

Regular Meeting
Tuesday, November 24, 2020
Town Office – 6:30 p.m.

Attendance: Bernetta Delaney Roy Drake
Donald Stewart Lloyd Jensen
Jordan Tibbo Dan Jackman
Also Attending: Bernice Herritt Palmer Strowbridge
Tanya Rogers
Absent: Georgina Ollerhead

Deputy-Mayor Delaney called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #20:095:Roy Drake/Jordan Tibbo

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 **Abstained:0** **Opposed: 0** **Carried.**

Errors/Omissions – Minutes of October 27, 2020:

No errors/omissions noted;

Motion #20:096:Donald Stewart/Dan Jackman

Resolved that the Minutes of October 27, 2020 be adopted as presented, as circulated.

In Favour: 6 **Abstained: 0** **Opposed: 0** **Carried.**

Business Arising: Minutes of October 27, 2020:

- Fit testing update: Two unionized employees have agreed to get fit tested;
- 76 Bay d' Leau Drive: A letter to be sent to resident informing that it appears from the photos previously taken, the driveway in question, was already settled, therefore, not the town's responsibility to repair;
- 16 Main Road North: This parking issue seems to be much better. Keep monitoring;
- Motor Registration Inquiry: Waiting to hear back from MHA on this matter. Follow up;

Public Works/Town Superintendent Report: (Attached)

Building Applications: N/A

- 89 Main Road North: Storage Shed (16'x12'). Recommends Approval;
- 7 Harbour Drive: Extension to Storage Shed (8'). Recommends Approval;
- 19 Tibbo Crescent: Storage Shed (10'x10). Recommends Approval;

CORRESPONDENCE:

1. Safe Start Funding: Correspondence indicates that there will be no application process for this funding & 'no' strings attached;

2. Rodent Issue – Waste Disposal Site:
Obtain a price quote from Orkin. Agreed to send a letter to the Town of Hermitage/Sandyville asking if they would consider accepting the town’s garbage at their waste disposal site, if so, what would be the cost;
3. HB Lions Ambulance Committee:
Informing that they do not agree with the Fire Dept. not assisting with ‘non-emergency’ calls with the ambulance & do not agree with town staff being given permission to assist. Inform them that the Town is unable to force the Fire Dept. to assist and they should probably have a conversation with the Fire Dept. on this matter;
4. Resident on 11C Main Road North:
Outlining the deteriorating condition of a building in the area of his property. It now appears that repairs have already started on this property;
5. Resident on 20 Tibbo Crescent:
Requesting that a new water stop be installed. Water stop has been repaired;
6. COBRD: Copy of the minutes of their last meeting for our records;
7. Anthony Insurance:
Informing that their office in HB will be closed. Reply that if they are still operating from a residence, they still will be responsible for the minimum business tax;
8. 230A Canada Drive:
Informing of an issue with their sewer running across their neighbor’s property. This is a sewer easement and there is nothing that the neighbors can do about this;
9. Dump Attendant/Waste Disposal Site:
Recommending:
 - Cut back Saturdays from 4 hours to 3;
 - Full day collection on Tuesdays, closing at 4:00 p.m.
 - Monday, Wednesday, Thursday & Friday open for 3 hours, (1:00-4:00);
 - Total of 22 hours;
 - Clerk/Manager and Town Superintendent to meet with employee to discuss hours of work and dump attendant duties;
10. Chiller/Condenser Project:
Informing that as of November 12th, this project is still on schedule;
11. 2 Bay View Road – Home Based Business:
Motion#20:097: Jordan Tibbo/Donald Stewart
Resolved that the request for permission to operate a ‘home based’ business at 2 Bay View Road be approved, subject to the written approval of Service NL.
In Favour:6 Opposed:0 Abstained:0 Carried.

Economic Development Officer Report:

- 2021 NAIA World Conference:
Agreed not to cancel the registration fee for the NAIA Conference for 2021;
- Radon Testing:
Application for the 100 radon testing kits has been submitted;

- Connaigre Arena:
The start up date for new employee will be November 30, 2020;

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- CEEP Selection:
Funding received for nine(9) recipients & eleven(11) names submitted. Since all need the same amount of hours, names were drawn;
- Covid-19 Stimulus Program (90/10 basis):
Motion#20:098:Jordan Tibbo/Donald Stewart
Resolved that an application for funding be submitted under this program to construct an extension to the Town Office for the purpose of housing the new 4 door pumper.
In Favour:6 Opposed:0 Abstained:0 Carried.

Finance Committee Report:

- Next budget meeting scheduled for Wednesday, December 2, 2020 at 6:30 p.m.

Liaison Reports:

1. Public Relations:
 - Virtual AGM: Update provided by Clerk/Manager;
 - Remembrance Day Ceremony: Deputy-Mayor stated that it went over very well;
 - Reminder to Mayor to contact the Manager of Site Operations at the Connaigre Health Care Facility;
2. Elliott Premises: (NO REPORT);
3. Sunny Cottage: (NO REPORT);
4. Recreation/Arena:
 - Code of Conduct/Criminal Record Check:
Agreed that the new employees be asked to obtain a code of conduct & a criminal record check;
 - To date, we currently have 26 active members at the Fitness Center;
5. HBIC:
 - Next meeting scheduled for Tuesday, December 1st with Scott Dawe(ACOA) in attendance;
6. Aquaculture: (NO REPORT);
7. Occupational Health & Safety: (NO REPORT);
8. Beautification Committee: (NO REPORT);
9. Fire Dept:
Tickets for the Fire Dept. Sweepstakes will be sold at the Arena on Friday, November 27 & Saturday, November 28. Ticket draws to be held on Saturday, November 29 at 7:00 p.m.

Motion for adjournment by Councilor Dan Jackman & seconded by Councillor Jordan Tibbo. Adjournment at 7:50 p.m.

Georgina Ollerhead – Mayor

Bernice Herritt – Clerk/Manager