

**Regular Meeting – Tuesday, September 29, 2020  
Town Office – 6:30 p.m.**

**Attendance:** Georgina Ollerhead      Bernetta Delaney  
Donald Stewart                  Lloyd Jensen  
Jordan Tibbo                      Dan Jackman

**Also Attending:** Bernice Herritt, Palmer Strowbridge & Tanya Rogers

**Absent:** Roy Drake

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Mayor Ollerhead called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

**Motion #20:083:Jordan Tibbo/Dan Jackman**

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.  
In Favour: 6                      Abstained:0                      Opposed: 0                      Carried.

**Errors/Omissions – Minutes of September 15,2020:**

**Motion #20:084:Bernetta Delaney/Lloyd Jensen**

Resolved that the Minutes of September 15, 2020 be adopted as presented, as circulated.  
In Favour: 6                      Abstained:0                      Opposed: 0                      Carried.

**Motion#20:085: Dan Jackman/Jordan Tibbo**

Resolved that the Minutes of September 23, 2020 be adopted as presented, as circulated.  
In Favour:6                      Abstained:0                      Opposed:0                      Carried.

**Business Arising: Minutes of September 15, 2020:**

1. **Dump Attendant Winter Schedule:**  
A list of specific duties and a winter schedule to be prepared; Clerk/Manager & Town Superintendent to meet with the seasonal employee regarding his intentions to return to work;
2. **Property located at 113B Main Road North:**  
Payment of taxes and transfer of property documents have been completed;

**Public Works/Town Superintendent Report:** (Attached)

**Building Applications:** N/A

**CORRESPONDENCE:**

1. **Garbage – Down Harbour Area:**  
The issue of household garbage torn up after each collection day seems to be taken care of;
2. **Fire & Emergency Service – (Complex Inspections):**  
Informing that in order to assist with complex fire inspections, approval has to be granted from the Fire Commissioner’s Office;

3. Office of the Fire Commissioner:  
Informing that the use of sirens/lights is not necessary when assisting the Ambulance with non-emergency calls within the community (i.e. doctor's appointments); (Copy to Fire Chief);
4. Dept. of Environment, Climate Change & Municipal Affairs:
  - a. Informing of approvals to borrow for the Gas Tax Project in the amounts of \$177,437 & \$43,208.00;
  - b. Informing of new funding for municipalities under the 'Safe Restart Funding';
5. Gas Tax Projects:  
Review the list of projects that qualify for Gas Tax Funding approval;
6. 1B Lydia's Lane – Home Based Business:  
No objections received to relocate business to new location.  
**Motion#20:086:Jordan Tibbo/Bernetta Delaney**  
**Resolved that approval be given to relocate business from 36 Main Road North to 1B Lydia's Lane, subject to the written approvals of all applicable departments.**  
**In Favour:                      Abstained:                      Opposed:0                      Carried.**
7. 9-11 Main Road North:  
Letter and cost estimate received from engineer outlining options on how to correct the storm drainage issues in this area. Letter to be sent to resident informing what is recommended in this correspondence. Also, inform that in an attempt to cut down on the snow build up in this area, the town employees will be removing snow from this area during the winter on a regular basis;
8. Dept. of Justice & Public Safety:  
Recommending acceptance of the new fire truck in the amount of \$387,194.65 with the town's portion at \$77,438.93;
9. Chiller/Condenser Project:  
Informing that they will be in Harbour Breton on September 28, 2020 to start the demolition process;
10. 1 Spencer's Brook Road:  
Requesting permission to operate a food trailer on the Arena Parking Lot.  
**Motion#20:087:Bernetta Delaney/Dan Jackman**  
**Resolved that permission be give to operate the food trailer in town, but unable to grant permission to operate from the Arena Parking Lot, unless invited by the town for any special events. Permission is also subject to all Government licenses, with copy to the Town Office prior to start up. Furthermore, applicant will be responsible for providing garbage containers on site and any clean up.**  
**In Favour:6                      Abstained:0                      Opposed:0                      Carried.**

11. Mile Pond Boardwalk:  
Several gravel areas around the trail needs some fill or ditching. Recommends that this to be done as soon as time permits;
12. Canada Drive Residential Sub-division:  
Drawings prepared for a residential sub-division on Canada Drive by Kendall Engineering. Copy to the HBIC;
13. Additional Paving:  
Total cost for the additional paving throughout the town was \$43,650.93;
14. Bay d' Leau Drive:  
Three(3) culverts and excavator required in this area at an approximate cost of \$5,000. Recommends that this be done either with town funds or Gas Tax funding;
15. DMG Consulting Ltd.  
Chlorine Booster Station Project  
Change Order in the amount of \$68,598.36. Town's responsibility will be \$6,859.86;  
**Motion#20:088:Dan Jackman/Donald Stewart**  
**Resolved to accept the change order to the Chlorine Booster Station Project in the amount of \$68,598.36.**  
**In Favour:6**                      **Abstained:0**                      **Opposed:0**                      **Carried.**
16. Radon Detectors – King Academy:  
Concerns expressed by a parent regarding a letter received from the NL English School District informing that radon detectors at King Academy recorded higher levels of radon than the Health Canada recommended maximum in some areas of the building. (*Radon is a colourless, odourless gas found naturally in the environment*); Deputy-Mayor to follow up with School Board;

**Economic Development Officer Report:**

- a. The application for the Green Crab funding is completed & ready to submit;

**Finance Committee Report:**

- a. Next finance meeting is October 13, 2020 at 6:30 p.m.

**Liaison Reports:**

1. Public Relations:
  - a. Advocacy Conference call was held on September 23, 2020;

- b. Call informing that Jamie Gaskill stepped down from his position with MOWI and that his replacement plans on meeting with the Joint Mayors;
- c. Fire Dept. Telethon was held on Sunday, September 27, 2020;

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- 2. Elliott Premises:
  - a. Recommends to budget funds for the shingles to be replaced on the Day Care portion of the Elliott Premises;
- 3. Sunny Cottage:
  - a. Paving is now completed at the Sunny Cottage property;
- 4. Recreation/Arena:
  - a. Interviews for the Arena Management Position will be conducted on Wednesday, September 30, 2020;
- 5. HBIC:
  - a. Letters have been sent out to potential new members. To date, no response. The EDO to follow up by telephone;
- 6. Aquaculture: (No Report)
- 7. Occupational Health & Safety: (No Report)
- 8. Beautification Committee: (No Report)
- 9. Fire Dept:
  - a. Request to purchase 2.5 new bunker suits in the amount of \$5,000 is approved;

Motion for adjournment by Councilor Bernetta Delaney & seconded by Councillor Dan Jackman.  
Adjournment at 8:45 p.m.

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**Georgina Ollerhead – Mayor**

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**Bernice Herritt – Clerk/Manager**

