

**April 9, 2019**  
**Town Office – 6:30 p.m.**

**Attendance:** Georgina Ollerhead    Bernetta Delaney    Lloyd Jensen  
Donald Stewart    Roy Drake

**Also Attending:** Tanya Rogers

**Absent:** Jordan Tibbo, Dan Jackman, Bernice Herritt & Palmer Strowbridge

Mayor Ollerhead called the meeting to order at 6:45 p.m. & then asked if there were any additions to the Agenda as presented and circulated. Additional items were noted for discussion throughout the meeting.

**Motion #19:031: D. Stewart/B. Delaney**

**Resolved that the Agenda be adopted as presented, as circulated, with additional items included.**

**In Favour: 5                      Opposed: 0                      Abstained 0                      Carried.**

**Errors/Omissions: March 26, 2019: N/A**

**Motion #19:032: D. Stewart/L. Jensen**

**Resolved that the Minutes of March 26, 2019 be adopted as presented, as circulated.**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**Business Arising: Minutes of March 26, 2019:**

1. Town Logo/sign for Boardroom: Review once proof is received;

**Public Works/Town Superintendent Report:** No Report;

**Building Applications:**

1. Resident on 16 Main Road North: Requesting to remove a section of guiderail so that he can install a driveway to access his house. Building Committee to look at;
2. Resident on 88 Bay d'Leau Drive: Requesting to repair an old slipway on the shoreline. Approved;
3. Resident on 11 Jersey Avenue: Interested in building an extension on property located on 7 Rose Place. Building Committee to look at;

**CORRESPONDENCE:**

1. UFCW:  
Letter from Department of Advanced Education, Skills and Labour advising that a Conciliation Officer has been appointed to assist in the contract negotiations;
2. Resident on 20 Tibbo Crescent:  
Advising of an altercation with one of the Town's Equipment Operators;

3. Road Knob Area:  
The property acquired by the Town to be used as parking for Gun Hill, is currently being used by residents in the area. Building Committee to look at;
4. Occupancy Permit Policy:  
Discussed the possibility of issuing occupancy permits for all new residential construction. More discussion/information required. Keep information in files and keep on agenda for next meeting;
5. Fire Inspections:  
Discussion regarding the Fire Chief conducting Fire Inspections at businesses and gathering places in the community and the cost of doing so. Keep on agenda for next meeting;
6. Business Closure Form:  
Sample form to be filled out upon closure of a business submitted for review.  
Approved;
7. Snow Clearing-Property Damage Form:  
Sample form to be filled out in order to submit a claim/complaint regarding damage caused to personal property as a result of snow clearing operations. Approved.  
Current Snow Clearing Regulations need to be updated to include items listed on the form that the Town will *not* pay for;  
Also suggested that a standard claim/complaint form be developed that must be filled out and submitted by anyone that has a claim/complaint to be dealt with;
8. Resident on 1 Connaigre Road:  
Informing of damage to his lawn as a result of snow clearing. Advise resident that the lawn will be repaired once sods become available;
9. ATIPP Training:  
Various training to be offered in the spring and summer. Employees approved to attend as submitted;
10. Dump Area – Highway:  
This area needs to be cleaned up, especially the plastic. Resident requesting hours to be offered to do this;
11. Clean Up Week:  
Scheduled for May 21-24, 2019;
12. Volunteer Week, April 7-13, 2019:  
Ad placed on Facebook thanking community volunteers. Proclamation signed;

**Economic Development Officer Report:**

1. Vacation Guide:  
Agreed to proceed with the ad as in previous years at a cost of \$95.00 plus tax;
2. COBCF logo/sign: Sample logo submitted. Suggested that the name be changed to Connaigre Fitness Centre and a different logo be created; Also suggested installing some windows in the Fitness Centre;

3. Trail Map:  
Trail lengths are being added to the map. A few minor adjustments to be made to the map;
4. Healthy Living Grant:  
Grant to repair ball fields has been approved for \$8,000.00;
5. COBCF Age Limit:  
Complaints received regarding the actions of some of the younger members of the Fitness Centre with regards to taking pictures and just “hanging out”. Councillor Delaney will speak with the students who have memberships. If these actions continue, consider upping the age limit;

**Finance Committee Report:**

1. Meeting was held at 6:00pm this evening, agreed to pay payables as agreed;

**LIAISON REPORTS:**

Public Relations:

- Joint Mayors Meeting:  
Mayor Ollerhead provided an update on the meeting held on March 27, 2019. Elvis Loveless also attended the meeting as well. Various issues such as aquaculture, waste management, the traditional fishery, health care, etc. were discussed;
- International Women’s Day Gala  
April 10, 2019. Deputy Mayor Bernetta Delaney, Bernice Herritt and Treena Skinner are attending on behalf of the Town;
- Mayor attended the Girl Guides Enrollment Ceremony on April 8, 2019.

EPMC:

- Floating Docks:  
Three new docks need to be put off and existing docks need to be fixed. Obtain quotes;

Sunny Cottage Corporation:

- Once the weather cooperates, the restoration project will resume;

Beautification Committee: No Report

Arena:

- OH&S Inspection:  
Inspection performed on March 28, 2019. Various deficiencies noted to be completed before August 31, 2019. High emissions test results on the Olympia resulted in a stop work order being issued.

The arena was closed for a few days as repairs were made to the Olympia. Emissions are now within the acceptable level and operations have resumed at the arena;

- Funding for new Chiller and Condenser:  
Council has been informed that our application for funding has been approved, no details at the moment;

HBIC: No Report

Recreation:

- Commission requesting information regarding liability with respect to hosting various events during the summer festival. Email sent to insurance provider, awaiting reply;
- Escalating Jackpot was won this past Sunday;

Aquaculture:

Fire Department:

- Annual telethon is this Sunday, April 14, 2019;

OH&S:

- Meeting held March 28, 2019;

Motion for adjournment by Councillor Stewart & seconded by Councillor Drake. Adjournment at 9:00 p.m.

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**Georgina Ollerhead**  
**Mayor**

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**Tanya Rogers**  
**Economic Development Officer**