

**Regular Meeting
Tuesday, January 26, 2021
Town Office – 7:00 p.m.**

Attendance: Georgina Ollerhead Bernetta Delaney
Roy Drake Donald Stewart
Lloyd Jensen Jordan Tibbo

Also Attending: Bernice Herritt Palmer Strowbridge Tanya Rogers

Absent: Dan Jackman

Mayor Ollerhead called the meeting to order at 7:05 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #21:001:Donald Stewart/Jordan Tibbo

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 Abstained:0 Opposed: 0 Motion Carried.

Errors/Omissions – Minutes of November 24, 2020:

Motion #21:002:Bernetta Delaney/Lloyd Jensen

Resolved that the Minutes of November 24, 2020 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of November 24, 2021:

1. Motor Registration: Information provided indicates that this service is now on a demand based schedule for HB;
2. Price quote – Orkin: Not completed;
3. Camera – Fire Dept.: Deferred;
4. Internet: Approval to proceed with changing internet from Bell to Eastlink;
5. Water Meter: Letter to be written to business owner informing that a water meter will be installed to monitor the water usage for a year.

Public Works/Town Superintendent Report: (Attached)

Building/Land Issues:

1. **6 Elliott Drive:**
Application for a patio (8'x10'): Approval;
2. **15 South Side Drive:**
Application for an extension to shed(14'x16'); Approval, subject to the condition that any damage done to this property by the snowplow, will not be the town's responsibility;
3. **26 Magistrate's Hill Road:**
Inquiry to purchase property located at 84 South Side Drive for the purpose of constructing a storage/garage: 30'x50'. A building application and location plan to be submitted for further review;

4. Crown Lands Referral – G&F Investments:
Magistrate’s Hill Road Area:
Application for a parcel of Crown Lands 205mx56m for the purpose of residential land use. Deferred to next meeting;

CORRESPONDENCE:

1. Blow Down Permits:
Permits issued in early 2020. Ad to be put on town’s fb page informing that these permits have now expired and that any new permits issued will expire December 31st;
2. Dept .of Fisheries & Agriculture – Green Crab Project:
Funding approval of \$30,000.00 received;
3. 14 Main Road North:
Expressing concerns in that she did not get a guiderail. Letter to be sent informing that Council does not have any guiderails at this time;
4. 2 Bay View Road:
Home based business approval received;
5. 43 South Side Drive:
Request for an additional guiderail to prevent snow from falling on her property. Recommends to remove guide rails from another property that is vacant and install by this location;
6. Garbage Collection Contract:
Only one (1) tender received from Baker’s Work Shop for a 3 year contract.
Motion#21:003:Jordan Tibbo/Donald Stewart
Resolved to accept the tender received from Baker’s Work Shop for a 3 year contract in the amount of \$199,962.00, taxes included.
In Favour:6 Opposed:0 Abstained:0 Motion Carried.

Ad to be put on town’s fb page asking the residents to make sure that sharp objects not be thrown in the garbage unprotected, but secured properly to avoid injuries to the collection workers;
7. Union Employee:
Agreed that the casual employee will be laid off effective Friday, February 3, 2021 and the part-time dump attendant position to be offered to the labourer. If he is not interested in this position, the position will be advertised;
8. 2A Magistrate’s Hill Road:
Requesting that a culvert be installed in an area on South Side Drive. This has been taken care of;

9. Dept. of Environment:

Funding approval under the Stimulus Program in the amount of \$98,271.41 for the fire hall expansion. Town's portion will be \$9,169.80. Home Hardware has advised that the price quote submitted will be honoured, once the project commences;

10. 8 Skinner's Lane:

Expressing concerns with the road that was recently constructed in the area of his residence. Letter to be written informing that the issue here will be corrected as soon as time permits and any damage to the pavement will be the town's responsibility;

11. 99 Main Road North:

Expressing concerns with the fitness center operations and the ongoing Arena Project;

12. Census 2021:

Asking that Council consider supporting the census that will take place May 2021, by adopting a resolution:

Motion#21:004:Jordan Tibbo/Bernetta Delaney

Be it resolved that the Town of Harbour Breton supports the 2021 Census and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

In Favour:6

Abstained:0

Opposed:0

Motion Carried.

