

**Regular Meeting
Tuesday, April 13, 2021
Town Office – 6:30 p.m.**

Attendance: Georgina Ollerhead Bernetta Delaney Dan Jackman
Roy Drake Donald Stewart Jordan Tibbo
Lloyd Jensen
Also Attending: Palmer Strowbridge Tanya Rogers
Absent: Bernice Herritt

Mayor Ollerhead called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #21:033: Jordan Tibbo/Bernetta Delaney

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 7 Abstained:0 Opposed: 0 Motion Carried.

Errors/Omissions – Minutes of March 30, 2021:

1. Page 2, Motion #21-027: Replace second name with Roy Drake.

Motion #21:034: Don Stewart/Dan Jackman

Resolved that the Minutes of March 30, 2021 be adopted as presented, as circulated.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of February 9, 2021:

1. Back Arm Trail: Two councillors and Town Superintendent to check out the Trail. An hourly rate for equipment to be obtained from contractors. Check to see how much was budgeted for the Trail and if there was anything budgeted this year for the RV Park access;
2. Signage (Main Road North): Four signs are needed;
3. Quarry Permit: To date, no reply from correspondence sent to MHA Elvis Loveless;
4. Dump Capacity: Ask MHA Elvis Loveless to arrange a meeting with the himself and the Minister of Environment and Wildlife;

Public Works/Town Superintendent Report: (Attached);

1. Canada Drive: Water/Sewer needs to be extended before pavement is completed at Robin's.

Motion#21:035: G. Ollerhead/B. Delaney

Resolved to extend the water and sewer line on Canada Drive pass the Robins to Foodland parking lot.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

Building Applications:

1. Resident on 7 Church Hill Road: Requesting permission to construct a floating dock in the back arm area.

Motion#21:036: G. Ollerhead/B. Delaney

Resolved that the request be approved, subject to the condition that in the event that the town requires this water front area for future road development or any type of development, the resident will be responsible to remove the structure at their own expense.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

CORRESPONDENCE:

1. Social Media Policy

- Need clarification added on what “Self Hosted Sites” means;
- Add Instagram/Snapchat/etc. to social media platforms listed and the statement “included but not limited to”;
- Deputy Mayor Delaney will discuss with the Fire Chief prior to having the Fire Department sign the policy.

Motion#21:037: B. Delaney/R. Drake

Resolved that the Social Medial Policy be adopted with the additions/changes above.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

2. Employment Opportunities: To be discussed later;
3. Crown Lands: Approval of a parcel of crown lands for 28 Church Hill Road;
4. Unionized Employee: Sick leave has been extended by doctor to April 15, 2021;
5. Resident of 12 Old Farm Road: Informing that his vehicle that was parked in his driveway was struck by a rock when the plow went by and cracked his windshield. Requesting the Town pay for a new windshield. Inform resident that the Town sought legal advice and were advised against paying damages;

Other Business:

1. Jason Card (MOWI): Thanked the Town for submitting possible names for the new Well Boat;
2. NAIA: Mayor Ollerhead, along with other Mayors in region, asked to participate in an interview with Focus Magazine on April 21, 2021;
3. Resident of 23 Spencer’s Brook Road: Requesting the load of rock that was agreed to earlier;
4. Civic Holiday: Date has been set for August 2, 2021;
5. Similes For Miles: Proclamation signed;
6. Resident on 47 Jersey Avenue: Expressing concern with plans to pave around the fire hydrant in front of the property. Ask resident to provide a copy of his deed and survey;
7. Clean-up Week: May 25-28, 2021. Ad to be placed on Facebook;
8. RV Park: Due to Covid-19 restrictions, employees will be needed again this year. Offer the positions to the same employees as last year.

Economic Development Officer Report:

1. Explore Down Home:

Motion#21:038: R. Drake/D. Stewart

Resolved to place a full page ad in the magazine at a cost of \$1985.00.

In Favour: 7 Abstained: 0 Opposed: 0 Motion Carried.

2. Promotional Video: Discussed making a video of the town, including attractions, accommodations, etc. to be placed on Facebook. Ask resident on 24 Spencer’s Brook Road if she is interested in doing this;

Finance Committee Report:

1. Meeting scheduled for April 20, 2021 at 3:30pm;

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2. **Accounts Payable:**

Motion#21:039: B. Delaney/R. Drake

Resolved to pay accounts payable in the amount of \$20,861.00

In Favour: 7

Abstained: 0

Opposed: 0

Motion Carried.

Mayor Ollerhead left the meeting at 8:05 p.m. prior to a discussion that she was in conflict with.

3. **Outstanding Taxes:** Clerk/Manager to speak to business owner regarding outstanding taxes owing for 2020;

Mayor Ollerhead returned to the meeting at 8:10 p.m.

Liaison Reports:

1. **PUBLIC RELATIONS:** n/a

2. **ELLIOTT PREMISES:**

- Meeting was held on April 12, 2021;
- Committee would like to see more advertising and promotion of the Town, particularly Gun Hill ;
- **Floating Docks:** Committee was made aware of the damaged dock. Town Superintendent discussed possible solutions such as constructing a new pound and using an aluminum gangway. Committee, as well as a few council members, will look at again;

3. **SUNNY COTTAGE:** Meeting to be held next week;

4. **RECREATION/ARENA:**

- Seasonal employee hired last year has resigned from the position. Will look at re-advertising in July/August;
- The bingo cards prepared in envelopes will be delivered later this week for the bingo April 25th;

5. **HBIC:** Meeting scheduled for Thursday, April 15, 2021;

6. **AQUACULTURE:**

7. **OCCUPATIONAL HEALTH & SAFETY:**

8. **BEAUTIFICATION COMMITTEE:** Meeting to be schedule in the coming weeks;

9. **FIRE DEPT:**

- Most recent meeting went well;
- Members are in the process of doing CPR;

Motion for adjournment by Councilor Jordan Tibbo & seconded by Councillor Don Stewart.
Adjournment at 8:30 p.m.

Georgina Ollerhead – Mayor

Tanya Rogers - EDO