

**Regular Meeting
Tuesday, April 27, 2021
Town Office – 6:30 p.m.**

Attendance: Georgina Ollerhead Bernetta Delaney
Roy Drake Jordan Tibbo
Lloyd Jensen

Also Attending: Palmer Strowbridge Tanya Rogers Bernice Herritt

Absent: Donald Stewart Dan Jackman

Mayor Ollerhead called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #21:040:Jordan Tibbo/Roy Drake

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 5 Abstained:0 Opposed: 0 Motion Carried.

Errors/Omissions: N/A

Motion #21:041:Bernetta Delaney/Jordan Tibbo

Resolved that the Minutes of April 13, 2021 be adopted as presented, as circulated.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of April 13, 2021:

1. Dump Capacity: Email forwarded to MHA on April 14, 2021, to date, no response, Another email to be sent as a follow up;
2. 47 Jersey Avenue: Request for survey & deed, to date, no response. Contact owner of property;
3. Lions Warming Center: Letter sent to Lions Club has not been addressed yet;
4. Gas Tax Funds: (Update Attached); On hold, Check for the priority list for pavement;
5. Social Media Policy: Deputy- Mayor and Clerk/Manager to meet with Fire Chief to go over the new policy, prior to signing;
6. Hr. Authority: Requesting access to the dump after hours. Request denied;
7. Signage: New signage on Main Road North to be completed this week;
8. Dump Hours of Operation: Change Saturday from 12-4 back to 1-4 & closed on Monday;
9. Employee's Probationary Period: New employee's 45 probationary period was up on April 23, 2021. Recommends that the new employee official date of hire will be Monday, April 26, 2021;

Public Works/Town Superintendent Report: (Attached);

Town Superintendent left the meeting at 7:10 p.m.

Building Applications:

CORRESPONDENCE:

1. Municipal Affairs: Election Procedures:
 - a) Mail In Voting:
Motion#21:042: Jordan Tibbo/Lloyd Jensen

Resolved that Council will not be proceeding with ‘mail-in’ voting for the upcoming municipal election .

In Favour:5 Abstained:0 Opposed: 0 Carried.

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b) Separate Election For Mayor:

Motion#21:043:Lloyd Jensen/Jordan Tibbo

Resolved that Council will not be providing a separate election for Mayor for the upcoming municipal election.

In Favour:5 Abstained:0 Opposed:0 Carried.

c) Appoint Returning Officer:

Motion#21:044:Georgina Ollerehead/Jordan Tibbo

Resolved that Ms Tanya Rogers be appointed as the Returning Officer for the upcoming municipal election.

In Favour:5 Abstained:0 Opposed:0 Carried.

d) Appoint an Alternate Officer:

Motion#21:045:Roy Drake/Bernetta Delaney

Resolved that Council would leave it at Ms Rogers discretion to appoint an alternate Returning Officer for the upcoming municipal election.

In Favour:5 Abstained:0 Opposed:0 Carried.

e) Election Officials Rates:

Motion#21:046: Georgina Ollerhead/Roy Drake

Resolved that the following rates be approved for the election officials for the upcoming municipal election.

- Returning Officer:	\$300.00
- Deputy-Returning Officer	275.00
- Poll Clerk	250.00

In Favour:5 Abstained:0 Opposed:0 Carried.

2. Dog Waste System:

Agreed to order (3) dispensers for the Mile Pond Boardwalk Trail & Dog Park;

3. Dept. of Transportation:

Approval given to call tender for the Upgrading Storm & Sewer Infrastructure on Godwin’s Hill/Canada Drive:

4. Green & Inclusive Community Buildings Program:

New funding program available to build more community buildings and improve existing ones. Recommends to apply for funding to do energy efficient renovations to the Community Youth Network Building;

5. Hr. Breton Recreation Commission:

Requesting an area near the ball field for the purpose of putting up a fence for the ‘dog park’ and some assistance with the construction of the fence. Discussion with Town Superintendent;

6. Labourer Position:

The ad to be extended to Friday, April 30, 2021;

7. Dept. of Transportation – Ice Control Materials for 2021-2022:
Agreed to order 240 tons of salt.

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8. Vendor Regulations:
Motion#21:047: Georgina Ollerhead/Jordan Tibbo
Resolved to add new Regulation, item 13 to the Vendor Regulations, which stipulates ‘approval has to be received from the Dept. of Health and/or Service NL, prior to operation.’
In Favour:5 Abstained:0 Opposed:0 Carried.

9. Abandoned Properties:
Agreed that a letter be sent to the owners of the abandoned/vacant properties asking what their intentions are for the property and the possible liability.

10. Town of Grand Falls/Windsor:
Looking for some feedback regarding our Region’s ability to access a family doctor. Copy information from the Coats of Bays Advisory Committee to them;

Other Business:

1. Friday, July 2, 2021:
Unionized employees requesting to take Friday, July 2, 2021 as one of their floating holidays, sick day and/or vacation day.
Motion#21:048: Bernetta Delaney/Jordan Tibbo
Resolved that permission be given to all town employees to take *Friday, July 2, 2021* off and use one of their sick days, vacation day, etc.
In Favour:5 Abstained:0 Opposed:0 Carried.

Economic Development Officer Report:

1. RV Park Attendant Positions:
Advertise for two(2) positions under the Recreation Commission;
2. Town Land – Canada Drive:
Motion#21:049:Bernetta Delaney/Lloyd Jensen
Resolved that the Town will transfer the land owned on Canada Drive to the HBIC. The cost of the legal transfer to be shared equally between the Town and the HBIC.
In Favour:5 Abstained:0 Opposed:0 Carried.
3. Elliott Repairs/Renovations:
Building Committee to check to see what renovations/repairs are required for the Elliott Premises (eaves, shingles, etc.), prior to spending the budgeted amount on steel roofing;
4. Town Promotional Video:
Individual has agreed to do the promotional video of town’s property only;

5. Floating Docks:

One of the small docks has been repaired. Town Super to determine if these smaller docks can support the gangway;

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6. Job Creation Projects:

Deadline for applications is July 31, 2021. Agreed not to apply at this time;

7. Take Charge Application:

Not applying for funding at this time;

Finance Committee Report:

1. Report dated April 20, 2021:

Motion#21:050: Jordan Tibbo/Bernetta Delaney

Resolved that the Finance Report dated April 20, 2021 be adopted as read, as circulated.

In Favour:5

Abstained:0

Opposed:0

Carried.

2. Dectectors/Generator:

Update for next meeting;

Liaison Reports:

1. Public Relations:

- Mayor provided a brief update on an interview completed with NAIA regarding aquaculture;

2. Elliott Premises:

3. Sunny Cottage:

4. Recreation/Arena:

5. HBIC:

-Proposed ad to be reviewed with the HBIC;

6. Aquaculture:

7. Occupational Health & Safety:

8. Beautification Committee:

9. Fire Dept.:

- To date, approximately \$11,400 realized from the Telethon;

Motion for adjournment by Councillor Jordan Tibbo & seconded by Councillor Bernetta Delaney.
Adjournment at 8:20 p.m.

Georgina Ollerhead – Mayor

Bernice Herritt – Clerk/Manager