13. CYN:

Informing of approved funding under the Food Rescuer Program. More information will be required as to what the town's part in this program will be;

14. HBIC:

Informing Council that the Committee is upset with the recent expense for housing development drawings. Defer to next meeting;

15. 8 Lydia's Lane:

Requesting permission to operate an Air B & B at 8 Lydia's Lane.

Motion#21:005:Bernetta Delaney/Donald Stewart

Resolved that approval be given, subject to the condition that due to the zoning in this area, this request has to be advertised as per the Municipal Plan Regulations for a period of seven(7) days. Also subject to the approval of Canada Select.

In Favour:6

Abstained:0

Opposed:0

Motion Carried.

16. Dept. of Municipal Affairs:

Approval of town's request to delay the submission of the 2021 Budget to **January 31, 2021;**

17. Position of Fire Chief:

The Fire Dept. to be notified that the position of Fire Chief is up for renewal in 2021 and that applications from the membership will be accepted once the ad is completed;

18. Clerk/Manager Contract:

Effective July 16, 2021, the Clerk/Manager's position will be made redundant and all Office Staff positions will be restructured;

19. Contract between the Town and the Clerk/Manager:

Motion#21:006:Bernetta Delaney/Georgina Ollerhead

Resolved that the contract presented and reviewed between the Town and Clerk/Manager for the payment of Severance and unused Sick days be approved.

In Favour:6 Opposed:0 Abstained:0 Motion Carried.

Economic Development Officer Report:

1. CEEP Funding: Additional funding received and names selected;
2. Tools Request: Arena employees to obtain costs for the tools requested;
3. Line Painting: Agreed to paint the lines on the arena's ice surface this year due to the short season and expense involved;

Finance Committee Report:

1. Accounts Payables as of December 31, 2020:

Motion#21:007:Bernetta Delaney/Roy Drake

Resolved that the A/P paid on December 21, 2020 be approved for payment.

In Favour:6 Abstained:0 Opposed:0 Motion Carried.

2. Accounts Payables as of January 26, 2021:

Motion#21:008: Donald Stewart/Bernetta Delaney

Resolved that the A/P as of January 26, 2021 be approved for payment.

In Favour:6 Abstained:0 Opposed:0 Motion Carried.

3. 2021 Budget:

Motion#21:009:Bernetta Delaney/Roy Drake

Resolved that the 2021 budget as prepared and presented, be adopted. Total budget: 1,590,667.80

In Favour:6 Abstained:0 Opposed:0 Motion Carried.

4. 2021 Tax Rates:

Motion#21:010:Lloyd Jensen/Donald Stewart

Resolved that the deadline for all municipal taxes, except water/sewer, which is due quarterly is June 30, 2021. Furthermore, the tax rates as presented and reviewed be approved.

In Favour:6 Abstained:0 Opposed:0 Motion Carried.

Liaison Reports:

1. PUBLIC RELATIONS:
2. ELLIOTT PREMISES:

3. SUNNY COTTAGE:
4. RECREATION/ARENA:
 - Proposed changes to the Covid-19 Arena protocols to be reviewed;
5. HBIC:
6. AQUACULTURE:
7. OCCUPATIONAL HEALTH & SAFETY:
8. BEAUTIFICATION COMMITTEE:
9. FIRE DEPT:
 - Internet Service for the Fire Dept. to be changed to Eastlink, if required;

Motion for adjournment by Councilor Jordan Tibbo & seconded by Councillor Roy Drake.
Adjournment at 9:30 p.m.

Georgina Ollerhead – Mayor

Bernice Herritt – Clerk/Manager