

**Regular Meeting
Wed, August 27, , 2008
Town Office @ 6:30 p.m.
Town of Harbour Breton**

Members Present:

Mayor Donald Stewart
Deputy-Mayor Lloyd Jensen
Angela Tibbo

Eric Day
Bernie Stewart
Wade Tibbo

Susan Skinner

Absent With Regrets:

Also Present:

Palmer Strowbridge, Asst. Town Superintendent
Bernice Herritt, Town Clerk/Manager

Before the Minutes were presented for adoption, the following new business was addressed as follows:

1. Recreation Chairperson requesting to know what protocol to follow with respect to disciplinary action within the Commission. Council advised that it would be up to the Commission on how to disciplinary action;
2. Concern also expressed about the number of keys and who has access to the arena. It was suggested that the arena needs to be re-keyed with 'do not copy' engraved on the new keys & businesses be informed 'not to copy' without permission from Town;
3. Good comments received on the Come Home Year Events held at the Arena and overall, it was a great success;
4. Concerns expressed about the safety issue surrounding the excessive amount of water being continuously running away on Hr. Drive. It was noted that this water line is in the process of being relocated into the Hr. Authority building with a shut off valve. Palmer to check out the cost of a meter from Waterworks;
5. Mayor Stewart informed that the EDO is presently out of the office this week in St. John's and Central with meetings with ACOA & the Dept. of Aqua;
6. Notice of a meeting on September 12th in Hr. Breton at the Hotel and that Reg Anstey will be in attendance;

Minutes of Special Meeting of July 21, 2008 (3:00 p.m.) were then presented for adoption by Mayor Stewart;

Errors/Omissions – July 21, 2008:

Page 1, 3rd Paragraph, 2nd Sentence: After the phrase “ does not see the” add: “immediate”;

Minutes of Special Meeting of July 21, 2008 (6:30 p.m.)

Errors/Omissions – July 21, 2008:

Minutes of July 15,2008 were then presented for adoption by Mayor Stewart;

Errors/Omissions: Minutes of July 15, 2008:

O/S Items: Minutes of July 15, 2008:

- Ad to be placed on the community channel informing residents that the town has designated the 'ballfield area' as the site to offload wood;
- Clerk to check with the Dept. for the 'new' criteria for the Gas Tax Application, before the present application is revised;

- The sample letter regarding the road in the area of Church Hill Road is to be deferred until a date can be obtained when the road was passed over to the Town;
- Interpretation received from lawyer regarding the 'overtime hours' was reviewed.
- **Motion # 08-065: W.Tibbo/E. Day**
Resolved that effective immediately, all overtime hours for the two unionized employees is to be shared equally as possible. Motion Carried.

In favour: 7 Opposed: 0 Motion Carried.

*** Letter to be sent to the two employees notifying of this decision.**

- Agreed that the Asst. Town Super. contact the stores in town for a list of items that they supply that the town may require;
- It was noted that the w/drainage problem in the 'arm area' is in the process of being taken care of and that the individual on 49 Canada Drive has agreed to pay for ½ cost of culvert needed in this area;
- A letter to be written to the Garbage Contractor requesting that they consider commencing the collection at 8 am rather than 9 am;

Motion #08:066:E.Day/L. Jensen

Resolved that the Minutes of July 15th & July 21st, 2008 be adopted as presented, as circulated with the above noted changes.

In favour: 7 Opposed: 0 Motion Carried.

Correspondence Action/Summary Report:

1. **Resident on 29 Hr. Drive Dr.:** Letter to be sent informing that the contract was already in place for the specified amount and there was not mention of mileage at that particular time;
2. **Resident on 11 Main Road North :** Request that a handicapped sign be placed in the area of this residence. Town does not provide these types of signs;
3. **Coaster:** Ad for coloring book & Yuletide. Clerk to check budget and use discretion;
4. **G. Drake:** Request for vacation (Sept. 2-9th); Recommends approval;
5. **Residents on Spencer's Brook Road:** Regarding the excessive speeding in this area. Reply to be sent to residents asking what particular area they are inquiring about;
6. **Concerned Residents:** Concerned about the condition of the 'woodpile' in the area of the hydro sub-station. Clerk to find out if the individual is willing to sign the correspondence;
7. **DOWT:** Order 200 tons of salt order for the 2008/2009 Season;
8. **Kendall Engineering:** Contract for the water/main cleaning program for Council's review and approval. **Motion #08-067: W. Tibbo/B. Stewart**
Resolved that the Town of Harbour Breton approves the plans/specifications and pre-tender estimate for the Water Main Cleaning Program 2008.
In favour: 7 Opposed: 0 Motion Carried.

