

**Town Office – 6:30 p.m.
December 17, 2019**

Attendance: Georgina Ollerhead Donald Stewart Jordan Tibbo (7:15 p.m.)
Roy Drake Lloyd Jensen Dan Jackman

Absent: *Bernetta Delaney*

Also Attending: Bernice Herritt, Tanya Rogers & Palmer Strowbridge

Mayor Ollerhead called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated. Additional items were noted for discussion throughout the meeting.

Motion #19:108:D. Stewart/R. Drake

Resolved that the Agenda be adopted as presented, as circulated, with additional items included.

In Favour:5 Abstained:0 Opposed: 0 Carried.

Errors/Omissions: December 5, 2019: N/A

Motion #19:109:D. Jackman/R. Drake

Resolved that the Minutes of December 5, 2019 be adopted as presented as circulated.

In Favour:5 Abstained: 0 Opposed:0 Carried.

Business Arising: Minutes of December 5, 2019:

1. Fire Dept: The proposals submitted regarding the annual budget, bookkeeping, etc. were accepted by the Fire Dept. that will come into effect as of January 1, 2020;
2. Scott Simms: Letter was sent to MP, Scott Simms, to date, no response;

Public Works/Town Superintendent Report: (Attached)

Building Applications:

1. 38 Spencer's Brook Road:
Application to construct a two storey 'guest apartment/garage on building lot #6 on Spencer's Brook Road (30'x30');
Application deferred at this time, until further information is obtained from applicant;
2. 26 Church Hill Road:
Application for a parcel of Crown Lands (0.065) hectares for the purpose of an extension to property;

Motion #19:110:J. Tibbo/D. Jackman

Resolved that Council has no objections to this application.

In Favour: 5 Abstained:0 Opposed:0 Carried.

CORRESPONDENCE:

1. 23 Spencer's Brook Road:
Outlining two issues that he would like to be corrected. Council unable to approve Item #1 and Item #2 is recommended for approval;
2. Scholarship Award:
Information received and reviewed on the details of the scholarship award were approved as suggested;
3. 7-9 Elliott Drive:
Informing that this property will be demolished in 2020 & taxes will be paid in full;
4. CIBC – Debit Card:
Motion#19:111:D. Stewart/D. Jackman
Resolved to obtain a debit card for the purpose of accepting e-transfers for the payment of taxes.
In Favour:5 Abstained:0 Opposed:0 Carried.
5. Staqq Signs:
The proposed art proof for the town's logo to be deferred at this time;
6. 2020 Budget:
Recommends that an ad be put on facebook on the adoption of the 2020 Budget;
7. Effluent Regulatory Reporting:
Monitoring of two of our sewer outfalls by BioMaxx for the purpose of submitting compliant annual reports to Environment Canada. It was recommended to invite a representative from Biomaxx in to discuss this matter & subsequently, invite someone from the Dept. of Environment;

Economic Development Officer Report:

1. Cruising Guide to the Canadian Maritimes: Request for advertising denied;

Finance Committee Report:

1. **Motion#19:112: L. Jensen/J. Tibbo**
Resolved that the Accounts Payables presented for payment under \$500.00 & list over \$500.00 be recommended for payment.
In Favour:6 Abstained:0 Opposed:0 Carried.

Liaison Reports:

Public Relations:

1. December 9th – Mayor provided an update on a telephone conversation with MOWI regarding the Canadian Aquaculture Industry Alliance;
2. December 10th – Mayor provided an update on a meeting with the Director of the Center for Aquaculture & Seafood Development, Marine Institute;

Page 3
December 17, 2019

EPMC: No Report;
Sunny Cottage Corporation: No Report;
Beautification Committee: No Report;
HBIC: No Report;
Recreation/Arena:
Aquaculture: No Report;
OH&S: No Report;

Motion for adjournment by Councillor Don Stewart & seconded by Councillor Lloyd Jensen.
Adjournment at 7:41 p.m.

Georgina Ollerhead – Mayor

Bernice Herritt – Clerk/Manager