a few teenagers at the arena after speaking to them on numerous occasions. Manager is given the authority to ban/suspend individuals at his discretion. Recommends starting with one week suspension from the area (and all arena

activities), if the issues then continue, the individuals can be banned for the remainder of the season. The parents are to be informed of the ban/suspension;

- Canteen Operations – agreed to ask Minor Hockey if they are interested in operating the canteen this season;
6. HBIC: n/a
 7. Aquaculture: n/a
 8. Occupational Health & Safety: n/a
 9. Beautification Committee: n/a
 10. Fire Dept:
 - Waiting on information from the bank regarding the credit card;
 - Department is making further changes to the Duties of the Executive for the next meeting;
 - Consider giving gifts to retired fire fighters and for years of service (5, 10, 15, etc).
 11. Health Care: n/a

Other: n/a

Motion for adjournment by Councillor Bond & seconded by Stewart. Adjournment 8:55 at pm.

Lloyd Blake – Mayor

Tanya Rogers – Town Manager