

**Regular Meeting – Tuesday, July 21, 2020
Town Office – 6:30 p.m.**

Attendance: Georgina Ollerhead Dan Jackman Bernetta Delaney Roy Drake
Donald Stewart Lloyd Jensen Jordan Tibbo

Also Attending: Tanya Rogers

Absent: Bernice Herritt & Palmer Strowbridge

Mayor Ollerhead called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated.

Motion #20:057: J. Tibbo/D. Stewart

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 7 Abstained:0 Opposed: 0 Carried.

Errors/Omissions – Minutes of June 23, 2020: N/A

Minutes of June 23, 2020

Motion #20:058: L. Jensen/B. Delaney

Resolved that the Minutes of June 23, 2020 be adopted as presented, as circulated.

In Favour: 7 Abstained: 0 Opposed: 0 Carried.

Business Arising: Minutes of June 23, 2020

1. Page 1: FES (Complex Inspections) - Follow up with FES regarding the “any costs” in item 4 that was not addressed in the correspondence received;
2. Page 2: Abandoned Vehicles – Follow up with Town Superintendent on status.

Errors/Omissions – Minutes of June 30, 2020: N/A

Minutes of June 30, 2020:

Motion#20:059: D. Stewart/R. Drake

Resolved that the minutes of June 30, 2020 be adopted as presented, as circulated.

In Favour: 7 Abstained: 0 Opposed:0 Carried.

Business Arising – Minutes of June 30, 2020

1. Additional Areas to be paved – Tender is due Friday, July 24th. Send out email with amounts and a decision will be made at that time. Any additional paving required at the Booster Station site will be considered first;
2. Elliott Premises Repairs – Waiting on price quote from Jackman’s Home Centre;
3. Ventilation at the Fitness Centre – No response received to date.

Public Works/Town Superintendent Report: n/a

- Consider hiring a part time worker next summer to compensate for vacation leave taken;

Building Applications:

1. 2 Bay View Road: Garage 16'x25'. Approved;

CORRESPONDENCE:

1. Jensen's Lane Project:
Two tenders received as follows:
 - Drake's Auto - \$9,500, taxes included;
 - Dynamic - \$11,270.00, taxes included;No decision at this time. Will revisit once information is received regarding paving that will be required on Jensen's Lane and if the driveway for the resident has to be paved.
2. 16 Old Farm Road:
Informing that the back of their land is eroding. Public Works committee to look at possibility of installing a culvert in this area;
3. Chiller/Condenser Project:
The Dept. of Municipal Affairs has advised that they are unable to provide any additional funding for this project and that the town is 100% responsible for all overruns. A motion was made earlier to award the contract & accept full responsibility of all overruns, which has been sent to the Dept;
4. Chlorine Booster Station Project:
An update to be obtained from the Engineer on the status of the project with regards to quantities used and possible overruns;

If project is on budget, request permission to be able to access the excess funding for this Project for additional paving and curb/gutter down to Martin Lane;
5. 16C Church Hill Road:
Report from the Dump Attendant regarding an issue with resident on 16 Church Hill Road. Letter to be sent to resident asking that he please respect the Dump Attendant and the rules that are put in place at the Waste Disposal Site;
6. 9-11 Main Road North: Town's Engineer to look at this area when he is in Town on Wednesday and provide estimates to remedy the situation;
7. 113 B Main Road North: Informing that she intends to vacate the property and pass ownership to the Town of Harbour Breton. Inform resident that the Town is not in a position to take ownership of this property and that she is responsible for ensuring the property is kept in an acceptable condition;
8. 2 Elliott Drive: Requesting that the road in front of #46-50 South Side Drive be designated a no parking zone. Agreed to order signs and inform the RCMP once installed.

9. Community Youth Network: Inquiring if the Town has any basketball rims they can have. Determine what we have and give them, if available._
10. Waste Disposal Site: Sign needs to state that it is closed for lunch (12:00-1:00) on Tuesdays. Possibly get a sticker made to put on the sign.

