

Regular Meeting – Tuesday, June 23, 2020
Town Office – 6:30 p.m.

Attendance: Georgina Ollerhead Dan Jackman Bernetta Delaney Roy Drake
Donald Stewart Lloyd Jensen Jordan Tibbo

Also Attending: Bernice Herritt, Palmer Strowbridge & Tanya Rogers

Mayor Ollerhead called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #20:048:Donald Stewart/Jordan Tibbo

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 7 Abstained:0 Opposed: 0 Carried.

Errors/Omissions – Minutes of June 8, 2020: N/A

Minutes of June 8, 2020:

Motion #20:049:Jordan Tibbo/Bernetta Delaney

Resolved that the Minutes of June 8, 2020 be adopted as presented, as circulated.

In Favour:7 Abstained: 0 Opposed: 0 Carried.

Business Arising: Minutes of June 8, 2020: N/A

Errors/Omissions – Minutes of June 17, 2020: N/A

Minutes of June 17, 2020:

Motion#20:050:Dan Jackman/Donald Stewart

Resolved that the minutes of June 17, 2020 be adopted as presented, as circulated.

In Favour:7 Abstained: 0 Opposed:0 Carried.

Business Arising – Minutes of June 17, 2020: N/A:

1. **Fire & Emergency Services (Complex Inspections):**
Response received from FES regarding the town's questions regarding this matter.
Clerk/Manager to follow up with Fire Chief and/or FES;
 - a). Which specific inspections are complex;
 - b). Town is not recommending follow-up inspections;
 - c). What is the 'any cost' in item 4 referring to;

Public Works/Town Superintendent Report: (Attached)

1. **Keeping's Point Area:**
Recommends to complete the proposed road around the Point in this area;
2. **Update on Dump Attendant/Dump Conditions:**

Clerk/Manager provided a written report on the dump attendant & dump conditions to date, since the attendant has been hired on since June 9, 2020;

Page 2

June 23, 2020

3. Chlorine Booster Station Project:
This project will start on June 29, 2020;

Building Applications:

1. 46 South Side Drive: Extension to patio (8'x20'): Recommends Approval;

CORRESPONDENCE:

1. Inquiry – Buildings at Sunset Pond:
It was agreed that these buildings will remain at Sunset Pond;
2. Property at 12-14 Canada Drive:
Law firm (Stewart/Mckelvey) informing that as of June 8, 2020, this property is now owned by the Town of Harbour Breton;
3. Abandoned Vehicles – Main Road North:
Agreed to proceed to have the 2 abandoned vehicles (letters sent out) towed to the 'old town garage' location. Cost for removal will be billed to the owners;
4. Air Ambulance Conference Call:
Mayor and Clerk/Manager participated in the conference call held on June 18, 2020;
5. Gas Tax Project – Additional Paving:
Motion#20:051:Jordan Tibbo/Georgina Ollerhead
Resolved that the Town submit a 'revised' Capital Investment Plan to the Dept. of Municipal Affairs & Environment for Gas Tax Funding to include additional paving on Main Road North and Bay d' Leau/Bay View Road in the amount of \$66,400.00, taxes included.
In Favour:7 Abstained:0 Opposed:0 Carried.
6. Vacation Requests:
Vacation requests submitted by staff were approved;
7. Youth Ventures Program:
Requesting that permits be waived for summer students;
Motion#20:052:Donald Stewart/Roy Drake
Resolved that the Town of Harbour Breton will not be charging summer students any business permits.
In Favour:7 Abstained:0 Opposed:0 Carried.
8. Dept. of Municipal Affairs & Environment:
As of June 10, 2020, the Dept. advised that 'fireworks' will not be permitted;

9. Property – 230 Canada Drive:

Due to some legal issues, the town will not be taking ownership of this property. Interested parties to be notified;

Page 3

June 23, 2020

10. Tenders for Guiderails:

Company	Magistrate's Hill Road	Rocky Point	Main Road North
Drake's	\$948.75	\$759.00	\$1,012.00
Dynamic	3,680.00	3,450.00	8,050.00
Southern	2,975.00	2,300.00	3,220.00

Motion#20:052:Jordan Tibbo/Bernetta Delaney

Resolved to award the contracts to Drake's Auto as per the above quoted figures, taxes included.

In Favour:7

Abstained:0

Opposed:0

Motion Carried.

Economic Development Officer Report:

1. JCP approved for Gun Hill Improvements. Details to follow;
2. EDO to contact member of the HBIC to discuss the Chairperson's position;
3. Agreed to proceed with ordering signage for the various look-outs, tourist attractions;
4. Museum Assistance Fund available, but Sunny Cottage does not qualify;
- 5.

Finance Committee Report:

1. Meeting to be scheduled for Tuesday, June 30th at 6:30 p.m.;

Liaison Reports:

1. Public Relations:
 - a. Mayor provided a brief update on the last meeting with the Community Advisory Committee on health care for the Region;
2. EPMC:
 - a. Coordinator started work as of June 15, 2020;
 - b. The Premises will be open on July 6, 2020;
3. Sunny Cottage Corporation:
 - a. Signage on Route 360 will be replaced;
 - b. Some minor repairs left to do & looking to hire a carpenter for a week to complete;
 - c. The top section of the driveway needs to be paved;
4. HBIC: (No Report);
5. Recreation: (No Report):
6. Arena:
 - a. Committee to be put in place to prepare job descriptions for staff;

7. Aquaculture: (No Report);
8. Beautification Committee:
 - a. In the process of erecting a 'Fishermen Memorial';
 - b. Paving to be done at the Landslide Monument;

Page 4

June 23, 2020

9. Occupational Health & Safety:
 - a. A meeting will be held before the end of June;
10. Fire Dept:
 - a. Look at a social media policy for the firefighters (fall);
11. Other:
 - a. Next Regular meeting scheduled for July 21, 2020;

Motion for adjournment by Councillor Roy Drake & seconded by Councillor Jordan Tibbo . Adjournment at 8:25 p.m.

Georgina Ollerhead – Mayor

Bernice Herritt – Clerk/Manager