

**Wednesday, April 4, 2023**  
**Town Office – 6:30 p.m.**

**Attendance:** Lloyd Blake Colby Whittle Fabian Manning (arrived 6:46)  
Loretta Abbott Don Stewart Neil Bond (left 8:00)

**Also Attending:** Tanya Rogers George Drake (left 6:55)

**Absent:** Roy Drake

Mayor Blake called the meeting to order at 6:30pm. He then asked if there were any additions to the Agenda, as presented and circulated.

**Motion #22-054: N. Bond/D. Stewart**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 5                      Abstained:0                      Opposed: 0                      Motion Carried.**

**Meeting of March 22, 2023:**

Errors/Omissions: n/a

**Motion #23-055: C. Whittle/D. Stewart**

**Resolved that the Minutes of March 22, 2023 be adopted as presented, as circulated.**

**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Business Arising: Minutes of March 22, 2023:**

1. UFCW Negotiations – Latest proposed wage rate increase received from UFCW. Union Representative is requesting a meeting to discuss. The Town will send back one final counter offer. If the Union does not agree, a meeting will be arranged.

**Motion #23-056: N. Bond/F. Manning**

**Resolved that the Town will submit its final offer to UFCW on the wage rate increase.**

**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

2. Splash Pad Committee – Update on funding committed to date. MOWI's commitment is only on the table if the project can be completed in 2023. The supplier, ABC Recreation, can supply the materials in 2023 but cannot do the installation this year. Quotes for installation are being obtained from local contractors. Councillor Manning will speak with MOWI for flexibility on the date;
3. Resident of 15 South Side Drive – Quote to perform an assessment of the bin wall near the residence received from Stantec Consulting Ltd. in the amount of \$35,295.10 plus HST. Councillor Manning will speak with the resident to discuss urgency;
4. Transportation and Infrastructure – Information has been submitted to Meridian Engineering for the Fire Hall Application, who were to have submitted the application this afternoon;
5. Garage Doors –Deputy Mayor Drake will follow up with contractor, no update;
6. Walk of Hope – Tickets to sell have been provided to team members for the first fundraiser (Chrome book). No decision on team name;
7. 82 Main Road North – Water stop issue. Request to have the bridge removed has been forwarded to the owner;
8. Lift Station Control Panel – Quote received from Meridian Engineering to prepare the electrical drawings in the amount of \$9,843.55 plus HST. Additional quotes to be obtained;
9. Town Employee – Review of time being taken off work since January. Meeting to be scheduled tomorrow at 1:00pm with Acting Superintendent to discuss;