9. **2009 Capital Works:** Resolution required for the 2009 Capital Works;
Motion #08-068:S. Skinner/W. Tibbo
Resolved that the Town of Harbour Breton has agreed to increase the property tax mill rate by 1 mill and the business tax mill rate by 1 mill to accommodate the town's 10% portion for the 2009 Capital Works Project, if approved.
In favour: 7 Opposed: 0 Motion Carried.

10. **Peter Newman:** Response to our correspondence and requesting additional information;
11. **Joint Mayors Meeting:** Copy of the minutes of April 24, 2008 are available;

- 12. **COBC:** Informing that Council were unsuccessful with the tender call for the office space;
- 13. **MA:** Informing that our request for financial assistance for \$20,000 was not approved;
- 14. **Resident on 13B Harbour Drive:** Advising that the steps in his area is in need of repairs;

Motion#08:069: B. Stewart/E. Day

Resolved that the Town would supply the materials and labour required to repair the three requests for step repairs.

In favour: 3 Opposed: 4 Motion Lost.

Motion #08-070:S. Skinner/A. Tibbo

Resolved that the Town would supply the materials only to repair the three requests for step repairs.

In favour: 4 Opposed: 3 Motion Carried.

- 15. **OceanSide RV Park:** Requesting that the Town release them from the lease for the operations of the Park. Recommends that an inspection be completed on this property prior to the next meeting at 6:00. Request that owners be present;
- 16. **Resident on 9 Bay View Road:** Informing that they have purchased property and are turning it into a fishing shed and inquiring as to if they have to pay property/w/s rates. Recommends that Palmer do an inspection of the property and report back to next meeting;
- 17. **Resident on 20 Jersey Ave.:** Expressing concern about not being able to acquire the necessary hours for e.i. elibility. Reply to correspondence;

18. Profits from Wedding Held At Arena:

Motion #08-071:W. Tibbo/E. Day

Resolved that amount of \$2,500 be passed over the Arena.

In favour: 7 Opposed: 0 Motion Carried.

19. Invitations received as follows:

- 1. Connaigre Peninsula Health Centre: Renaming Ceremony on Sept. 16/08;
- 2. A&E Center: End of a successful summer on Aug. 30/08;
- 3. Town Of Belleoram: Economic Forum on Sept. 19-20/08;
- 4. COBC's: AGM on Sept. 23/08;

Town Super's Report:

- 1. Mr. Kendall will be in Town on August 28, 2008 regarding the low water supply situation;
- 2. No further inquiries and/or concerns regarding the 3 way stop. Recommends to provide an update on how the 3-way stop is working out in the local paper & to inform the public that the pedestrian has the right of way;
- 3. \$318 realized from the sale of pumphouse items;
- 4. Palmer to follow up with the Town of Grand Falls regarding the 'municipal enforcement';
- 5. Permission given to order 20 tons of coal mix;

Building Committee Report: (Attached to Minutes):

Mr. Strowbridge left the meeting at 10:15 p.m.

Finance Committee Report: (Attached):

- 1. Minutes of July 9 & 12th 2008 were presented for adoption;
- 2. Check with the EDO to find out the status of our application forwarded to the Dept;
- 3. Recommends to pay the invoice that was deferred from the last meeting;
- 4. Recommends to discuss the meeting with business owner at next finance meeting;

Motion #08-072: E. Day/L. Jensen

Resolved that the Minutes of July 9th and 12th , 2008 be adopted as presented.

In favour: 7 Opposed: 0 Motion Carried.

LIAISON REPORTS:

- **Public Relations:**
- **Fire Dept.** (B. Stewart): Check the 2007 financial statements for the next meeting;
- **Recreation** (S. Skinner): Requesting to meeting with the Finance Committee to review the 2007 financial statements and that aerobics will be starting up again in September;
- **Sunny Cottage** (L. Jensen): Inquiry as to if they are included in the town’s municipal plan;
- **Beautification** (D. Stewart): Judges were in during July for the Tidy Towns Judging;
- **Economic Development** (E.Day/D.Stewart/W. Tibbo):
- **Come Home Year** (A. Tibbo): Some type of recognition for the CHY volunteers is needed and the Committee will be recommending to Council where they would like to see their profits go;
- **Elliott Premises Management Committee:** (J. Vallis/W. Tibbo):

Other Business:

1. **Position of Dump Attendant:**
Ten applications received. After review & discussion, Council recommends that Theodore Snook be offered the position at the rate of \$10/hr. and any work outside of this classification would be \$12/hr. Start date: September 2, 2008. Clerk, Mayor & Town Super to meet with Mr. Snook for further discussion on Thursday, August 28, 2008.

Alternates: James T. Whittle
Wilson Day

With no further business, a motion for adjournment was made by Councillor Wade Tibbo & seconded by Councillor Susan Skinner . Adjournment @ 11:10 p.m.

Donald Stewart- Mayor

Bernice Herritt – Clerk/Manager

