March 12, 2019
Town Office – 6:30 p.m.

Attendance:	Georgina Ollerhead	Donald Stewart	Dan Jackman
	Lloyd Jensen	Jordan Tibbo	Roy Drake

Also Attending: Tanya Rogers, Palmer Strowbridge & Bernice Herritt

Absent: Bernetta Delaney

Mayor Ollerhead called the meeting to order at 6:30p.m. & then asked if there were any additions to the Agenda as presented and circulated. Additional items were noted for discussion throughout the meeting.

Motion #19:023:D. Stewart/D. Jackman
Resolved that the Agenda be adopted as presented, as circulated, with additional items included.
In Favour:6 Opposed: 0 Abstained 0 Carried.

Errors/Omissions: February 26, 2019:

1. Page 3, EPMC, Item #1: ACO should read 'ACOA';

Motion #19:024:J. Tibbo/G. Ollerhead
Resolved that the Minutes of February 26, 2019 be adopted as presented, as circulated.
In Favour:6 Opposed: 0 Abstained: 0 Carried.

Business Arising: Minutes of February 26, 2019:

1. Business located at 36 Main Road North:
   Owner has provided the town with a copy of the food establishment license;
2. Public Auctions: Copy of the process be available for the next meeting;

Public Works/Town Superintendent Report - Attached:

Building Applications: N/A

CORRESPONDENCE:

1. Dept. of Municipal Affairs:
   Informing that the Engineering/Client Agreement – 17SCF:19-00106, Chlorine Booster Station has been approved for signature;
2. Service NL:
   Certificate of Approval for the Waste Management System as per the terms and conditions attached;

3. FES – NL : Use of Automated External Defibrillators (AEDs) by Municipal Fire Dept.:
   Request from the town's Fire Chief that the Town authorize the acquisition of an AED for *'emergency response (non-medical);*
   Before a decision is made on this request, check to find out if by authorizing the use of the AED (non-medical), does this mean that the town is responsible for cost of the AED and whether or not, this would be used for the public or the firefighters;

4. Volunteer Week 2019 – April 7 – 13, 2019:
   Agreed to prepare an ad for the town's facebook page;

5. ATIPP Office:
   Information received from the Access to Information & Protection of Privacy as it relates to releasing personal information from correspondence sent to the Town;

6. MOWI:
   Response received from town's letter to the Managing Director asking to discuss the current and future operations of the HB fishplant. Recommends to respond informing of the current concerns from the employees regarding lack of work and the possible outmigration of residents because of this;

7. Annual Fire Inspections:
   Request from the Fire Chief to be paid for providing annual fire inspections on new commercial buildings. Town is not prepared to pay for this cost since this is being done in his capacity as Fire Chief;

   Councillor Roy Drake left the meeting at 7:30 & returned at 7:35 during the opening of the tenders for repairs to the 2014 Dodge Ram.

8. Tenders – Repairs to the 2014 Dodge Ram:

Lakeview Chrysler……..	$1,271.44
Drake's Auto…….	1,125.68
Hill Top Holdings……	856.73

   Motion#19:025:D. Jackman/J. Tibbo
   Resolved to award the tender for repairs to the 2014 Dodge Ram to Hill Top Holdings in the amount of $856.73, taxes included.
   In Favour:5 Opposed: 0 Abstained:1 Carried.

Economic Development Officer Report:

1. Brochure Distribution Company
   Offering to distribute the town's brochures across the Province again this year at the cost of $695.00, plus tax.
   Motion#19:026:D. Stewart/J. Tibbo
   Resolved to proceed with the distribution of the town's brochures at the cost of $695, plus tax.
   In Favour:6 Opposed:0 Abstained:0 Carried.

2. Adventure Central:
   Agreed to send brochures to Adventure Central for distribution at various conferences and/or trade shows;

3. Brochures:
   Agreed to order additional brochures;

4. Take Charge Application:
   Agreed to apply for funding for the Arena lights;

5. OH&S Annual Conference & Trade Show:
   Register the Clerk/Manager and Councillor Dan Jackman;

Finance Committee Report:

1. Report dated March 6, 2019 was presented for review and discussion;
   Motion #19:027:D. Stewart/G. Ollerhead
   Resolved to adopt the March 6, 2019 Report as presented.
   In Favour:6 Opposed:0 Abstained:0 Carried.

LIAISON REPORTS:

Public Relations: No Report;
EPMC: No Report;
Sunny Cottage Corporation: No Report
Beautification Committee: No Report;
Arena: No Report;

Recreation:

1. The divider for the aerobics is now installed at the fitness center;

Recreation (cont'd)

2. Concerns expressed in relation to having the windows covered/tinted at the fitness center;
3. Discussion on the possibility of having weekly/daily gym passes available and cards available for the hotel guests;
4. St. Patrick's Day Dance to be held at the Lions Club on March 17, 2019;

Aquaculture: No Report;

Fire Department:

1. The 50th Anniversary Committee to be notified of the ability of the Lions Club to provde a hot meal for the Anniversary Supper;

OH&S: No Report;

The Town Superintendent, Palmer Strowbridge &
E.D.O., Tanya Rogers left the meeting at 8:30 p.m.

Other Issues:

1. Property Assessment:
   Check out the assessed values for the property located at Route 350;

2. UFCW proposed Agreement for negotiations:
   Proposals reviewed and discussed. Changes made.It was noted that this is Council's final offer, if not acceptable, the Town will go back to the original Agreement, with no wage increase.

Motion for adjournment by Councillor Dan Jackman & seconded by Councillor Don Stewart . Adjournment at 9:00p.m.

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Georgina Ollerhead **Bernice Herritt**
Mayor **Clerk/Manager**