10. Daycare Spaces – Response from Coordinator stating that the number of spaces at the Daycare has not changed and remains at 28 spaces;
11. Town Superintendent Position – Review of resumes received. Two candidates were selected to be interviewed. Interview questions to be reviewed at the meeting tomorrow. Mayor Blake and Councillors Abbott and Stewart will sit on the interview/selection committee.

~~~~~ Councillor Bond left the meeting at 8:00pm ~~~~~

**Public Works/Town Superintendent Reports:** Attached;

**Building Applications:** n/a

**Correspondence:**

1. Fondation Emergence – International day Against Homophobia and Transphobia  
**Motion #23-057: D. Stewart/L. Abbott**  
**Resolved that the Town proclaim May 17, 2023 as International Day Against Homophobia and Transphobia in the Town of Harbour Breton.**  
**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**
2. Your Local – Advertising in the June Museum Issue. Not at this time;
3. MAA – Update on meeting held on February 17, 2023;
4. 16 Elliott Drive – Expressing concern with the number of items (trailers, boats, etc) being stored at the Elliott Premises parking lot. Town will continue to monitor as the summer season approaches;
5. South and Central Health Foundation – Donation request - Mother’s Day Radiothon. Not at this time;
6. Trio Group Insurance – Informing that members who have extended health coverage will now have access to Lumino Virtual Care. Information has been provided to employees;
7. Down Home Show – EDO and two HBIC members will be attending. Councillor Abbott is unable to attend. Ask Deputy Mayor Drake if he can attend;
8. 16 Church Hill Road – Requesting reduction in water tax charged for the home based business in 2022 and going forward as she is no longer operating full time.  
**Motion #23-058: C. Whittle/L. Abbott**  
**Resolved that the Home Based Business be charged \$200/year for water tax. The amount for 2022 to be prorated based on months open. Resident to notify Town should there be any change in operations;**  
**In Favour: 5                      Abstained: 0                      Opposed: 0                      Motion Carried.**
9. 5 Jensen’s Lane – Expressing concern with the Town giving permission to the grade 4 students to change the name of ponds in the community (Coady’s Pond aka Duck Pond). Resident feels ponds that have names with historical significance should not be changed and provided a history of Coady’s pond. Inform resident that the Beautification Committee will be looking at this;
10. Single Parent Association – Introducing the Single Parent Employment Support Program. Agreed to place the ad on the Town’s Facebook page.
11. Department of Environment & Climate Change – Dates for the spring 2023 Water and Wastewater System Operators training, May 2-5 in Grand Falls-Windsor. Agreed to register one employee at this time;
12. Grade 4 Class/Teacher – Requesting permission to install a “duck crossing” sign. Approved. Also, requesting permission to make a walking path around the pond. Approved.

13. Age Friendly Grant Application - Approved in the amount of \$18, 136.70 to install automatic doors and enhance the entrance at the Town Office;
14. Active NL Application – Grant approved in the amount of \$8000.00 to enhance the back arm trail;
15. 97 Main Road North - Expressing concern with the neighbor’s water lines crossing her property in the area she would like to install a driveway. Public work committee to look at;
16. 1-3 Rose Place – Resident is requesting a meeting to discuss the letter received from the Town regarding the vacant land. Mayor Blake, Councillor Whittle and possibly Deputy Mayor Drake to meet with resident;
17. Green Crab Project – The second round of funding was not approved. Mayor Blake will contact MHA Loveless regarding this;
18. 5 Rose Place – Complaint received regarding resident burning items in a drum on the property as well the amount of items stored on the property. Letter to be written to property owner and copied to the tenant to stop burning and giving 30 days to have the property cleaned up. After 30 days further action will be taken;

**Economic Development Officer Report:**

- Landslide Commemoration Committee – Committee meeting on April 4, 2023 was postponed. Budget and purchasing a painting to be discussed at the next meeting;

**Finance Committee Report: n/a**

**Liaison Reports:**

1. Public Relations:
  - Mayor Blake and Councillor Stewart met with the Grade 4 class to discuss their plans for the Duck Pond (Coady’s Pond);
  - Mayor Blake presented the coin set to the first baby born in 2023;
2. Elliott Premises:
3. Sunny Cottage:
  - The interior work is complete for now, more wall paper is ordered to be installed at a later date;
  - Council to visit the cottage to view upgrades;
4. Recreation:
  - Email from the Recreation Committee regarding bingo. Further discussion is needed and may have to meet with the Recreation to discuss;
5. Arena:
  - Door has been installed in the bench;
  - Update provided on Finances;
  - CIMCO will be in town on April 18<sup>th</sup> to shut down the arena;
  - Leak in bathroom – Local carpenter has reviewed the plans and is scheduled to visit the arena this evening to assess;
6. HBIC:
  - RV Park
    - The Town will cover the wages of the Park Attendant up to the minimum wage. Any increase above that will be the responsibility of the HBIC;
    - The HBIC is requesting a computer for the Park Attendant. The Town will take the newer computer and give the HBIC the older one;

- An email address to be created for the RV Park;
  - The HBIC will be covering the cost of a cell phone for the Attendant as well as debit machine;
  - An online booking system is being looked into;
7. Aquaculture: n/a
  8. Occupational Health & Safety: n/a
  9. Beautification Committee: n/a
  10. Fire Dept:
  11. Health Care:
    - The next call will take place on April 10<sup>th</sup> at 12:00pm;
    - Discussion on the announcement made regarding pharmacists providing prescriptions.

**Other:**

Motion for adjournment by Councillor Abbott & seconded by Councillor Manning. Adjournment at 9:25pm.

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**Lloyd Blake – Mayor**

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**Tanya Rogers – Clerk/Manager**