

**February 4, 2020  
Town Office – 6:30 p.m.**

**Attendance:** Georgina Ollerhead      Dan Jackman      Bernetta Delaney      Roy Drake  
Donald Stewart      Lloyd Jensen      Jordan Tibbo (7:15)

**Also Attending:** Palmer Strowbridge & Tanya Rogers

**Absent:** Bernice Herritt

Mayor Ollerhead called the meeting to order at 6:35 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

**Motion #20: 007: Bernetta Delaney/ Roy Drake**

**Resolved that the Agenda be adopted as presented, as circulated, with any additional items included.**

**IN FAVOUR: 6      ABSTAINED:0      OPPOSED: 0      CARRIED.**

**Errors/Omissions:** N/A

**Motion #20:008: Dan Jackman/Donald Stewart**

**Resolved that the Minutes of January 21, 2020 be adopted as presented, as circulated.**

**IN FAVOUR: 6      ABSTAINED: 0      OPPOSED:0      CARRIED.**

**Business Arising: Minutes of January 21, 2020:**

1. **Quarry Review Consultation:** Town Superintendent attended the consultation in GFW on January 27<sup>th</sup>, 2020. Various issues/questions were raised regarding royalties, inspections, in-town quarries, etc. Report will be released once all consultations are complete;
2. **Inspection - Town Quarry:** Report not complete/received at this time.

**Public Works/Town Superintendent Report:** (Attached)

- **Potholes:** Some will be done this week;

**Building Applications:**

1. **38 Spencer's Brook Road:** No comments received. Approval letter sent;
2. **2 Beaver Pond Road:** No comments received. Approval letter sent;

**CORRESPONDENCE:**

1. **Arena Entrance:** Response from Arena Staff regarding snow accumulation at the front entrance of the arena;
2. **Space for Everyone:** Mayor Ollerhead will bring information to next Joint Mayors meeting to see what other communities are doing;
3. **15 Elliott Drive:** Complaint regarding damage to fence caused by snow clearing equipment. Inform resident that the Town is not responsible for damage caused to property that is within 8 ft of the edge of the road, as per section 9 of the Town's Snow Clearing Regulations;
4. **Recreation Update:** Financial Report provided on Recreation's activities for 2019. Councillor Tibbo to follow up on the Grand in Your Hand Ticket sales;
5. **Office Rental:** Inform the Department to proceed with the tendering process. Express our concern with insuring the position stays in the community;

6. **Resident on 9-11 Main Road North**: Complaint regarding snow being pushed over the bank behind his house. Inform resident that it will not happen again;
7. **HBIC**: Requesting a meeting with the Town. Date to be determined;
8. **Cecon Ltd.**: Letter offering their services on future projects was acknowledged.
9. **Waste Management Report**: Sections involving the Coast of Bays to be copied for next meeting;

**Economic Development Officer Report:**

1. **Green Grab Project**: Update provided on the status of the Green Crab Application. Inquire if a report on findings on the Green Crab Survey is available;
2. **CYN**: Asking the Town to donate glow sticks for the Winter Carnival. Request Approved;
3. **World Aquaculture Show**: Registration is now available. Agreed that two councilors will attend (will determine who at a later date) and check to see if the HBIC are interested in attending as well;
4. **Downhome Expo**: HBIC recommends sending one of its members, one councillor and EDO; Booth/banners/etc, will have to be designed and ordered soon. A separate meeting of those attending will be held to do this;
5. **PFCollins**: Requesting docking fees to use the Town's wharf to unload cargo in April. Fee of \$10/ft/day be charges.

**Finance Committee Report:**

- The Town is now prepared to accept e-Transfers. No minimum amount to be set at this time. Ad to be posted informing residents;

**Liaison Reports:**

**Public Relations:**

- Mayor Ollerhead signed Violence Awareness Proclamation at the CYN;
- Coin set was present to 1<sup>st</sup> baby born in 2020;

**EPMC:** No Report

**Sunny Cottage Corporation:**

- Restoration project is now complete. All funding has been received from funding agencies and all vendors/invoices have been paid;
- Suggested that any money remaining be kept for additional repairs needed this summer;

**HBIC:**

- Council will meet to discuss;

**Recreation:**

- Recreation Commission are applying for a Health Living Grant to install outdoor flooring/mats behind the arena;
- One TV to be purchased for the Fitness Centre;

**Arena**

- Minor Hockey is trying to get a tournament at the arena.

**Aquaculture:**

- Mayor Ollerhead and EDO met with Jamie Gaskill, MOWI on January 30, 2020. Mr. Gaskill informed that the licenses that were suspended last year have not been reinstated. Due to wait times in ordering/receiving equipment, the latest that MOWI can wait on the licenses in March 31, 2020;
- Agreed to invite MHA, Elvis Loveless to a meeting on Thursday, February 6, 2020 to discuss;

**Beautification Committee:**

- Citizen of the Year nominations are now being accepted;

**Occupational Health & Safety: NO REPORT;**

**Fire Dept:**

- One applicant interested in the Telethon Coordinator position. Applicant approved;
- Coordinator, Town Superintendent, EDO and Bingo Coordinator to look at the equipment to determine what is needed;
- If a new camera is needed, the Town, Recreation and Fire Department will split the cost;
- E-transfers during the telethon can be accepted using the Town's email/bank account;
- Priority list/budget requested has not been received.

Motion for adjournment by Councillor Donald Stewart & seconded by Dan Jackman Councillor.  
Adjournment at 8:00 p.m.

---

**Georgina Ollerhead – Mayor**

---

**Tanya Rogers - EDO**