Economic Development Officer Report:

1. HBIC – Committee member suggested is not interested in becoming Chairperson of the committee. Will revisit in September.

Active members to be contacted to see who would be interested in the Chairperson position and that Council will appoint a Chairperson in September. Also, letter to be sent to the non-active members inquiring if they intend to remain on the committee or not.

Inform the designated liaisons on the HBIC that a cottage will become available on August 1st and that a committee has to be put in place to select a new tenant.

2. MP Scott Simms – Called to inform that he will be meeting with Small Craft Harbours regarding the Elliott's wharf and will get back to us.
3. Green Crab Project – Anastasia Day, ACOA, called to inform that she is still working on the application and hopes to have an answer soon;

FFAW currently has a green crab mitigation project advertised. Check to see if this has anything to do with our application;

4. CEEP - Applications are currently being accepted. Agreed to apply to install an outhouse at the Mile Pond boardwalk and another booth for the festival grounds;
5. NAIA – Email received regarding the annual beach cleanup. Agreed to participate as in previous years;
6. Request for work – request from two individuals looking for a few weeks work. Because they have enough hours to qualify for EI, the Town cannot provide additional weeks;

Finance Committee Report:

Notes from June 30, 2020 meeting were presented for adoption;

Motion#20:060: D. Stewart/G. Ollerhead

Resolved to adopt the notes of June 30, 2020 as presented, as circulated.

In Favour: 7

Abstained: 0

Opposed: 0

Carried.

Liaison Reports:

1. **Public Relations:**

- Mayor provided an update on the last meeting with the Community Advisory Committee on health care for the Region;
- Mayor provided an update on conference call with Central Health regarding health care in the Region;
- Deputy Mayor Delaney and Councillor Drake met with MHA Elvis Loveless and Andrew Furey, Liberal Leadership candidate, at the Elliott Premises for lunch on July 21st;
- Temporary employee cleaned up the garbage that was dumped at Connaigre Bay Look-out;
- Report of tree at the boardwalk that is infested with ants, Town Superintendent has been notified;
- Flag raising for Pride Week will take place on Thursday, July 23 at 1:00pm;
- Mayor provided an update on the last Air Ambulance meeting;
- The Graduating class will be having their graduation at the ball field on Friday, June 24. Mayor Ollerhead will bring greetings on behalf of the Town;
- Harbour Breton Day scheduled for August 3, 2020.

2. **Elliott Premises:**

- Café/craft store is open and doing good;
- Southern Contracting has finished the work on the wharf; a load of crushed stone is needed in the area repaired;
- Staff are having a cold plate sale on June 30th;
- The cannon on the wharf needs some work. See if Allison Baker can do it;
- A ladder was installed over the side of the wharf in case of emergency.

3. **Sunny Cottage:**

- Cottage is open, offering breakfast and tours;
- Staff would like a picnic table for the lawn. See if the one up behind the Town Garage can be repaired. If so, drop off at Jackman's lumber yard for employee to repair;
- Southern Contracting will finish the few outside repairs after the season has ended.

4. **Recreation/Arena:**

- Job descriptions for arena staff will be done at a later time;
- Bingo is up and running, numbers are back to pre-COVID numbers;
- Recreation Committee will be having a meeting this Thursday.

5. **HBIC:**

- Look at selecting a new Chairperson in September;

6. Aquaculture: (No Report)

7. Occupational Health & Safety:

- Meeting will be scheduled when employees return from vacation;

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8. Beautification Committee:

- Bakers Saw Mill is interested in doing the wood work for the Fisherman's Memorial;
- Waiting until the Chlorine Booster Station project is complete before anything can be done at the Memorial Garden site;
- Flowers are planted, consider doing earlier next year;

9. Fire Dept.:

- Telethon is scheduled for September 27th.

Motion for adjournment by Councillor Tibbo & seconded by Councillor Drake. Adjournment at 8:45 pm.
Date of next meeting to be August 18th.

Georgina Ollerhead – Mayor

Tanya Rogers - EDO